

Minutes of Old Marston Parish Council Meeting 6th September 2016 at 7:30pm.

Present:

Parish Council

John Batey (JB) – Chairman

Patricia Hall (PH)

Peter Cox (PC)

Angie Tiwari (AT)

Nils Bartleet (NB)

Tony Greenfield (TG)

Duncan Hatfield (DH) – Vice-Chairman

Michael Cadd (MC)

Barrie Lewis (BL)

Charlie Haynes (CH)

Peter Williams (PW)

Tim Cann (Clerk)

City Council

Cllr Mary Clarkson

Cllr Mick Haines (MH)

Members of the Public : 13

16/09/01 No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

16/09/02 Apologies for Absence:

Michael O’Keefe

County Councillor Mark Lygo

ACTION

16/09/03 Public Participation:

Shilpa Bhalt & Mark Longford spoke about the possible development of the old Harlow School site, now Meadowbrook, into The Swan Free School for 700 to 1,200 pupils aged 11 to 18 year olds. The impact on the increased traffic, not only on the Raymund Road area but the whole of Marston, Headington and Summertown areas, would be massive. Harlow school was originally built to take 200 children, when it closed in 2003 it had 275 pupils, whilst St Nicholas Primary School was originally built to take 180 pupils - now 480 children attend.

Colin Langton spoke about the wooden posts on the islands running through the village being dangerous, even with the reflectors, it is difficult to see them in the dark. He also said he was horrified at the amount of money being spent on the pavilion and felt it was a waste of public money.

Anthony Baker spoke about the handling of the past planning application of the Jack Russell Public House. He assured everyone he was not allocating blame on anyone but there were some concerns that the Council did not comment on the original plans. He asked respectfully that the Parish Council make a clear decision in supporting the local residents who object to the application now in front of the Council.

Malcolm Everton spoke about the lack of public transport at Bradlands in Mill Lane. There are a lot of elderly people living in Bradlands and the surrounding area and he feels it is terrible for them to be isolated in this way.

16/09/04 Minutes of the meeting held on 5th July 2016. It was RESOLVED these are a true record.

16/09/05 Matters Arising (omitting those for which an agenda heading follows): None.

16/09/06 Planning Applications to be decided:

16/01905/FUL – Land adjacent 56 Marsh Lane – Erection of a two storey building to create 2 x 1 bed flats (Use Class C3). Provision of new vehicle access from Marsh Lane with car parking for 2 No. vehicles. Provision of private

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amenity space, bin and cycle store. – NO COMMENT

16/01980/FUL – 56 Arlington Drive – Demolition of garage. Erection of a part single, part two storey front, side and rear extension. – NO COMMENT

16/02048/FUL – 5 Boults Lane – Erection of a glazed link extension. – NO COMMENT

16/02074/FUL – 19A Oxford Road – Erection of a detached garage. – NO COMMENT

16/02119/FUL – 120 Oxford Road – Erection of a single storey rear extension. – NO COMMENT

16/01934/RES – The former Jack Russell Public House, 21 Salford Road – Demolition of a public house, erection of 16 flats (6 x 3-bed, 8 x 2-bed, 2 x 1-bed) on three floors. Provision of 19 car parking spaces. (Reserved matters of outline planning permission 15/02282/OUT seeking approval of access appearance, landscaping, layout and scale). – CONCERNS OVER DENSITY, HEIGHT OF BUILDING & OUT OF CHARACTER, OVERDEVELOPMENT, POTENTIAL IMPACT ON UTILITIES AND TRAFFIC.

16/02155/FUL – 48 Oxford Road – Erection of a single storey rear extension. – NO COMMENT

16/02268/FUL – 5 Beechey Avenue - Demolition of existing conservatory. Erection of a part single, part two storey rear extension. – NO COMMENT

Applications considered between meetings:

Planning Committee met on the 22nd July 2016 covering:-

16/01831/FUL – 7 Elsfield Road – Erection of a single storey rear and side extension.

