

Minutes of the Old Marston Parish Council meeting held on Monday 7th September 2026 at Mortimer Hall from 19:00.

CONFIRMED

Present: **Parish Council:**

Duncan Hatfield – Chairman	Bede Constantinides	Jackie Osman
Charlotte Vinnicombe (Vice-Chair)	Kevin Jones	Peter Cox
Charlie Haynes	Mickey Bates	

In attendance: Tim Cann

Members of Public: 6

Oxford City Councillor: Mary Clarkson

Oxford City Councillor: Kate Robionson

26/09/01 Intention to record the proceedings of the meeting:

A member of the public made an audio recording of the meeting.

26/09/02 Apologies for Absence:

- Parish Councillor: Mark Lygo – prior engagement
- Parish Councillor: Martin Smith – on vacation
- Parish Councillor: John Ramsden – on vacation

26/09/03 Chairman's Welcome:

Cllr Hatfield welcomed everyone and reminded the protocol of everything through the chair, any other conversations to be taken outside of the meeting.

26/09/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received):

a. **Thames Valley Police:** No report received

b. **County Councillor Report:**

None

c. **City Councillors Report:**

Mary Clarkson Clarkson informed the meeting that all she had to say about the dog issues will be covered in the TVP report. Almond Farm development, in Mill Lane, is going ahead. The county council have issued a new bus service timetable.

d. **City Councillors Report:**

City Councillor Robinson informed the meeting that the new bus services need monitoring and any issues fed back to the bus company. She also advised that there had been antisocial behaviour in Croft Road Recreation Ground which was being dealt with.

e. **Members of Public:**

A member of the public spoke about the pavilion. Concern about lack of response to alarm callouts; could there be a contact for residents to call if they see or hear anything suspicious. It was agreed anyone hearing alarm to let the clerk know on the parish council mobile number.

Another member of the public spoke about a social event that occurred in the pavilion on Saturday evening. Had the parish council given permission. The clerk confirmed that he had. It was pointed out that in the agreement with the football club prior written permission was needed. It was agreed that the football club be reminded of this.

26/09/05 Approval Of The Minutes Of The Meeting Held On The 6th July and The Extra-Ordinary Meeting Held On The 29th July 2026:

After some discussion it was RESOLVED to accept the minutes.

26/09/06 Operational Checks:

- Weekly operational checks on the defibrillator have been carried out. Councillor Smith confirmed checked and ok.
- Weekly operational checks on the play equipment have been carried out. Councillor Smith confirmed checked and ok.

26/09/07 Planning:

Applications considered between meetings:

None.

Decisions:

- 26/01391/FUL – 15 Haynes Road – APPROVED
- 26/00594/VAR – 66 Arlington Drive – APPROVED

Awaiting Decisions:

- 20/02457/DEL – Willow Barn, Oxford Road
- 25/00634/FUL – 24 Haynes Road
- 25/02371/FUL – 56 Cherwell Drive
- 25/02487/FUL – Ibstocks, 1 Pond Lane
- 26/00496/FUL – 1A Mill Lane
- 26/00923/FUL – 15 Salford Road
- 26/00968/FUL – 3 Cotswold Crescent
- 26/01027/FUL – 31 Old Marston Road
- 26/01307/FUL – 90 Cherwell Drive

Applications To Be Decided:

- **26/01990/VAR – 32 Oxford Road** – Variation (or removal) of conditions 02 (Develop in accordance with approved plans), 03 (Materials samples), 04 (CTMP), 06 (CEMP), 14 (Bicycle storage) and 15 (Bin storage) of planning permission 25/01436/FUL (Demolition of existing dwellinghouse and erection of a 1 X 5 bed dwellinghouse (Use Class C3). Provision of air source heat pumps, EV chargers and bin and bicycle stores. Alterations to landscaping, boundary wall and site access. (Amended description) to allow for the installation of a brick chimney to North facade, insertion of 1no. roof light to North elevation, alterations to first floor windows, modest lengthening of the building to enable the stair core to be redesigned. Town and Country Planning Act 1990 APPLICATION NO: 25/01436/FUL PROPOSAL: Demolition of existing dwellinghouse and erection of a 1 X 5 bed dwellinghouse (Use Class C3). Provision of air source heat pumps, EV chargers and bin and bicycle stores. Alterations to landscaping, boundary wall and site access. (Amended description). NO OBJECTIONS
- **26/01881/FUL – 13 Ashlong Road** – Demolition of existing single storey rear extension. Erection of a part single, part two storey rear extension. Alterations to roof to form hip to gable, formation of 1no. rear dormer and insertion of 2no. front rooflights in association with loft conversion. NO OBJECTIONS
- **26/01967/FUL – 3 Rimmer Close** – Demolition of existing rear conservatory. Erection of a single storey side extension. Conversion of garage to habitable space. Alterations to fenestrations. NO OBJECTIONS

- **Update on Hill View Farm – NONE**
- **Update on Almond Farm – NONE**

26/09/08 Transport:

- **Speed Awareness signs:** Cllr Constantinides informed the meeting that the Speedwatch team are now functioning. The clerk pointed the councillors to the report he had written with the agenda. There were queries with SIDs already located in other areas of the city, such as Morrell Avenue and Marston Ferry Road. These had not been moved for years so why was the county council saying any installed by parish council would need moving. Cllr Constantinides informed the council that solar powered SIDs, which show speed and a face, would cost approximately £5,000. Clerk to investigate how frequently SIDs needed moving, a template of a risk assessment for its moving. Cllr Constantinides advised that the Speedwatch team need signs saying 'SPEEDWATCH AREA'. It was **RESOLVED** that the clerk seek permission from highways at the county council.
- **Elsfield Road Parking:** The consultation period had now expired so waiting for results to be issued.
- **Double Yellow Lines along part of Oxford Road Update:** No further updates available.
- **Cavendish Drive/Fane Road:** slabbed area being used as carpark: It was agreed that this area was owned by the individual householders in Fane Road so would be responsible for its upkeep.

