

## Minutes of the Old Marston Parish Council Meeting held on the 7<sup>th</sup> September 2020 virtually & at OXSRAD from 7:00pm.

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### Present:

#### Parish Council:

|                                 |                               |
|---------------------------------|-------------------------------|
| Duncan Hatfield (DH) – Chairman | Pat Hall (PH) – Vice-Chairman |
| Louise Milford – virtually (LM) | Mary James (MJ)               |
| Charlotte Vinnicombe (CV)       | Peter Cox (PC)                |
| Alistair Morris (AM)            | Peter Williams (PW)           |
| Mick Bates (MB)                 | Mick Cadd (MC)                |
| Tim Cann (Clerk)                |                               |

**Oxford City Council:** Cllr Mary Clarkson - virtually (M)      Members of Public: 0

**20/09/01 Intention to record the proceedings of the meeting:** NONE.

**20/09/02 Apologies for Absence:** Parish Councillor Alan Spence – unwell, City Councillor Mick Haines – Self Isolating, County Councillor Mark Lygo – Prior engagement.

**20/09/03 Website and social media:** DH informed the Council that there has been a lot of contact through social media, especially on FaceBook. He also confirmed that the website was nearly finished but needed checking for accessibility.

#### **20/09/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)**

- a. **Thames Valley Police:** No report received.
- b. **County & City Councillor Reports:** M informed the Council that work is ongoing with the CPZ; some streets had been omitted which is being corrected. Talks with GalifordTry regarding the mound and part of it will be reinstated. The tree blocking the footpath next to the Marston Brook is also to be removed.
- c. **Public:** As no members of the public were present there was no public participation.

**20/09/05 Minutes of the Parish Council Meeting held on 6<sup>th</sup> July 2020.** It was **RESOLVED** these are a true record.

#### **20/09/06 Matters Arising (omitting those for which an agenda heading follows):**

- None.

Signed by the Chairman.

### 20/09/07 Operational Checks:

- It was confirmed that the weekly operational checks on the defibrillator had been carried out.
- The Clerk advised that the safety check on the play equipment had been done and that the ROSPA inspection had recently also been done.

### 20/09/08 Governance & Administration:

- Nothing to report.

### 20/09/09 Pavilion, Recreation Grounds & Cemetery:

- **Street Art Project Update:** DH informed the meeting that this will probably not start until next year. By then Swan School students might like to get involved.
- **Alternative source of street lighting:** DH stated that the County officer still has concerns over the reliability of the current units. After some discussion it was **RESOLVED** to take up Dominic Hale's offer of a site visit.
- **Remembrance at official war graves:** The Clerk went through the options, sent out with the agendas, and it was **RESOLVED** to order:
  - 1 x wreath J with ribbon for the RAF pilot.
  - 1 x wreath B with ribbon for the seaman and
  - 1 x wreath B with ribbon for the war memorial in the Church Yard
  - Ribbons wording LEST WE FORGET
  - Total cost of £65.75
- **Seat or Bench in BL play area:** It was **RESOLVED** to have a seat installed.

### 20/09/10 Finance: Bank balance as at 05/08/2020 –

|   |                                |
|---|--------------------------------|
| Current Account £34,083.77              | Business Reserve A/c £3,760.01 |
| Newbury Building Society A/c £85,718.40 | CiL Money: £38,234.56          |
| Skipton Building Society A/c £5,000.00  | Petty Cash £179.74             |

| The following accounts to be paid:                                 | £ Incl. VAT |
|--|-------------|
| Clerk's Pay Including Expenses, Pension, etc. – July & August 2020 |             |
| BGG (Grass Cutting & Litter Picking June 2020)                     | 441.00      |
| Total Pest Control (Quarterly Charge)                              | 177.60      |
| Richard James (End of Year Audit and Report)                       | 309.00      |
| Mr D. Ward (Installation of BL play equipment fencing)             | 2,500.00    |

Signed by the Chairman.

