

Minutes of Old Marston Parish Council Pavilion Committee 24th June 2016 at 16:00 in the Church Hall.

Present:

Charlie Haynes (CH) John Batey (JB) Barrie Lewis (BL)
Mick Cadd (MC) Tony Greenfield (TG) Tim Cann (Clerk)

PAV16/06/01 – Election of Chairman

CH Proposed TG. No seconder.

JB proposed MC. Seconded BL. It was RESOLVED that MC became chairman.

PAV16/06/02 – Election of Vice-chairman

MC proposed TG. JB seconded. It was therefore RESOLVED that TG became vice-chairman.

PAV16/06/03 – Intentions to record the meeting. No one intended to record the meeting.

PAV16/06/04 – Apologies : None.

PAV16/06/05 – Members of the public was present: None

PAV16/06/06 - Minutes of the meeting of the 23rd October 2015

It was RESOLVED that the minutes be accepted.

PAV16/06/07 – Matters arising.

JB asked if any management plan had been received from MSFC with regard to the future running of the pavilion. The Clerk confirmed that none had been received.

CH asked if we could get confirmation from Eddy Aldworth as to his position in MSFC as it had been rumoured that he was standing down. CLERK TO CHECK.

PAV 16/06/08 Update: The clerk confirmed that the cheque for £770 had been sent to David Williams, the architect, who had confirmed receipt. The planning application will be submitted on Monday 27th. CH asked for confirmation that this would be in the name of the Parish Council as the past applications had not, the Clerk confirmed the application is in the Parish Council's name.

PAV16/06/09 – Consultation Letter

JB proposed the letter be accepted. CH seconded. It was RESOLVED to accept letter.

PAV 16/06/10 – Distribution of Letter

CH agreed to deliver Boults Lane, Boults Close & Rimmer Close. JB agreed to deliver Horseman Close, Jessops Close & Clays Close.

PAV16/06/11 – Specification re installation as per initial schedule.

CH explained initial schedule came about from meeting between himself, the clerk and Adam Stanley and was a starting point. The list was then gone through :-

- All craneage,
- All Transport
- All HGV trackway over grassland
- Reconnection of all internal electrics (NIC Certificate provided)
- Installation of existing air conditioning units and commissioning (remote controls must be present)

- Reconnection of all internal plumbing, including electrically heated hot water pipe and reinstatement of hot water tanks and pumps
- Construction of new concrete foundation pillars (600 x 400 x 400) for building to sit on
- Supply and fitting of one number disabled access ramp and two number fire escape steps (DDA compliant)
- Erection of new suspended ceiling frame and installation of existing suspended ceiling panels, made up with new
- Trenching and connections for mains water supply from scout hut. (extra charges may apply if scout hut supply is insufficient)
- Trenching and connections for mains electrical supply from scout hut (extra charges may apply if scout hut supply is insufficient)
- Trenching and connections for foul water to nearest manhole in the car park
- Trenching, connections and 2 x soakaways for surface rain water OR trenching and connections to existing pump located near site entrance gateway
- Heras fencing around building, lift area and car park (car park will have to be closed for 2 days during lifting)
- Removal and re instalment of entrance gateway post (as discussed, overhanging tree will need to be trimmed back before delivery)
- Re-erecting of building, sealing of roofs and external facia at delivery site
- All qualified CPCS labour on site
- Site visits
- Lift Plans
- Contract lifts
- Rams

Price does not include:-

- Weather proof sheeting of open sided bays for transport, which should not be necessary
- New external bottom facia
- Alterations, or redecoration
- New external cladding that you wish to cover the building in
- Fire alarms, intruder alarms, data cabling
- New flooring (floor covering will be cut over building joins and will require aluminium floor strips (provided by us) or new floor covering)

Council to arrange:-

- Letter drop and of approach road at delivery site to avoid resident blocking entrance for large vehicles on lift days
- Trimming back of overhanging tree to avoid tree or building damage.

PAV16/06/12 Additional Work Required:

CH stated that the wooden fence running along right side of access road would need replacing.

CH stated costing of demolition of old pavilion and flattening

CH stated costing needed for cladding. CH stated that a new occupational licence would be needed with MSFC, he felt that legal advice was needed with this.

PAV16/06/13 – Project Management

JB advised that he was trying to contact someone who he knew that had been a project manager to see if he was interested in doing the job or new someone who could do it.

PAV16/06/14 – Information Sharing

None.

Ended: 17:20

Date of Next Meeting: TBC