Minutes of the Old Marston Parish Council meeting held on Monday 5th October 2026 at Mortimer Hall from 19:00.

CONFIRMED

Present: Parish Council:

Duncan Hatfield – Chairman	Bede Constantinides	Jackie Osman
Charlotte Vinnicombe (Vice-Chair)	Kevin Jones	Peter Cox
Charlie Haynes	Mickey Bates	John Ramsden

In attendance: Tim Cann Members of Public: 8

26/10/01 Intention to record the proceedings of the meeting:
A member of the public made an audio recording of the meeting.

26/09/02 Apologies for Absence:
- Parish Councillor: Mark Lygo – Oxford City Council meeting
- Parish Councillor: Louise Upton – Oxford City Council meeting
- City Councillor: Mary Clarkson – Oxford City Council meeting
- City Councillor: Kate Robinson – Oxford City Council meeting

26/10/03 Chairman's Welcome:
Duncan Hatfield welcomed everyone and reminded the protocol of everything through the chair, any other conversations to be taken outside of the meeting.

26/10/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received):

a. Thames Valley Police: No report received

b. County Councillor Report:
None

c. City Councillors Report:
None

d. Members of Public:
No requests to speak

Cllr Haynes stated that, at a previous meeting, he had said that you had to have an intruder alarm if there was alcohol on the premise. Apparently, this is not the case. He apologised for giving false information.

26/10/05 Approval Of The Minutes Of The Meeting Held On 7th September
With the addition of the council agreeing to get tenders for work in the Orchard Triangle it was RESOLVED to accept the minutes

26/10/06 Operational Checks:

- Weekly operational checks on the defibrillator have been carried out. Councillor Smith confirmed checked and ok.
- Weekly operational checks on the play equipment have been carried out. Councillor Smith confirmed checked and ok.

26/10/07 Planning:

Applications considered between meetings:

None.

Decisions:

- 26/00496/FUL – 1A Mill Lane – APPROVED
- 26/00968/FUL – 3 Cotswold Crescent – APPROVED

Awaiting Decisions:

- 20/02457/DEL – Willow Barn, Oxford Road
- 25/00634/FUL – 24 Haynes Road
- 25/02371/FUL – 56 Cherwell Drive
- 25/02487/FUL – Ibstocks, 1 Pond Lane
- 26/00923/FUL – 15 Salford Road
- 26/01027/FUL – 31 Old Marston Road
- 26/01307/FUL – 90 Cherwell Drive
- 26/01990/VAR – 32 Oxford Road
- 26/01881/FUL – 13 Ashlong Road
- 26/01967/Ful – 3 Rimmer Close

Applications To Be Decided:

- **26/02103/FUL – 13 Park Way** – Demolition of existing garage. Erection of a two-storey side extension. – **NO OBJECTIONS**.
- **Update on Hill View Farm –** No further update available.
- **Update on Almonds Farm –** Clerk reported that he had received a complaint about speeding lorries along the Oxford Road.
- **Consultations:** None.
- First stage consultation for the naming of **Almonds Farm** complete:
- The Parish Council came up with:
- **Jack Russell –** after Revd. Jack Russell who first bred the jack Russell dog.
- **John Benfield -** actor village resident
- **Norman Heatley –** lived in village
- **Ms Woodward –** past teacher at St Nicholas Primary School.
- **Mary Midgley**
- **Alex Gammon –** past chair of Old Marston Parish Council, captain of St Nicholas Bell Ringers, chair of Old Marston Charities Trust.
- **Carol Tasker –** lived in Mill Lane Old Marston for over 60 years. City's 'oldest teacher' was loved by all | Oxford Mail
- **Theresa Pritchet -** Obituary: Theresa Prickett - 'She absolutely loved Marston ...it was where her roots were' | Oxford Mail

- **Ward's Way –** The Ward family have farmed land in and around Old Marston for many years.

26/10/08 Formal Complaint (First Stage)

The clerk made the council aware that he had received a first stage formal complaint and his response.

26/10/09 Transport:

- Speed Awareness signs: Cllr Constantinides informed the meeting that the Speedwatch team are now functioning. The clerk pointed the councillors to the report he had written with the agenda. There were queries with SIDs already located in other areas of the city, such as Morrell Avenue and Marston Ferry Road. These had not been moved for years so why was the county council saying any installed by parish council would need moving. Cllr Constantinides informed the council that solar powered SIDs, which show speed and a face, would cost approximately £5,000. Clerk to investigate how frequently SIDs needed moving, a template of a risk assessment for its moving. Cllr Constantinides advised that the Speedwatch team need signs saying 'SPEEDWATCH AREA'. It was RESOLVED that the clerk seek permission from highways at the county council.
- Elsfield Road Parking: The consultation period had now expired so waiting for results to be issued.
- Double Yellow Lines along part of Oxford Road Update: No further updates available.
- Cavendish Drive/Fane Road: slabbed area being used as carpark: It was agreed that this area was owned by the individual householders in Fane Road so would be responsible for its upkeep.

