

# Minutes of the Old Marston Parish Council Meeting held on the 7<sup>th</sup> October 2024 at the Mortimer Hall from 7:00pm.

## CONFIRMED

### Present:

#### Parish Council:

Duncan Hatfield – Chairman

Martin Smith

Charlotte Vinnicombe

Pat Hall (Vice-Chair)

Mick Bates

Mary James

Charlie Haines

### Oxford City Council: None

In attendance: Lucy Dalby (Locum Clerk)

Members of Public: 8

24/10/01 Intention to record the proceedings of the meeting: NONE.

24/10/02 Apologies for Absence: Parish Councillors L Upton and A Morris. Oxford City Cllrs M Clarkson, K Robinson and Oxfordshire County Councillor M Lygo

24/10/03 Website and social media:

- Use of council email address – all Councillor must use their council email address for council business.

### 24/10/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

a. Thames Valley Police: No Report received.

#### b. County & City Councillor Reports:

Mary Clarkson – idling buses and blocking site lines. OCC have suggested moving the bus stop to correct this issue. In response to the flooding, she has asked that sand bags be delivered to the houses and that the brook be cleared. Asked that this area is considered vulnerable. Rubbish has been removed from St Nicholas Park and pest controller sent in. Member of the public reported that the rubbish has not been removed. Cllr Hatfield to respond to Cllr Clarkson reporting that the rubbish has not been moved.

#### c. Public:

A resident reported that there will be more than 108 residents living in the paddock area once the building work is complete. Oxford City Council have not spoken to the Parish Council about this and he has concerns about the road being overwhelmed. He will be writing to the planning department to ask for a meeting to discuss the issue. Residents should make it clear the road is for the residents of Old Marston and not the new occupants. Cllr Hatfield to raise concerns about the narrow road with the City Council. Concerns were also raised about the lack of parking. Is it possible to protect green areas.

Who owns Butts Lane? Ask OCC Highways Records.

### 24/10/05 Approval of the Minutes of the meeting on the 2<sup>nd</sup> September 2024.

It was RESOLVED these are a true record.

### 24/10/06 Matters arising omitting those for which an agenda heading follows:-

None.

#### 24/10/07 Operational Checks:

- Weekly operational checks on the defibrillator have been carried out.
- Weekly operational checks on the play equipment have been carried out.

#### 24/10/08 Co-option of two causal vacancies:

There have been no expressions of interest.

#### 24/10/09 Planning:

**Applications considered between meetings:** NONE.

**Decisions:** (Click to see reasons for refusal)

24/01601/FUL – 19A Oxford Road - APPROVED

24/01796/PIP – Land to the Rear of 36 Oxford Road – REFUSED

Oxford 2040 Local Plan – Planning Inspectorate - REFUSED

#### **Awaiting Decisions:**

20/02457/DEL – Willow Barn, Oxford Road

21/03294/FUL – 56 Marsh Lane

22/03049/FUL – Land North of Bayswater Brook

24/01415/FUL – 43 Arlington Drive

24/01274/VAR – Land to the West of Mill Lane

24/02006/FUL – 95 Oxford Road

24/01797/FUL – 26 Raymund Road

24/02033/FUL – 44 Arlington Drive

#### **Applications to be decided:**

- **24/02212/FUL – 44 Arlington Drive** – Change of use from dwellinghouse (Use Class C3) to a large House in Multiple Occupation (Sui Generis). **Call in as over development due to number of current HMOs on the road.**
- **24/02197/FUL – 27 Horseman Close** – Erection of a single storey rear extension. **NO OBJECTION**
- **24/02162/FUL – 65 Oxford Road** – Demolition of existing rear garden store. Erection of a 1.5 storey rear extension and a single storey glazed link extension to connect the existing dwelling with the new extension. Formation of new access gate and alterations to right of way. Insertion of 2no. windows to rear elevation. Town and Country Planning Act 1990 **Call in – due to affecting the main waterline.**
- **24/02163/LBC – 65 Oxford Road** – Demolition of existing garden store to east elevation. Erection of a 1.5 storey extension to east elevation. Erection of a single storey glazed link extension to connect the existing dwelling with the new extension. Formation of gate to north side in association with new right of way. Insertion of 2no. windows to east elevation
- **24/02006/FUL – 95 Oxford Road** – Demolition of existing rear extension. Erection of a single storey side and rear extension incorporating front porch. Demolition of existing shed. Change of use of dwellinghouse (Use Class C3) to a House in Multiple Occupation (Use Class C4). Provision of bin and cycle storage. (amended description) (Part retrospective) **Call in**