26/09/09 Finance:

Correct as of 31st August 2026

Unity Trust Current Account	£130,058.44
Newbury Building Society	£44,095.65 - 2.90%
Skipton Building Society	£64,149.99- 2.05%
Petty Cash	£2.94
TOTAL	£238,307.02
CiL Money (included in above figures)	£144,035.97
The following accounts to be paid:	£ Incl. VAT
Clerk's Pay, Expenses, Pension, etc. (July/August 26):	£
Total Pest Control (Quarterly Charge for MH Rec):	£189.14
ODS (Cemetery Bins):	£45.02
Castle Water (Cemetery):	£119.20
Smith of Derby (MH Clock Repair):	£708.00
OALC (Training):	£66.00
Total Pest Control (Quarterly Charge BL & Cemetery):	£415.36
MP Ryder (Annual Alarm Service):	£288.00
TOTAL:	£8,350.66
Petty Cash Expenditure:	£0.00
Income:	
Sandra Homewood (Mr Batey Burial Plot):	£1600.00
Sandra Homewood (Mr. Parker Burial Plot):	£1600.00

HMRC (VAT Return):	£6,156.74
Reserves:	
Total Balances:	£238,307.02
General Reserve:	£33,809.74
Fixed Asset Reserve:	£10,000.00
Emergency Reserve:	£10,000.00
Unallocated Reserve:	£184,497.28

- It was resolved to accept payments
- **External Audit:** Moore has given the Parish Council a clean set of accounts for 2025/26.
- Grant Request from St Nicholas Church for Autumn Fun Day. Cllr Hatfield declared an interest. It was RESOLVED to give the £550.00 as requested.
- Grant request for £160 to fund a day's work by the Oxford Conservation Volunteers, to support the conservation of the riverbank just beyond the Victoria Arms, as part of a project led by Judy Webb: After some discussion the request was withdrawn.

26/09/10 Insurance Renewal:

The clerk advised the council that it was midway through a 3-year agreement and the renewal cost is £2,383.32. It was RESOLVED to accept.

26/09/11 Firework Display:

The clerk informed the council that the Red Lion are unable to host this year. It was RESOLVED not to hold a firework display this year.

26/09/12 Communications (including Web Site, Facebook, and other social media & protocol):

- Calendar of Meetings.** Council reviewed list and agreed
- Request for Community Safety Banner on Mortimer Hall Recreation Ground Railings:**
It was RESOLVED to defer item to next meeting to see if double yellow lines have any impact.

26/09/13 Cycle Racks outside St Nicholas School..:

Concern was raised as the parish council do not own the land in question and something happened would it be liable. It was RESOLVED not to pursue this project, but Cllr Hatfield would contact the school regarding if planter cycle racks more suited.

26/09/14 General Vegetation Maintenance Around the Parish:

1. along Back Lane, next to St Nicholas School,
 2. School Lane,
 3. Boults Lane Wooden Gate Repair,
 4. Boults Lane Hedge boundary with Jessops & Clays Close.
- The clerk pointed out the above maintenance jobs needed attending to.
 - Cllr Osman declared an interest.
 - It was RESOLVED for Mr. Ward to attend to the jobs as well as install new gate on Boults Lane Recreation Ground.
 - It was RESOLVED that the Parish Council seek tenders to do maintenance work on the Orchard Triangle.

26/09/15 Clerk's Report:

- Update on Bleed Kits – Clerk waiting for response from City Councillor Officer.
- Noticeboard – Orchard Triangle – In Progress.
- Noticeboard – Salford Road – In Progress.
- Planters Relocation: After some discussion it was agreed the clerk would offer planters to the scouts.
- Reporters request for PC view on JR parking: The clerk advised the meeting that a reporter from the Oxford Mail had asked whether the parish council had an opinion on the car parking issues at the JR Hospital.

21:00 Cllr Constantinides left the meeting.

It was RESOLVED to suspend standing orders for 15 minutes to enable the agenda to be completed.

Cllr Vinnicombe suggested a shuttle bus service between a carpark located on the outskirts of the city and the JR Hospital.

Otherwise, the parish council did not express an opinion on the subject

26/09/16 Reports from Members:

Update from councillors representing the council on external bodies should the respective organisation have met since the last parish council meeting: NONE.

26/06/20 Information sharing (including correspondence):

- OALC Newsletter
- Rural Services Network Digest etc,
- Oxford Half Marathon Sunday 11th October 2026.
- Marston Community Market Saturday 3rd October in the Mortimer Hall.
- Cllr Osman gave the clerk a flier about Thames Valley Allert
- <https://www.thamesvalley.police.uk/area/your-area/tvp/oxfordshire/oxford-north-east/about-us/our-priorities>

26/05/23 Date of next meeting:

Monday 5th October 2026 in Mortimer Hall

MEETING CLOSED: 21:10

Signed.....Chairman

Date.....

Please note: Minutes become CONFIRMED following resolution at the following full council meeting.