

**Minutes of Old Marston Parish Council Pavilion Committee 29<sup>th</sup> July 2016 at 16:00  
in the Church Hall.**

**Present:**

**Mick Cadd – Chairman (MC)**  
**Tony Greenfield (TG)**

**John Batey (JB)**  
**Ian Homer (IM)**

**Barrie Lewis (BL)**  
**Tim Cann (Clerk)**

**PAV16/07/01 – Intentions to record the meeting.** No one intended to record the meeting.

**PAV16/07/02 – Apologies :** Charlie Haynes    Eddy Aldworth

**PAV16/07/03 – Members of the public was present:** None

**PAV16/07/04 – MC** proposed co-opting Ian Homer and Eddy Aldworth of Marston Saints FC onto the Committee as they had expertise and knowledge of use to the committee. BL Seconded. All agreed.

**PAV16/07/05 – Minutes of the meeting of the 24<sup>th</sup> June 2016**

It was RESOLVED that the minutes be accepted.

**PAV16/07/06 – Matters Arising – None.**

MC proposed moving item 10 forward so as not to make Mr C. Wilson, applicant for the Project Managers job, attend the whole meeting. All Agreed.

**PAV 16/07/10 Project Manager:** JB offered to leave the room as he had expressed an interest in knowing the applicant however MC asked him to stay and the committee agreed, although JB took no part in the discussion. The Clerk advised that he had received emails from two people and supplied further information however they both decided not to apply, another applicant telephoned but was not able to get an application before the deadline.

**Review Applicant.** Copies of Mr Wilson's application and cv. were handed out. MC asked Mr Wilson to give a brief overview about himself which he did. Mr Wilson then left the room. After discussion, MC proposed offering the Project Manager's job to Mr Wilson subject to contractual and financial agreement. TG seconded. 3 voted for. 1 Abstained. It was RESOLVED to offer Mr Wilson the Project Managers job subject to terms and conditions. Mr Wilson was then asked to return to the meeting and was offered the post which he accepted.

JB proposed the Clerk arrange a meeting ASAP between Mr Wilson, MC, TG and the Clerk with IH and/or EA present to agree expectations from the council of Mr Wilson, as Project Manager, and Mr Wilson expects of the Council, and proposed fees. BL Seconded. All agreed.

**PAV16/07/07 Boults Lane Development:**

- a. New Pavilion update: The Clerk confirmed that a another 2 months storage had been paid for taking it to the end of September.
- b. Old Play Equipment: The Clerk confirmed that he had sent out invitations for quotations but had not received any replies yet.

- c. Metal Fencing around play equipment: The Clerk confirmed he had sent out invitations for quotations to remove and store but had not received any replies yet.
- d. Wooden Perimeter fencing: The Clerk stated that he had not yet sent out invitations to quote yet. MC advised that this was not of a high priority as would not be needed until after the pavilion had been relocated.
- e. Old Pavilion: The Clerk confirmed that he had sent out invitations for quotations, he had received a reply from one firm today however unfortunately they had failed to attach the actual quote to the email.

**PAV16/07/08 – Specifications re installation as per initial schedule**

The Clerk confirmed that he had sent out three invitations to quote however no replies had been received.

**PAV16/07/09 Projected Budget:** The Clerk went through the proposed budget, see attached. IH suggested including a figure for refurbishment of the carpark.

**PAV16/07/11 – Information Sharing**

None.

**Ended: 17:51**

**Date of Next Meeting: TBC**

**Meeting with MC, TG, BL, IH and Mr C. Wilson held on Wednesday 3<sup>rd</sup> August  
2016 6pm in the Church Hall.**

As this meeting had been arranged to go through personal terms and conditions with Mr Wilson it was not advertised so no members of the public were present.

Present :

Mick Cadd – Chairman (MC)

Barrie Lewis (BL)

Tony Greenfield (TG)

Ian Homer (IM)

Tim Cann (Clerk)

Apologies : John Batey

MC went through the projected costings and after some discussion Mr C. Wilson agreed to except these terms.

Meeting Ended : 6:30pm