

Minutes of the Old Marston Parish Council meeting held on Monday 6th October 2025 at Mortimer Hall from 19:00.

CONFIRMED

Present: Parish Council:

Duncan Hatfield – Chairman

Martin Smith

Mary James

Charlotte Vinnicombe – Vice-Chair

Mick Bates

Jackie Osman

Kevin Jones

In attendance: Tim Cann

Members of Public: 2

25/10/01 Intention to record the proceedings of the meeting:

None.

25/10/02 Apologies for Absence:

- Parish Councillor Alistair Morris – unwell
- Parish Councillor Pat Hall – unwell
- Parish Councillor Charlie Haynes – prior meeting
- Parish Councillor Louise Upton – district council meeting
- Parish Councillor Mark Lygo – district council meeting
- City Councillor Mary Clarkson – district council meeting
- City Councillor Kate Robinson – district council meeting

25/10/03 Chair's Welcome:

The chair welcomed everyone to the meeting and reminded all that protocol was for things to go through the chair.

25/10/04 Website and social media:

Duncan went through the social media platforms currently held by the parish council.

25/10/05 Public, County & City Councillors & Thames Valley Police participation (if any requests received):

- a. Thames Valley Police: No Report received.
- b. County Councillor Report: No Report received
- c. City Councillors Report: **Oxford City Councillor Mary Clarkson** no report received
City Councillors Report: **Oxford City Councillor Kate Robinson** no report received
- d. Members of Public No one wished to speak.

25/10/06 Approval Of The Minutes Of The Meeting Held On The 1st September 2025

It was RESOLVED these are a true record

25/10/07 Operational Checks:

- Weekly operational checks on the defibrillator have been carried out. It was RESOLVED that Councillor Smith will cover future checks.
- Weekly operational checks on the play equipment have been carried out. It was RESOLVED that Councillor Smith will cover future checks.

25/10/08 Planning:

Applications considered between meetings:

None

Decisions:

- 25/00275/FUL – 4 Rylands - APPROVED
- 25/01357/FUL – 81 Cherwell Drive – APPROVED

Awaiting Decisions:

- 20/02457/DEL – Willow Barn, Oxford Road
- 25/00548/FUL – 2 Cannons Field
- 25/00634/FUL – 24 Haynes Road
- 25/00808/VAR – The Stone Barn, Oxford Road
- 25/01054/FUL – 1 Mill Lane
- 25/00857/CEU – 15 Salford Road
- 25/01244/FUL – 66 Arlington Drive
- 25/01487/CEU – 44 Arlington Drive
- 25/01436/FUL – 32 Oxford Road
- 25/01358/FUL – 83 Cherwell Drive
- 25/01253/FUL – 87 Oxford Road
- 25/01847/FUL – 3 Arlington Drive
- 25/02125/FUL – 139 Oxford Road

Applications To Be Decided:

- **25/02371/FUL – 56 Cherwell Drive** - Part demolition of existing garage. Erection of part single, part two storey rear extension. Erection of side extension. Formation of front porch. – **NO OBJECTION.**
- **25/02257/FUL – 7 Cotswold Crescent** – Change of use of dwellinghouse (Use Class C3) to a House in Multiple Occupation (Use Class C4). Provision of bin and cycle stores. – **NO OBJECTION BUT CONCERNED ABOUT DENSITY ALREADY IN AREA.**

Update on Transport:

The clerk had a reply from Planning Enforcement regarding construction traffic:

We currently have a planning enforcement investigation open in relation to alleged breaches of the Construction Traffic Management Plan (CTMP) at Hill View Farm and have been in contact with the developers about their compliance with these requirements. However, we are only able to take action in relation to alleged breaches which are covered by this document.

With the exception of the site itself and the chicane leading to the site on Mill Lane, which are subject to additional 10mph speed limits, the CTMP does not place any specific speed limit restrictions on construction traffic passing through the village beyond those requirements imposed by the existing legal speed limit of 20mph.

The issue of lorries failing to comply with the legal speed limit is therefore not something that we have the ability to take action against and will be a matter for Thames Valley Police to enforce. TVP also participate in the Community Speed Watch programme (<https://www.thamesvalley-pcc.gov.uk/get-involved/community-speedwatch/>), which residents may wish to consider as a means of monitoring and reporting any speeding vehicles in the village.

Oxford Road Ground Hole Cover:

Councillor Vinnicombe reported that there is still water coming out of the ground hole cover outside Colthorn Farm. Thames Water report that there is a blockage under the pavement too big to be blasted clear; it needs digging out.

25/10/09 Finance

Correct on 29th September 2025

Unity Trust Current Account	£3,870.28
Newbury Building Society	£42,738.90
Skipton Building Society	£59,187.24
Petty Cash	£1.89
TOTAL	£105,798.31
CiL Money (included in above figures)	£28,691.43
The following accounts to be paid:	£ Incl. VAT
Clerk's Pay, Expenses, Pension, etc.	
Vodafone Ltd (Clerk's Office Mobile) – DD	£15.00
ODS (Cemetery Bin Collection):	£188.00
Mr Ward (Boults Lane Recreation Ground Hedge):	£1,800.00
GDT Fire Extinguishers Ltd (Annual Service):	£86.40
ICCM (Membership):	£105.00
Fine Print Ltd (Tag Stickers for Bikes):	£110.00
TOTAL:	£4,960.47
Petty Cash Expenditure:	£0.00
Income:	None
Reserves:	
Total Balances:	£105,798.31
General Reserve:	£31,216.00
Fixed Asset Reserve:	£10,000.00
Emergency Reserve:	£10,000.00
Unallocated Reserve:	£54,582.31

It was resolved to accept payments:

- a. **Marston Saints FC:** It was resolved that the clerk arrange a meeting with the club by the end of October.
- b. **Council Insurance Renewal:** It was resolved to accept renewal.
- c. **Fireworks:** The grant has already been approved in the budget. It was resolved to increase amount to £2,500 plus VAT.

25/10/10 Vehicle track across OMMLAA:

It was reported that there was a mix up with the tender accepted previously. After some discussion it was resolved to accept the tender on one track, subject to cost of hardcore.

25/10/11 Clerk’s Report:

- Update on Bleed Kits: No further movement.
- Mortimer Hall clock update: still waiting for size
- Update on bike tagging: first round of tagging took place and five bikes removed.

25/12/10 Report From Members:

- Mortimer Hall Management Committee: Councillor Vinnicombe reported about the loophole in the register of trustees. Those originally named have been informed that they will be removed from the register. Bollards and gates still scheduled to be installed at carpark entrance.
- CASO (Community Around Schools Organisation): The Chair reported that the group is looking to connect with young people. Working to find out what they want and what is provided. Looking at a possible drop-in base.

25/13/10 Plus, anything of an urgent nature which has come to the clerk’s attention since the agenda was set.

None

25/10/14 Information sharing (including correspondence)

- OALC Newsletter
- Correspondence
- Councillor Vinnicombe informed the meeting that she has been reporting dumping on a field in Back Lane. Clerk to contact fly tipping team.
- Autumn Fun Day is on Saturday 25th October 10am until 1pm in the Church Hall.
- Next Speed Watch meeting is on Monday 13th October 2025 in Mortimer Hall.

25/10/15 Date of next meeting:

Monday 3rd November 2025 19:00 in Mortimer Hall.

MEETING CLOSED: 20:25

Signed.....Chairman

Date.....

Please note: Minutes become CONFIRMED following resolution at the following full council meeting.