

Minutes of the Old Marston Parish Council Meeting held on the 7th October 2019 in the Mortimer Hall at 7:00pm.

Present:

Parish Council:

Duncan Hatfield (DH) – Chairman	Charlotte Vinnicombe (CV)
Louise Milford (LM)	Mary James (MJ)
Peter Cox (PC)	Alistair Morris (AM)
Michael O’Keefe (MO)	Mick Cadd (MC)
Peter Williams (PW)	Mick Bates (MB)
Tim Cann (Clerk)	

Thames Valley Police: None

Members of the Public: 5

19/10/01 No one intended to record the proceedings of the meeting.

19/10/02 Apologies for Absence: Parish Councillors Pat Hall – Away, Alan Spence – prior engagement, County Councillor Mark Lygo – Clash of meetings, City Councillors Mary Clarkson & Mick Haines – Clash of meetings.

19/10/03 Website, Facebook and other social media: DH informed the meeting the new website was now live. He had already received some feedback and changes will be made.

19/10/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

a. **Thames Valley Police:** None.

b. **County & City Councillor Reports:** The Clerk read out reports from **City Councillor Mary Clarkson:**

1. The Jack Russell variation of conditions to allow a contribution of £300,000 to off-site social housing was discussed at some length at last Wednesday’s East Area Planning Committee. The Committee agreed that instead of expecting the £300,000 to be paid before the completion of the ninth unit (ie after half are completed), we would ask for it to be paid after a quarter have been completed (i.e. before the fifth). We made the conditions more stringent than the standard requirement because we had serious concerns about the developer’s ability to deliver the scheme and their financial position.

2. Following complaints from some Arlington Drive residents about noise and dust from the Meadowbrook/Swan School Site, Mark and I have arranged to meet Johnny Kidney and some Galliford Try staff onsite to discuss this and ways in which we can improve things.

3. Connecting Oxford: I am yet to make my own formal response to this, but my initial view is that a closure of Marston Ferry Road in the peak hours only (0730-0900 and 1530-1800 possibly?) might work but it would be essential to

Signed by the Chairman.

combine this with more restrictions through Old Marston Village and Marsh Lane. When the chicanes were put in, one of the options at the time was the closure of Old Marston Village at one end, probably Elsfield Road. At the time, residents felt that this was too draconian, but I've received some comments from residents who think that this may be worth revisiting. The Old Marston CPZ will be an important element in reducing traffic and ought to be introduced at the same time as any road closures.

County Councillor Mark Lygo, Arranging a drop in event for A2H, helped with planting bulbs along the grass verges in Raymund Road, supported Mary in calling in the JR variation, instigated the Court Place Farm Users meetings between Oxford City Council, Oxford City FC, OXSRAD, Netball, OMPC and MSFC to encourage working together.

- c. **Public: Cloe Dalglish**, Community Engagement Officer with Naturehood Oxford, spoke about the work they are doing locally. They had a Heritage Lottery funding, holding events, engaging with the scouts in Boults Lane. Their next step is to engage with people to look at the nature in their own gardens. They would like the Council to share what they are doing on social media. After some discussion it was agreed to invite Cloe to speak at the November meeting.

Tony Harris, from GallifordTry, gave an update on the Swan School development. All complaints are taken very seriously, logged and investigated. Tony has given out his mobile number to those people with complaints so they can report things and he can investigate asap. With the recent wet weather there has been additional road cleaning so as to remove the mud from the highway. He also invited the Chairman and Clerk to a meeting on the 16th October at 2pm onsite.

19/10/05 Minutes of the Parish Council Meeting held on 2nd September 2019. It was **RESOLVED** these are a true record.

19/10/06 Matters Arising (omitting those for which an agenda heading follows):

- None.

19/10/07 Confirmation that the weekly operational checks on the defibrillator have been carried out and any faults reported: Confirmed that the checks had been done.

19/10/08 Swan School: Report given by Tony Harris above.

19/10/09 Recreation Grounds, Cemetery & Pavilion:

- a. **Boults Lane Play Equipment:** The minutes of the meeting of the Recreation Grounds, Pavilion & Cemetery Committee held on the 19th September 2019 were reviewed. The Clerk advised the Council that:

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- The RoSPA report had been reviewed by the Committee and he was waiting for a quote for the work needing to be done,
 - There was a rough sleeper in the old pavilion, the local police have been involved and St Mungo's homeless shelter outreach team are also aware,
 - The electric work on the meter was completed last Friday and hopefully, depending on the weather, the building work should be completed this Saturday.
- b. **Orchard Triangle Maintenance:** DH stated that, although the wild flora is appreciated by some, the grass needed cutting at least in the Spring to keep it manageable. It was **RESOLVED** the Clerk would get the grass cut, ensuring the trees and bushes are left.
- c. **St Nicholas School Travel Action Group** asked if they can use the Orchard Triangle for another bike event on the 11th October. It was **RESOLVED** to allow StNickTAG to hold the event.

