

Minutes of the Pavilion Committee of Old Marston Parish Council Meeting held on the 25th July 2017 at 3:00pm in the Back Room of the Mortimer Hall.

Present:

Parish Council

Mick Cadd (MC) – Chairman	Barrie Lewis (BL)
Tony Greenfield (TG)	John Batey (JB)
Ian Homer (IH) – MSFC	Tim Cann (Clerk)

Members of the Public: 0

No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

PAV17/07/01 Requests to record the meeting: NONE

PAV17/07/02 Apologies for Absence: Michael O’Keefe – On Holiday

PAV17/07/03 Public Participation: NONE.

PAV17/07/04 It was RESOLVED to accept the minutes of the previous meeting held on the 19th June 2017.

PAV17/07/05 Matters arising omitting those for which an agenda heading follows: JB asked about bat and bird boxes. The Clerk informed the Committee that he had emailed BONT but they no longer provided advice recommending various websites to obtain the boxes. He asked the City Council who again sent him details of where to obtain the boxes, the problem was not where to get them but what sort and where to position them. He had emailed a local ecologist but had not received a reply. JB proposed getting one bird box and one bat box therefore fulfilling the planning condition. It was RESOLVED to obtain one box of each.

PAV17/07/06 Quotations:

a. Professional Cleaning:

- i. Tender One : £1060 plus VAT**
- ii. Tender Two : £980 plus VAT**

IH suggested getting the fire system and security system working before cleaning in case it needs doing again. As there was little in the prices it was RESOLVED to accept whichever tenderer could do the work quickest once systems installed.

b. Security Alarm:

- i. Tender One: Option 1 – To update existing alarm system £1045.00 plus VAT**
- ii. Tender Two: Option 2 – New System £1430.00 plus VAT**
- iii. Tender Three: Take over Intruder and Fire Systems £100 plus VAT one off charge. If system unable to be taken over then £100 will be used against an upgrade. However, there would also be £145 plus VAT for the first hour and £60 plus VAT for all subsequent half hours for time on site. No new system quote could be obtained.**

JB proposed Tender One. TG seconded. It was RESOLVED to accept Tender One.

Signed by the Chairman.

- c. Fire Alarm: The Clerk informed the meeting that he had met with the company whose system is in the building at present. They have quoted £360.00 for two biannual visits. During the first visit they will get the system running and carry out any small repairs that are required. They do not envisage any major problems but should there be any they will point them out when found. JB proposed accepting tender c. TG seconded. It was RESOLVED to accept tender this tender.
- d. Footpath/Fence: The Clerk advised the meeting that he had only received one tender which was for:
 - Post & rail fencing £1350
 - Path using paving slabs £2500
 - Path using concrete £1900.

It was RESOLVED that the Clerk get further quotations.

PAV17/07/07 Information Sharing:

JB said MC and BL must be thanked for the repair work they had done on the inside of the pavilion.

TG said that he could deal with the plumbing issues and if any needed certification work he would inform the Clerk.

Agreed the base gravel could be used around the building.

The Clerk advised that he had finally heard back from a local shutter company and was meeting them next week.

MC had several people asking about the cladding. The Clerk confirmed that he had contacted the architect who had advised that, as it was not a stipulation from the planning officer, there was no need to ask for it to be removed from the planning application.

PAV17/07/08 Anything of an urgent nature which has come to the Clerk's attention since setting the agenda: The Clerk advised that he had a request from the organiser of the Headington Road Runners 5K race if they could use the toilets of the new pavilion on race day. It was RESOLVED to allow the toilets to be used.

Meeting ended: 4:08pm

Date of Next Meeting: TBA

Signed by the Chairman.