**due to concerns about parking and over development. Due to number of existing HMOs**

- **24/02080/FUL – 141 Oxford Road** – Erection of a single storey rear extension. **NO OBJECTIONS**
- **P22/S4618/O – Land North of Bayswater Brook, near Barton** – Outline Planning permission for up to: 1. 1,450 new dwellings (Class C3), 2. 120 units of Assisted Living dwellings, with ancillary communal and care facilities (Class C2/C3), 3. 560 sq.m of new community use buildings (Class F2), 4. 500 sq.m of new commercial/business/service buildings/health provision (Class E), 5. 2,600 sq.m of new Primary School (Class F1), 6. Creation of areas of green infrastructure, including areas of open space, allotments, habitats, recreation facilities and public park areas, 7. Associated transport, parking, access, surface water and utility infrastructure works. Full planning permission for: 1. Change of Use to Class E and associated refurbishment works to the Main Barn and 3no. curtilage barns at Wick Farm, 2. Change of Use to Class F1 and associated refurbishment works to the Wick Farm Well House building, 3. Erection of New Build barn-style building (Class E), 4. Erection of New Build building containing back-of-house facilities for the Main Barn-style building (Class E), 5. Erection of New Build Community Space building (Class F2), 6. Associated transport, parking associated with the local centre, access and utility infrastructure works, 7. Demolition of identified buildings, 8. Associated landscaping, public realm and market garden.(as amended amplified by documentation received 17 August, 19 & 26 September, 29 November 2023 and 3 January, 5, 9, 26, 27 & 28 February, 1 & 7 March and 5 April 2024). (Hard copies on the Environmental Statement can be found at South Oxfordshire District Council, Abbey House, Abbey Close, Abingdon OX14 3JE and Barton Library, Barton Neighbourhood Centre, Underhill Circus, Headington OX3 9LS)  
**OBJECT on grounds of concerns about traffic in Old Marston and increased flooding. Agreed to contact Beckely Parish Council to support their objection.**

**Lack of secondary school places also a concern.**

**24/10/10 Finance**

### **BALANCES REPORT**

**As at the 30<sup>th</sup> September 2024**

Unity Trust Current Account	3,024.95	
Newbury Building Society	40,339.05	
Skipton Building Society	58,687.24	
Petty Cash	7.79	
<b>TOTAL</b>	<b>£102,059.03</b>	
CiL Money (included in above figures)		<b>£27,272.56</b>

### **PAYMENTS AWAITING APPROVAL**

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – September 2024	
Mrs Pritchard (donation towards Food Larder)	1,000.00

GDT Fire Extinguishers (Annual Service)	85.20
Moore (External Auditor Fee)	378.00
OALC (DH Training)	12.00
<b>TOTAL</b>	<b>£13,152.42</b>
<b>Petty Cash Expenditure:</b>	<b>NONE</b>
<b>INCOME:</b>	
Skipton Building Society (Interest)	1,482.92
<b>RESERVES</b>	

Total Balances	£102,059.03
General Reserves	£31,216.00
Fixed Asset Reserves	£10,000.00
Emergency Reserve	£10,000.00
Total	£50,843.03

- a. It was RESOLVED to accept these accounts.
- b. It was RESOLVED to spend £2,000 on fireworks.

#### 24/10/11 Update on Back Lane:

Following the public meeting it was agreed to cut back Back Lane. The quote of £1200 for the work from Dennis Ward was approved as a matter of urgency on health and safety grounds. Long term management needs to be agreed with the City and County Councils. Accessibility also needs to be considered.

#### 24/10/12 Governance:

- **Parish Councillor Alistair Morris:** Alistair was unable to attend the annual parish council meeting where committee memberships were agreed. Alistair would like to remain on the Environment Committee and the Pavilion, Recreation Grounds, Allotments & Cemetery Committee. Council needs to agree to co-opt parish councillor Morris onto to these committees. **Postponed until Cllr Morris is present**
- **Future venue:** Council is contracted to the end of the year for full council meetings to be held at the Mortimer Hall. After the meeting on Back Lane in the Roy Garner Pavilion some people commented on being able to hear everyone better. **Matter was discussed and it was agreed to consider improving acoustics in the Mortimer Hall rather than moving.**

**Cllr Smith left the meeting**

#### 24/10/13 Playgrounds & Burial Ground:

- Request for prepurchase of burial plot from lady living in Harlow Way. Approved
- Quote for works to burial ground accepted as discussed at the last meeting.

**24/10/14 Clerk's Report**

The report was noted

**24/10/15 Reports from Members:**

- Feedback from meeting City Councillor Kate Robinson arranged with Youth Ambition – going to come back about a youth outreach worker. Meeting with the police to discuss youth crime in the area.
- PTR meeting on November 19<sup>th</sup>. Complaints have been received about the X3 which will be reported.
- Mortimer Hall - Portrait of the King to be put up in the corridor and there has been more discussion about the car park being blocked off.

**24/10/16 Plus, anything of an urgent nature which has come to the Clerk's attention since the agenda was set.**

Nothing

**24/10/17 Information sharing (including correspondence)**

- OALC Newsletter
- Old Marston Parish Council have been re-accredited as an Oxford Living Wage employer.
- Correspondence

**24/10/18 Items for report and next agenda –**

- Allotments,
- Reactive speed signs,
- Flooding (public meeting need to speak to Highways re flooding in Marston),
- Report trailers to Gypsy and Traveller services/police.
- Burial Area plans.

**24/10/19 Date of next meeting:** - Monday 4<sup>th</sup> November 2024 7pm in the Mortimer Hall.

**Signed.....Chairman**

**Date.....**

Please note: Minutes become CONFIRMED following resolution at the following Full Council Meeting.