

Minutes of the Old Marston Parish Council Meeting held on the 7th October 2020 virtually & at OXSRAD from 7:00pm.

Present:

Parish Council: Duncan Hatfield (DH) – Chairman

Pat Hall (PH) – Vice-Chairman Louise Milford – virtually (LM)

Mary James (MJ) Charlotte Vinnicombe (CV)

Peter Cox (PC) Alistair Morris (AM)

Peter Williams (PW) Mick Bates (MB)

Mick Cadd (MC) Alan Spence (AS)

Tim Cann (Clerk)

Oxford City Council: Cllr Mary Clarkson - virtually (M) Cllr Mick Haines (MH)

Members of Public: 4

20/10/01 Intention to record the proceedings of the meeting: NONE.

20/10/02 Apologies for Absence: County Councillor Mark Lygo – Prior engagement.

20/10/03 Website and social media: DH informed the Council that there has been a lot of contact through social media, especially on FaceBook.

20/10/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

- a. **Thames Valley Police:** No report received.
- b. **County & City Councillor Reports:** M informed the Council that the County Council vote tomorrow on the Controlled Parking Zone (CPZ) for 'Marston North'. She is mainly in favour of a CPZ, however, she is concerned that many cars are people working from home work. She will therefore be suggesting the County Council do a further survey. She is also concerned that with no future plans to introduce a CPZ into the remaining part of Old Marston the displaced parking from the CPZ will just move into the uncontrolled areas. The recent flooding around Beechey Avenue is a concern, so Mary got Oxford Direct Services out to check on the sewers. MH agreed with M that the recent flooding was a concern and there was also flooding in parts of Raymund Road among other areas. He believes a wider investigation is urgently needed as the new development in Barton Park and potential development at Hill View Farm would all have a serious impact on the sewage system and flooding of Old Marston. Also the added impact of climate change will only make things worse.

Signed by the Chairman.

- c. **Public:** As no members of the public were present there was no public participation.

20/10/05 Minutes of the Parish Council Meeting held on 7th September 2020. It was **RESOLVED** these are a true record.

20/10/06 Matters Arising (omitting those for which an agenda heading follows):

- It was **RESOLVED** the Council would order three type 'G' wreaths with ribbons.

20/10/07 Operational Checks:

- The Clerk reported that the defibrillator cabinet was leaking. He has reported this and is awaiting a site visit from the manufacturer. The batter in the defibrillator also needs changing and has been ordered.
- The Clerk advised that the safety check on the play equipment had been done.

20/10/08 Governance & Administration:

- It was **RESOLVED** that Standing Orders would be amended to show the following:

'A Councillor can only be eligible to be Chairman, or Vice-Chairman, of the Council, or Committee, if he has served a minimum of 2 consecutive years as a Parish Councillor and has attended chairmanship training. The consecutive years must be those immediately preceding him standing for Chairman, Vice-Chairman and must be as a Councillor on Old Marston Parish Council.'

- It was **RESOLVED** future Parish Council meetings will be on the first Wednesday of the month and be at OXSRAD. To be reviewed again at the December meeting.
7:19 AM arrived.

20/10/09 Pavilion, Recreation Grounds & Cemetery:

- **Proposed Right of Way improvements alongside Boults Lane Recreation Ground:** Sophie Hearn from Oxford Direct Services gave a brief explanation that the County Council had secured funding for improvements for a number of projects. A proposal was to have a three metre wide cycle and pedestrian path running from the end of Boults Lane across the recreation ground coming out into Horseman Close. The current path was unable to be upgraded due to its close proximity of trees and private houses. After some discussion Sophie agreed to take the Parish Council's concerns to the County Council. If this project did not go forward the funding would be either lost or used somewhere else.

Signed by the Chairman.

20/10/10 Request from Councillor Alistair Morris for the Parish Council to write to the Mortimer Hall asking for a Community noticeboard similar to the Parish Council one already there: It was **RESOLVED** that the Clerk would write to the Mortimer Hall Management Committee asking if two additional noticeboards could be installed on the front of the Hall. These would be managed by the Clerk.

20/10/11 StreetArt Update: DH advised that this will probably not happen until April of next year.

20/10/12 Streetlight tenders: The Clerk went through the tenders giving the costings. It was **RESOLVED** to proceed with tender B which included:

- 2x solar lights in the Mortimer Hall Recreation Ground,
- 2x solar lights in Boults Lane Recreation Ground,
- 2x solar lights in School Lane,
- 52x solar studs along the Elsfeld Road footpath.

20/10/13 Orchard Triangle Right of Way: The Clerk advised the Council that the Right of Way did not go into the triangle but ran alongside the fencing by the cycle track.

20/10/14 Firework Display: It was **RESOLVED** to cancel the firework display for this year.

20/10/15 Environment Leaflet: The Council viewed the leaflet and it was **RESOLVED** to add advising people to ‘Shop Locally’ and that it had been produced by Old Marston Parish Council. It was also **RESOLVED** to have 1,500 leaflets and 5 posters printed.