26/10/10 Finance:

Correct as of 29th September 2026

Unity Trust Current Account	£121,357.55
Newbury Building Society	£44,595.65 - 2.90%
Skipton Building Society	£104,149.99 - 2.05%
Petty Cash	£2.94
TOTAL	**£270,106.13**
CiL Money (included in above figures)	**£144,035.97**
The following accounts to be paid:	**£ Incl. VAT**
Clerk's Pay, Expenses, Pension, etc. (September 26):	£
T. Cann (Refund for 3x Land Registry Enquiries):	£42.00
Staples (Stationery & Ink):	£359.17
ODS (Cemetery Bin Emptying):	£197.40
Play safety Ltd (Annual Play Equipment Inspection):	£242.40
GDT Fire Extinguishers (Annual Service):	£180.90
Mr Ward (Mill Lane Allotments Track Renovations):	£5,100.00
TOTAL:	**£9,152.55**
Petty Cash Expenditure:	**£0.00**

Income:	
Oxford City Council (Second Half-Year Precept):	£38,809.74
Reserves:	
Total Balances:	£270,106.13
General Reserve:	£33,809.74
Fixed Asset Reserve:	£10,000.00
Emergency Reserve:	£10,000.00
Unallocated Reserve:	£216,296.39

- **Acceptance of Payments:** Proposed Cllr Haynes Seconded Cllr Cox. Unanimous.
- **Council to consider opening savings account with Unity Trust Bank and /or CCLA:** It was RESOLVED this should be looked at by the finance committee.

26/10/11 Pavilion

- Cllr Smith went through the notes of the informal meeting answering questions from councillors and members of the public as he went. He confirmed that he was now on the Marston Saints Football Club committee. The clerk mentioned the suggestion from the informal meeting that the parish council give Marston Saints FC a loan of £5,000 and a grant of £5,000. The clerk advised that the parish council did not have the powers to give loans. Cllr Hatfield proposed, Cllr Cox, seconded giving the football club a grant of £7,000: £3,500 towards repairing the mower, £3,000 to pay off the water bill and £500 for a skip. It was RESOLVED to use the powers of competence. Carried unanimously. The clerk stated that, other than a £500 grant a few years ago, this was the first funding given directly to Marston Saints Football Club.
- **Request to extend the use of the pavilion to 11pm on the first and last Saturdays in October and November:** Cllr Smith informed the council that the football club wishes to have an event on the first and last Saturday of October and November. He will be present at both events. It was RESOLVED to agree this extension.
- The clerk informed the meeting that he had received a draft budget from the new treasurer of Marston Saints FC. He asked the council how it wished to proceed, through full council or relevant committee. It was RESOLVED through committee.

26/09/11 Firework Display:

The clerk informed the council that the Red Lion are unable to host this year. It was RESOLVED not to hold a firework display this year.

26/10/12 Request from Pre-School to extend the backroom of the Mortimer Hall.

It was noted and RESOLVED to agree to extension.

26/10/13 Communications (including Web Site, Facebook, and other social media & protocol):

Council to consider screening the National Emergency Briefing in Mortimer Hall. Cllr Vinnicombe stated that this was something the parish council should be doing. There are already events, organised by Low Carbon Marston, at the church hall and New Marston scout building and tickets, which are free, are going quickly. Cllr Vinnicombe proposed that in principle, the parish council fund an event in the Mortimer Hall. Subject to date and organiser. Seconded Cllr Constantinides . Unanimously.

26/10/14 Painting Railings around Mortimer Hall Recreation Ground & Orchard Triangle:

- The council reviewed the tenders of £7,660.95 plus VAT and £7,500.00 No VAT. Cllr Vinnicombe proposed accepting tender A for £7,660.95 plus VAT. Cllr Haynes seconded. Carried unanimous.
- It was RESOLVED that Mr Ward will trim and weed kill 6" boundary along inside of fence of Orchard Triangle.

26/10/15 Planter Cycle Racks in Orchard Triangle

Cllr Hatfield proposed getting 6 planter cycle racks just inside the Orchard Triangle. Cllr Haynes seconded. It was RESOLVED to get 6 planter cycle racks subject to cost.

20.58 it was RESOLVED to suspend Standing Orders for 20 minutes to finish business.

26/10/16 Elsfield Road Cemetery:

- Mr. & Mrs. Williams of Oxford Road requested to prepurchase burial plots. AGREED
- Memorial request for Mrs. Ponting The standard size only.

26/10/17 Clerk's Report:

- **Update on Bleed Kits** – If the parish council is able to transfer the funds to Oxford City Council, I can arrange the ordering, delivery, and installation of the bleed kit cabinets and kits. If you're happy with this approach, let me know and I'll obtain the council's banking details for you.

  The total cost is £1,270, comprising:

  - 2 x public access bleed kit cabinets and bleed kits: £1,020.00
  - Installation of the cabinets onto brick walls: £250.00
  - Total: £1,270.00
  - It was RESOLVED both these locations and funding
  - The clerk to investigate another location at the church hall.
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- **Noticeboard:** Orchard Triangle
- **Noticeboard:** Salford Road

- Cllr Haynes proposed a noticeboard on the outside of the pavilion and Cllr Jones proposed a noticeboard by the five-bar gate at the end of Boults Lane. It was RESOLVED for both.

26/10/18 Reports from Members:

Update from councillors representing the council on external bodies should the respective organisation have met since the last parish council meeting:

Cllr Hatfield informed the council that the Mortimer Hall had met and was looking to install insulation on the ceiling which should help with better acoustics.

26/10/19 Information sharing (including correspondence):

- OALC Newsletter
- Rural Services Network Digest etc,
- Oxford Half Marathon Sunday 11th October 2026.

- Marston Community Market Saturday 3rd October in the Mortimer Hall.
- https://www.thamesvalley.police.uk/area/your-area/tvp/oxfordshire/oxford-north-east/about-us/our-priorities

26/05/23 Date of next meeting:

Monday 2nd November 2026 in Mortimer Hall

MEETING CLOSED: 21:10

Signed……...Chairman

Date……

Please note: Minutes become CONFIRMED following resolution at the following full council meeting.