Alterations to roof of existing bay window, insertion of 1No. rooflight and 1No. window to west elevation. – NO COMMENT

16/01705/FUL – 17 Raymund Road – Erection of a single storey front and rear extension and first floor side extension – NO OBJECTION

16/01723/FUL – 23 Marsh Lane – Erection of a single storey side extension – NO OBJECTION

16/01549/CT3 – Recreation Ground Court Place Farm, Marsh Lane – Phase 2 of Northway and Marston Flood Alleviation Scheme comprising the creation of a flood storage area adjacent to Court Place Farm Nature Park (Site B), channel realignment along a section of Peasmoor Brook and installation of a bund at Peasmoor Piece (Site C). – NO OBJECTION

16/01829/FUL – 17A Oxford Road – Erection of a single storey rear extension. Insertion of door and window with porch roof over, and replacement of door with window to south elevation. Insertion of 1No. additional side rooflight (Part retrospective) – NO OBJECTION

16/01782/FUL – Recreation Ground at Boults Lane – Erection of sports pavilion. Provision of car parking and bin and cycle areas. Installation of 2No.storage containers. – NO OBJECTION

It was RESOLVED to accept the minutes of the Planning Committee.

Decisions:

16/01064/FUL – 17 Oxford Road – APPROVED

16/01207/FUL – 10 Elsfield Road – WITHDRAWN

16/01208/LBC – 10 Elsfield Road – WITHDRAWN

16/01336/FUL – 31 Oxford Road – WITHDRAWN

16/01212/FUL – 19 Salford Road – APPROVED

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16/01313/FUL – 30 Elms Drive – APPROVED
16/01418/FUL – 54 Cherwell Drive – APPROVED
16/01705/FUL – 17 Raymund Road – APPROVED
16/01723/FUL – 23 Marsh lane – APPROVED
15/02282/OUT – Jack Russell – APPROVED

Awaiting Decisions: None

16/09/07 Recreation Grounds & Cemetery: JB thanked PC for the work he does in and around the Cemetery, it was a credit to the Council.

- a. The Recreation Grounds & Cemetery Committee met on the 12th August 2016 covering:-
- i. Not to take any actions regarding the ROSPA report on the play equipment in Boult's Lane due to the fact that these will soon be removed
 - ii. To install an additional waste bin in the Mortimer Hall Recreation Ground near the picnic table nearest the Oxford Road
 - iii. To visit St Nicholas Primary School and the Mortimer Hall Preschool to get ideas of the play equipment wanted in Boult's Lane.

It was RESOLVED to accept the minutes of the Recreation Grounds & Cemetery Committee.

- b. TG confirmed that the weekly safety checks had been done and that no problems had been found.
- c. Mr Brunson had enquired about purchasing a strip of land in Boult's Lane next to the Scout HQ. CH stated that he had always been an advocate of never selling assets and proposed the Parish Council decline the offer. Seconded PC. It was RESOLVED that the Council does not sell the land.
- d. The Clerk suggested that the Council consider joining the Institute of Cemetery & Crematorium Management as he found them very helpful in the past and would be a valuable resource of information. The cost would be £90 per year. MC proposed joining. CH seconded. It was RESOLVED the Council become a member of the Institute of Cemetery & Crematorium Management.

16/09/08 Boult's Lane Development

- a. The Pavilion Committee met on the 29th July 2016. MC advised the Council that the Project Manager had been interviewed and Mr C. Wilson had accepted the job. MC proposed the Council accept the minutes of the Pavilion Committee. NB seconded.
It was RESOLVED to accept the minutes of the Pavilion Committee.
- b. Quotation for the removal of the play equipment and the removal and storage of the green fencing - £3,850. The Clerk advised the Council that he had contacted other vendors and apart from the one quote all were willing to remove the play equipment and fencing but would not take the concrete or store the fencing. CH proposed accepting the quotation. Seconded MC. It was RESOLVED to accept the quote of £3,850
- c. Sir Brian Smith had offered to sell a strip of land in Boult's Lane to the Parish Council. After some discussion CH proposed the Parish Council

Signed by the Chairman.

decline the offer. Seconded PC. It was RESOLVED that the Council does not purchase the land.

