

Minutes of the Staffing & Standards committee Meeting held on the 10th February 2021 via Zoom from 7:00pm.

Present:

Parish Council:

Peter Williams (PW) Chairman Pat Hall (PH)

Duncan Hatfield (DH) Peter Cox (PC)

Tim Cann (Clerk)

S&S 21/02/01 Intention to record the proceedings of the meeting: NONE.

S&S 21/02/02 Apologies for Absence: NONE.

S&S 21/02/03 Minutes of the committee meeting held on 10th December 2020. It was **RESOLVED** these are a true record.

S&S 21/02/04 Matters Arising (omitting those for which an agenda heading follows): NONE.

S&S 21/02/05 clerk/RFO's Appraisal:

- The committee went through the Performance Appraisal form, discussing various points.

S&S 21/02/06 clerk's Salary Review

- The clerk left the room when the committee discussed their views. On return the clerk was advised that the committee had **RESOLVED** to recommend to the council that the clerk is moved up one band from pay grade SCP25 to SCP26 and receive the salary rating for the band. This would take effect from the 1st April 2021.

S&S 21/02/07 Information sharing (including correspondence): NONE.

S&S 21/02/08 Items of an urgent nature which have come to the clerk's attention since the Agenda was set: NONE.

S&S 21/02/09 Date of Next Meeting: TBA

MEETING CLOSED: 8:17pm

Signed by the Chairman.