20/10/16 Finance: Bank balance as at 05/09/2020 –

Current Account £20,114.81	Business Reserve A/c £3,760.04
Newbury Building Society A/c £85,718.40	CiL Money: £38,234.56
Skipton Building Society A/c £5,000.00	Petty Cash £179.74

The following accounts to be paid:	£ Incl. VAT
Clerk’s Pay Including Expenses, Pension, etc. – September 2020	
Total Pest Control (Quarterly Charge)	390.00
BGG (Litter Picking & Grass cutting August)	249.00
Crossprint Ltd (Covid-19 signs for play areas)	108.00
ROSPA (Annual play equipment safety check)	198.00
Barton Community Association (donation for food parcels)	100.00
GDT (Fire Extinguishers) Ltd	79.20

Signed by the Chairman.

MPB (Boults Lane Modification Work)	450.00
TOTAL	£3,236.79
Petty Cash Expenditure:	(No expenditure)
INCOME:-	(No Income)

It was **RESOLVED** to accept these accounts.

- The Clerk went through the expenditure v budget and income.
- It was **RESOLVED** to transfer £15,000 into the Unity Trust account.
- It was **RESOLVED** to use part of the CiL money to cover the cost of the streetlights.

20/10/17 Planning:

Applications considered between meetings: - NONE

Decisions: NONE

Awaiting Decisions:

18/01549/FUL – 20 Raymund Road 20/02068/FUL – 46 Raymund Road

20/01717/FUL – 9 Cotswold Crescent 20/02097/FUL – 38 Cherwell Drive

Applications to be decided:

20/02186/FUL – 16 Jessops Close – Erection of a single storey outbuilding – **SOME INACURACIES IN APPLICATION FORM, IT WAS ASKED TO BE CALLED IN.** M advised that a covenant is not part of planning procedure, and it would have to be a civil matter.

20/02285/FUL – 17 Cavendish Drive – Change of use of a dwellinghouse (Use Class C3) to a House of Multiple Occupation (Use Class C4). Provision of private amenity space, car park and bin and cycle store. – **COUNCIL HAD CONCERN WITH INADEQUATE PARKING AND AMENITIES AND ASKED TO BE CALLED IN.**

20/02286/FUL – 17A Cavendish Drive – Change of use of a dwellinghouse (U Class C3) to a House of Multiple Occupation (Use Class C4). Provision of private amenity space, car park and bin and cycle store. – **COUNCIL HAD CONCERN WITH INADEQUATE PARKING AND AMENITIES AND ASKED TO BE CALLED IN.**

20/02235/T56 – Land at Marsh Lane - Application for prior approval to install 1 no. 20m telecommunications streetworks pole, 1 no. equipment cabinet, 1 no. meter cabinet and associated ancillary development. – **NO OBJECTION.**

Signed by the Chairman.

20/02109/VAR – 8 Haynes Road - Variation of condition 2 (Develop in accordance with approved plans) of planning permission 19/03151/FUL to allow PV panels to the roof for compliance under building regulations. APPLICATION NO: 19/03151/FUL PROPOSAL: Erection of single storey rear extension. Erection of two storey side extension to create 1 x 2 bed dwelling (Use Class C3) and provision of parking, bin and cycle stores (amended description) (amended plans) – **NO OBJECTION**.

- Consultation on the Government's White Paper on The Future of Planning – PW believed the principle of this paper very disturbing as it reduces what little power a Parish Council has in the planning procedure. M advised that the City Council had a number of concerns with it, not just at parish level. She expected a great deal of the Government's own members to have objections.
- Review the need of a Neighbourhood Plan – It was **RESOLVED** for the Planning Committee to look at a Neighbourhood Plan.
- Potential additional development next to Hill View Farm: M suggested getting someone from Planning at the Oxford City Council to come and talk to the Parish Council. The Clerk to contact Vicky Tritline.
- Update on previous Jack Russell site: No further movement to date.

20/10/18 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:

- **Pavilion Roof:** The Clerk informed the meeting that the roof of the pavilion was leaking after all the rain. He had several roofers look at it and was awaiting tenders. The suggestion was to do a temporary fix and look at a more permanent one in the Spring/Summer. It was **RESOLVED** the Clerk to move with the best tender.
- **Seat in the Paddock at the rear of the Cemetery:** DH proposed a seat was installed. It was **RESOLVED** that the Clerk would get costings for one seat and installation.

20/10/19 Information sharing (including correspondence)

Rural Services Network Digest etc,

PW advised the Council that he had done a traffic survey and that at peak times there were 350 vehicles an hour travelling along the Oxford Road through the village.

PW felt that there was no priority to the agendas. There tended to be rather a packed agenda but important items were always at the back when time was getting on. DH suggested committees look at specific items.

Date of next meeting: Wednesday 4th November 2020 7pm.

MEETING CLOSED: 9:05pm

Signed by the Chairman.