16/09/09 Finance

- a. The period for the public to view the accounts for the financial year ending 31st March 2016 ended on the 1st August. With the recent changes in financial legislation this means that no complaints, unless substantial, can now be made. Any Parish Councillor can request, at any time, to see the accounts. However this does not entitle them to ask questions or make any requests. If they have any concerns these must be taken to the next full Council meeting.
- b. Bank balance as at 28/08/2016 –
 Current Account £23,398.29 (including £2,307.73 CIL money) Petty Cash £51.79
 Business Reserve Account £3,744.88 Newbury Building Society Account £224,045.21

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – July & Aug 2016	
BT (Clerk's telephone May 2016)	84.45
Kamalara Ltd (Boults Lane Recreation Ground Verti-draining)	2861.64
Ai Design Oxford (Architect)	1885.60
BGG (Grass cutting June 2016)	337.20
Total Pest Control (Mortimer Hall Recreation Ground Pests)	177.60
Oxford Mail (Adverts for Project Manager)	504.00
Oxford City Council (Payment for Bench)	500.00
Xpress Relocations Ltd (2 Months storage)	3120.00
Fenland Leisure Products Ltd (Gate Spring)	78.54
OALC (15 x The Good Councillor Guide)	63.00
OXS RAD (Photocopying of 150 x Consultation Letter)	80.00
SLCC (Regional Conference)	82.80
Diane Malley (Payroll Services Half Year Charge)	34.00
BGG (July Litter Picking 7 Grass Cutting)	517.20
Playsafety Ltd (Annual RoSPA Inspection)	189.00
Oxford City Council (Garden Refuse Collection – Cemetery)	92.00
Thames Water (Cemetery Water Supply)	7.34

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Petty Cash	150.00
BGG (Grass cutting & litter picking April 2016)	702.60
BT (Clerks telephone Aug 2016)	92.74
Staples (Stationery)	60.99
Wiseserve Ltd (Renewal of Protection Software)	29.00
TOTAL	£13,748.45
Petty Cash Expenditure:-	
John Batey (Travel expenses to Course)	14.40
Oxford Bus Company (Clerks travel expenses to Forum)	3.50
Wilko (Refuse Sacks)	3.00
Keypit (New Padlock & Keys for MH gate)	13.82
Homebase (Cement for MH Recreation Ground Post)	9.45
Keypit (Extra keys for MH Gate)	8.00
TOTAL	£52.17
INCOME :-	
HMRC (VAT Return April – June 16)	10,352.29
Openreach (Wayleaves)	26.46
Mr C. Haynes (Purchase of laptop)	260.00
TOTAL	£10,638.75

NB proposed these accounts were paid. PC seconded. All agreed.

c. The Finance Committee met on the 12th August 2016 covering:-

- i. To have a separate spreadsheet for the new pavilion expenditure as the size of the expenditure now gives a distorted overall figure.
- ii. To separate actual precept from discretionary grant etc. so as to give a clearer breakdown of income.
- iii. To use the CiL money to create a footpath from the Cemetery eastbound towards Marsh Lane.
- iv. For the Clerk to register onto the CiLA course.

It was RESOLVED to accept the minutes and recommendations of the Finance Committee.

Signed by the Chairman.

- d. Budget v Expenditure. The attached spreadsheet was sent out with the agenda and CH proposed accepting the information. NB seconded. It was RESOLVED to accept the data.

16/09/10 Insurance: After reviewing the three quotations provided, PW proposed accepting Hiscox on a 3 year contract. CH seconded. It was RESOLVED to accept Hiscox tender on a 3 year contract.

16/09/11 Parish Plan Review

- a. **Press Report regarding proposed development of land on Hill View Farm –** JB informed the Council that in response to the Oxford Mail article and concerns raised from PW a press release was sent out:

“The land referred to as being a 'possible site for 700 new homes' near Old Marston lies within a northern section of our boundary. It is in the green belt, next to the Marston Conservation Area and Marston Meadows and the City Council ruled out this land for housing development for several reasons as recently as 2014.