|  |            |
|--|------------|
| Jake Carter Building Services (Pavilion Floor Repairs) | 1,400.00   |
| MPB (Fabrication of Steel Box around electric meter)   | 1,264.00   |
| MPB (Fabrication of BL Barrier)                        | 1,455.00   |
| Green Belt Network Membership (2020)                   | 15.00      |
| Seiretto (Annual SSL Charge)                           | 134.40     |
| LRALC (Training the Trainer – Clerk)                   | 199.00     |
| OALC (Experienced Councillor – DH)                     | 42.00      |
| OALC (Roles & Responsibilities – CV)                   | 78.00      |
| Oxford Building Company (Herras Fencing Mar – Jul)     | 1,608.00   |
| BBOWT (Training – MJ, AM & Clerk)                      | 30.00      |
| Came & Co (Annual Insurance)                           | 3,013.10   |
| Zoom (July & August)                                   | 28.78      |
| CDS Group (Cemetery Survey)                            | 5,340.00   |
| Reeves Memorial (Headstone)                            | 672.00     |
| BGG (Litter Picking & Grass Cutting July 2020)         | 441.00     |
| GDT Fire Alarm Ltd (Annual Contract)                   | 432.00     |
| MP Security (Annual Contract)                          | 131.75     |
| Marston Saints FC (COVID-19 Assistance)                | 500.00     |
| Pressplay (2 x Tablets)                                | 158.75     |
| BT (Office Phone)                                      | 107.24     |
| OALC (Finance – LM)                                    | 42.00      |
| Woodland Trust (BL Hedge Plants)                       | 183.60     |
| Woodland Trust (BL Hedge Plants)                       | 199.40     |
| Ambassador (Replacement shutter on pavilion)           | 1,778.40   |
| TOTAL  | £25,506.00 |

Signed by the Chairman.

|                         |                |
|-------------------------|----------------|
| Petty Cash Expenditure: | No Expenditure |
| INCOME :-               | No Income      |

It was **RESOLVED** to accept these accounts.

- Barton Community Association food box scheme: It was **RESOLVED** to give £100 to the Barton Community Association towards food boxes delivered to residents in the Parish.

### 20/09/11 Planning:

**Applications considered between meetings: - NONE**

#### **Decisions:**

20/01111/FUL – 13 Lewell Avenue - **APPROVED**

20/01146/FUL – 8 Little Acreage - **APPROVED**

20/01183/FUL – 2 Horseman Close - **APPROVED**

20/01102/FUL – 10 Southcroft - **REFUSED**

20/01295/FUL – 83 Cherwell Drive - **APPROVED**

20/01376/FUL – 3 Cavendish Drive - **APPROVED**

20/01308/FUL – 46 Mortimer Drive – **REFUSED.**

#### **Awaiting Decisions:**

18/01549/FUL – 20 Raymund Road

#### **Applications to be decided:**

**20/01717/FUL – 9 Cotswold Crescent** – Erection of part single, part two storey side and rear extension. – **NO OBJECTIONS.**

**20/02068/FUL – 46 Raymund Road** – Formation of 1no. dormer to rear roof slope and insertion of 2no. rooflights to front roof slope. Erection of a two storey side extension and a single storey rear extension. – **NO OBJECTIONS.**

**20/02097/FUL – 38 Cherwell Drive** – Change of use from dwelling house (Use Class C3) to House of Multiple Occupancy (Use Class C4). – **CONCERNS WITH INADEQUATE FACILITIES AND PARKING ISSUES.**

**20/01752/FUL – 23 Raymund Road** – Erection of two storey side extension, single storey rear extension and porch to front elevation. Formation of dormer with juliette balcony to rear in association with loft conversion. – **NO OBJECTIONS.**

Signed by the Chairman.

- **Notes from the meeting with Naomi Winniffrith & Moira Dorey from The Swan School:** PW stated that it was important for the Council to express safety issues with dropping off and collection around the Mortimer Hall. PH has concerns with the staggered timing at 4:30/4:45 around same time as most commuter traffic.
- **Update on Previous Jack Russell site:** M reported that she had been in contact with planning who advised that some financial solution was being discussed which would mean building could recommence.
- **Consultation on the Government's White Paper on The Future of Planning:** PW stated that the Parish Council needed to express its opinions on the White Paper as it was important that local opinion needed to be involved. It was **RESOLVED** to discuss at the October meeting. The Clerk to see if someone can give a talk.
- **Review the need for a Neighbourhood Plan:** It was **RESOLVED** this will be discussed at the October meeting.

**20/09/12 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:**

- **Hill View Farm:** The Clerk informed the meeting that he had received an email from the architect regarding potential development. It was **RESOLVED** a separate meeting will be arranged asap to discuss.
- **Cycle Racks:** The Clerk advised the Council that he had a price for 20 Sheffield racks and three tenders for installation. It was **RESOLVED** to wait until after the groundwork had been done in Boults Lane before making any further decision.

**20/09/13 Information sharing (including correspondence)**

Rural Services Network Digest etc,

Consultation is out for a CPZ in the Parish, South of the Marston Ferry Road (the County Council have called this Marston North).

OALC August Newsletter.

AM asked if there could be a community noticeboard on the Mortimer Hall. DH suggested it went on the October agenda.

CV said the metal bar was bent at the entrance to the Mortimer Hall Recreation Ground. The Clerk advised that he was trying to find out if this was actually needed; if not, then it could be removed.

**MEETING CLOSED: 9:00pm**