

Minutes of the Pavilion Committee of Old Marston Parish Council Meeting held on the 19th June 2017 at 4:00pm in the Meeting Room of the Mortimer Hall.

Present:

Parish Council

Mick Cadd (MC) – Chairman

Barrie Lewis (BL)

Tony Greenfield (TG)

Michael O’Keefe (MO)

Ian Homer (IH) – MSFC

Tim Cann (Clerk)

Members of the Public: 0

No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

PAV17/06/01 Election of Chairman: TG proposed MC. MO Second. It was RESOLVED MC became Chairman

PAV17/06/02 Election of Vice-Chairman: TG proposed JB. MO Seconded. It was RESOLVED JB became Vice-chairman.

PAV17/06/03 Requests to record the meeting: NONE

PAV17/06/04 Apologies for Absence: NONE

PAV17/06/05 Public Participation: NONE.

PAV17/06/06 It was RESOLVED to accept the minutes of the previous meeting held on the 7th April 2017.

PAV17/06/07 Matters arising omitting those for which an agenda heading follows: The Clerk confirmed that the intruder alarm contract for the old building had been renewed for 6 months.

PAV17/06/08 New Pavilion Update: The Clerk informed the meeting that Adam Stanley, the Contractor, had advised the building work should now be completed, all bar the snagging. IH mentioned about access point slopes away which could be dangerous to members of the public. MC concerned about earth mounded up to sides of building but nothing put to retain soil.

PAV17/06/09 Access to Building: including disability access: MC proposed looking at this tomorrow when meeting with Adam Stanley on site. All agreed.

PAV17/06/10 Handover from Contractors: IH advised it needs to ensure everything is signed off before handing over to MSFC, Part P Certificate.

PAV17/06/11 Cladding: It was RESOLVED to recommend to full Council that the Clerk contacts the Planning Officer asking for a material change in that the cladding of the building are taken out of the plan. MC felt that if decided cladding needed then it should be done before the building was handed over to MSFC.

PAV17/06/12 Replacing Fencing: It was RESOLVED to recommend to Council that the wooden fence is replaced as it is now 4 bars, from the container by the allotments entrance through to

Signed by the Chairman.

the Boults Lane Right of Way and both 5 bar gates would be kept in situ. The fencing behind the old building would be left until the old building has been removed.

PAV/17/06/13 Handover to MSFC: It was RESOLVED that no handover date can be given until confirmed that the job had been completed.

PAV/17/06/14 Opening Ceremony: It was agreed that Roy Garner would be invited. IH confirmed that Martin Keown had agreed to attend depending on dates and that perhaps MSFC would be willing to hold a BBQ on the day.

PAV17/06/15 Asbestos Survey on old building: The Clerk confirmed that at the last Council meeting the quote from Salvum for £295 + VAT was accepted, however, the building needs to be empty of possessions. It was RESOLVED to recommend to Council that MSFC are allowed to store the possessions from the old building while the asbestos survey is completed.

PAV/17/06/16 Demolition of old Building: IH reminded the meeting that the Council are responsible in ensuring the waste is disposed of correctly and safely. IH offered to assist the Clerk in completing a tender to send to interested parties.

16.50 JB joined the meeting.

PAV17/06/17: Cycle Rack: Clerk to get costings.

PAV17/06/18: Bird/Bat Boxes: The Clerk had emailed BONT asking if they could give advice but they replied saying they could not. City Councillor Louise Upton had forward a link to the Oxford City Council Environmental Officer who might be able to give advice.

PAV17/06/19 Information Sharing: BL concerned about, once new building open, mud being trodden through building.

Meeting ended: 17:35

Date of Next Meeting: Monday 17th July 2017 4pm.

Signed by the Chairman.