19/10/10 Fireworks Display:

The Red Lion have offered to host this year's firework display. After some discussion it was **RESOLVED** that the Clerk would produce a promotional poster, highlighting the Parish Council's involvement in the event, which should be used in all advertising. It was **RESOLVED** that the Council fund £1,500 in total to the event.

19/10/11 Finance:

a. Bank balance as at 30/09/2019 –
 Current Account £24,926.56 Business Reserve Account £3,754.31
 Newbury Building Soc. A/c £84,329.86 Skipton Building Society A/c £5,000.00
 Petty Cash £59.30

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – September 2019	
Curry's/PC World (Printer)	122.49
ICO (Renewal of Data Protection Fee)	40.00
Castle Water (Cemetery Water Usage)	2.36
Total Pest Control (UK) Ltd (Quarterly Charge)	390.00
Moore (External Auditor's Fee)	360.00
TOTAL	£3,186.48
Petty Cash Expenditure:	

Signed by the Chairman.

Oxford City Bus (Clerk's Fare to Parish Forum Meeting)	3.80
TOTAL	£3.80
INCOME :-	
Oxford City Council (2 nd Half Precept)	34,285.78
TOTAL	£34,285.78

It was **RESOLVED** to accept these accounts.

- The Clerk confirmed that the external auditor had passed the 2018/19 accounts.

19/10/12 Appointment of member onto existing Committee:

- It was **RESOLVED** that, with Nils Bartleet standing down as a Parish Councillor, Peter Cox would fill the vacancy on the Finance Committee.
- It was also **RESOLVED** that, with Nils Bartleet standing down as a Parish Councillor, Charlotte Vinnicombe would fill the vacancy to verify bank reconciliations (for all accounts) produced by the RFO.

19/10/13 Highways:

- **Streetlights:** The County Council have now confirmed that a solar powered streetlight will cost approximately £800 (£400 for the lantern, £250 for the post and the rest labour costs). The Council **RESOLVED** to fund:
 - 4 X Elsfield Road,
 - 2 X School Lane and
 - 1 X Side Lane next to St Nicholas Primary School.
- **Litter Pickers:** It was **RESOLVED** to allow a request to borrow a litter picker. The Clerk has the delegated power to deal with any future requests without referring to Council. A log will be kept so as to ensure their return.

19/10/14 Planning:

a. Applications considered between meetings: - NONE

Decisions:

19/01356/FUL – 148 Oxford Road – **APPROVED**

Awaiting Decisions:

18/01549/FUL – 20 Raymund Road

18/03048/FUL – Manor Farm, 15A Mill Lane

Applications to be decided:

19/02356/FUL – 4 Rimmer Close – Erection of garden outbuilding and provision of hardstanding (retrospective) – **NO OBJECTION**

19/02023/FUL – 26 Elms Drive – Erection of a single storey side and rear extension (Amended plans and description) – **NO OBJECTION**

Signed by the Chairman.

19/02337/FUL – 10 Boults Lane – Demolition of existing single storey lean-to extension and conservatory. Erection of a single storey side and rear extension. – **NO OBJECTION**

19/01288/POM – Jack Russell, Salford Road – DEALT WITH IN Mary Clarkson's report.

19/02185/FUL – Land to the Rear of Manor Barn, 15A Mill Lane – Erection of a 1 x 4 bed dwellinghouse with double garage and private amenity space. Alteration to boundary fence and wall. – **CALLED IN.**

19/10/15 Review of Local Facilities:

- Various suggestions came out of the Open meeting. After some discussion it was **RESOLVED** that a letter is sent to the County Council expressing the concerns of the Parish Council on traffic congestion throughout the Parish. This letter would also be posted on the County Council's consultation on traffic congestion.
- Electoral Services are doing a review of Polling Stations, whether the current locations still meet the Communities it serves, whether there should or could be more, or an alternative venue that better meets the needs of the electorate. After some discussion it was **RESOLVED** that the Mortimer Hall was the most convenient and most suitable location.

19/10/16 Feedback on Tablets:

Generally felt that it was early days to make any judgements. DH suggested plugging the tablet into a computer to create files. It was **RESOLVED** that the Clerk should send one folder with all documents in.

19/10/17 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:

Bird Box & Bat Box: The boxes purchased for Boults Lane are unsuitable. It was **RESOLVED** to donate them to GallifordTry to use on the Swan School. AM offered to provide suitable boxes for Boults Lane and to bring to the next meeting.

19/10/18 Information sharing (including correspondence)

Rural Services Network Digest etc,

OALC Newsletter,

Marston Times Article,

- ICCM Journal,
- Clerks & Councils Direct September,
- AM spoke about items which came up in the Parish Forum: Citizens Assembly and the Youth Council. It was agreed that Youth Council would be on the November agenda.
- MC mentioned that the streetlight opposite the Three Horseshoes had not worked for several months. He had reported it to the City Council but nothing seems to have been done.

MEETING CLOSED: 9:15pm

Signed by the Chairman.