Apart from the objections above, any large scale housing on this site would first of all raise major concerns about access and egress by road: Unless these were to be via the dual carriageway on the A40 trunk road, which is highly unlikely despite (or even because of) the new junction at Barton Park, then road traffic would have to use the existing Mill Lane through the old village area.

This would be unacceptable by any standards, and the residents and council of Old Marston would doubtless reject any such proposal.”

PW stated that he would strongly oppose any proposal of the development, it was a major threat to the green belt and would make two extra access points into the village therefore increasing the rat run problems.

NB advised that the original idea of the ring road was to remove traffic and therefore if this did progress it would go against the whole original purpose. He also feared that it could cause a flooding problem and the environmental impact would be totally unacceptable.

- b. **Land at Lower Elsfield and Court Place Farm Allotments:** CH advised the Council that he could see increasing pressures from surrounding potential developments; South Oxfordshire District Council were looking at possibly building on land at Lower Elsfield and the allotment land at Court Place Farm within the village was at risk with its lack of use.

16/09/12 Committee’s Review and Nominated Bodies:

a. Committee Review

- i. JB advised the Council that the Planning Committee only had four members when it was agreed at a previous meeting that five would be the minimum. MC proposed JB onto the Planning Committee. CH seconded. All agreed.
- ii. JB also stated that with some committees merging it meant that there were some that had more than half the full Council. The Clerk reminded the Council that Standing Order 7a states that a previous resolution cannot be reversed within six months of it being made. It was therefore RESOLVED to review the Committees at the November meeting.

Signed by the Chairman.

- b. Old Marston Charities Trust:** The Parish Council nominates two Councillors to serve onto the Trust for a period of four years. CH nomination ends in October. MC proposed CH. AT seconded. It was RESOLVED that CH continues as a trustee of the Trust.

16/09/13 Parish Council 2017 Calendar – TG advised that he had received a quote to produce the calendar for £20 per copy and would have pictures of various parts of the Parish. It was agreed that TG should get one produced for the Council to view at the October meeting.

16/09/14 Venue & Date of Council meetings: The main hall has become available on a Monday evening. It was felt at times the current location, in the back room, was cramped. MC proposed changing the Parish Council meetings to the first Monday of the month. NB seconded. It was RESOLVED to have future Parish Council meetings in the main hall on the first Monday of the month.

21:26 CH left the meeting.

16/09/15 Oxford Half Marathon: JB advised the Council that he had written a letter of complaint but had received neither an acknowledgement or a reply. JB and the Clerk had attended a meeting in the Town Hall where local residents associations and Councils could be updated. However this was just the organisers telling everyone what was happening, understandably things got heated.

16/09/16 NAG Meeting Report: TG advised the Council of information from the latest NAG meeting.

16/09/17 Mortimer Hall Management Meeting Report: TG advised the Council of information from the latest Hall Management Committee meeting.

16/09/18 Website, Facebook, Twitter & Streetlife

DH informed the meeting that there are over 800 followers on Twitter and Facebook. Any news, events, etc. please let DH know.

16/09/19 Information Sharing (including correspondence)

Clerk's Updates

- The Clerk has successfully completed the ILCA (Introduction to Local Council Administration) course.
 - The ROSPA survey on the play equipment in Boult's Lane & Mortimer Hall Recreation grounds has been completed.
- Rural Services Network Digest etc,
Communityfirst Newsletter
OALC Newsletter June 2016
OALC Newsletter July 2016
Minutes of the Oxfordshire Parish Transport Representatives meeting 3 May
Emails from residents in Fane Road and Salford Road who have received overhanging vegetation letters not addressed, signed or dated and my reply.

MH said that since the bus service had stopped going to Bradlands due to County Council budget cuts it left a number of elderly people stranded. Could the Parish Council consider making money available.

Signed by the Chairman.

NB advised that the County Council was no longer the authority for subsidized public transport. They are telling people that this is now Central Government. Unfortunately he received the notification too late for him to attend today's public transport meeting.

Meeting ended: 21:46

Date of Next Meeting: Parish Council meeting Monday 3rd October 2016 in the main hall of the Mortimer Hall at 7:30pm.