

**Minutes of the Old Marston Parish Council Meeting held on the 1<sup>st</sup> October 2018 in the Mortimer Hall at 7:30pm.**

**Present:**

**Parish Council:**

**Duncan Hatfield (DH) – Chairman**

**Michael Bates (MB)**

**Mary James (MJ)**

**Alistair Morris (AM)**

**Anjana Tiwari (AT)**

**Mick Cadd (MC)**

**Tony Greenfield (TG) – Vice Chairman**

**Patricia Hall (PH)**

**Peter Cox (PC)**

**Michael O’Keefe (MO)**

**Peter Williams (PW)**

**Tim Cann (Clerk)**

**Thames Valley Police: NONE.**

**Members of the Public: 15**

**18/10/01** No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

**18/10/02 Apologies for Absence:** Parish Councillor Nils Bartleet – Unwell, County Councillor Mark Lygo – City Council meeting, City Councillor Mary Clarkson – City Council meeting, City Councillor Mick Haines – City Council meeting.

**18/10/03 Website, Facebook and other social media:** DH reminded those present that the Council have a website and various social media sites which are updated regularly and where information can be found.

**18/10/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)**

- a. Thames Valley Police Report:** From a local policing perspective we are looking at incidents of noise, drug taking and ASB in and around the Fane Road and Arlington Drive area. We have seen a drop in calls for the incidents of ASB around Salford stores and the cricket pavilion at the end of Edgeway Road. This does not mean it has stopped but there have been no further calls and our patrols have not highlighted any further issues.

There have been no burglaries reported in the last 4 weeks, however there have been a couple of shed break ins, one being on Purcell Road power tools taken, Old Marston Road has seen a number of paving slabs removed.

So just a reminder to keep valuables under lock and key and ensure if they are stored externally to have appropriate security.

There are new students at Brookes University that shouldn’t affect the community as they are all in Halls but if they do, please report it to us on 101 and we can take up action with Brookes.

- b. County & City Councillor Reports:** Mark Lygo and the Clerk met with a member of the traffic & road safety team at the County Council where the CPZ/controlled parking schedule was discussed.

At the moment the Parish is split into two areas:

‘New Marston’ which is everything south of the Marston Ferry Road, Horseman Close area Carters development (which is classified as a zone 2) and ‘Old Marston’

Signed by the Chairman.

which is the village and classified as zone 3.

Zones 1 and 2 are scheduled to have a consultation in the Autumn 2018/Spring 2019 while zone 3 has no fixed date.

There are discussions to try and get the whole of Old Marston in zone 2 so the consultation can be done on the whole Parish.

Mary, Mark, Mick & the Clerk attended an Access to Headington update meeting.

There is resurfacing work scheduled for the Marsh Lane/Cherwell Drive junction on the 15 October for 9 nights (7pm through to 6am). There will be a 'gateman' at each end of Marsh Lane allowing visitors to Court Place Farm (OXSRAD, Oxford City FC, etc) and residents in and out, but delays are expected.

There is also discussion to try and see if the section of Cherwell Drive which is causing problems for residents houses can be resurfaced while they have the machinery locally. Costings are being done.

- c. **POME:** Jane Wilson spoke about Protect Old Marston & Elsfield objectives and aims which are to prevent development on the land known as Lower Elsfield. This is green belt land and if allowed to build 750 dwellings would have a huge impact on the entire area.

- d. **Residents Association for Oxford Road & Elsfield Road:** NONE

- e. **Public:**

- i. A parishioner spoke about the poor upkeep of the cemetery, how it was not as tidy as when volunteers maintained it.
- ii. Another parishioner also spoke about how concerned parents are with the refusal of the planning application for the Harlow Centre, the devastating impact on local families and children and asked the Council to reconsider its view. She said the Harlow site was not ideal but additional school places were desperately needed.
- iii. A parishioner spoke about her children and how children from the same family may have to go to different schools alone in different parts of Oxford.
- iv. Another parishioner spoke about the Swan School. The revised plans were now on the City Council website. How the County Council are blackmailing the City Council by stating that they will not approve any major new builds until a new secondary school is approved. The shortage of school places is not in Marston but various locations around Oxford, so travel inevitable.
- v. A parishioner spoke about the need to clear Marston Brook to prevent the risk of flash flooding. Installing litter bins would help as there are none nearby so rubbish thrown in brook.
- vi. Another parishioner spoke about how Marston Brook used to be cleared regularly by Thames Water but this stopped some years ago. Exeter College, whose playing field is nearby, get the Environment Agency to clear their end and pay a contribution towards the cost. There is also antisocial behaviour by the alleyway, noise after dark, two wheelie bins from Arlington Drive have been set on fire, evidence of drug taking and dealing.

**18/10/05 Minutes of the meeting held on 3<sup>rd</sup> September 2018.** It was **RESOLVED** these are a true record.

Signed by the Chairman.

**18/10/06 Matters Arising (omitting those for which an agenda heading follows):** AM advised that it implies in the minutes that only one triangle would be planted with trees when it was intended both triangles would be.

**18/10/07 Confirmation that the weekly operational checks on the defibrillator have been carried out and any faults reported:** The Clerk confirmed that the checks had been done.

**18/10/08 Parish Council Calendar:** After some discussion it was RESOLVED that this would be discussed further at the November meeting but if anyone has any pictures they can be sent to the Clerk to be discussed at the November meeting.

**18/10/09 Highways:**

- a. **Community Owned Electric Car:** AM explained that it would be purchased by raising funds so no cost to Council. After some discussion it was RESOLVED AM to research other Councils or groups who have done it and discuss further at future meeting.
- b. **Elsfield Road Street Light:** DH advised the meeting that the Clerk had researched getting a light along the new footpath, however as electricity supply ends at the houses it would cost approximately £30,000. The Clerk is waiting for County Council response with the possibilities and cost of a solar powered light.
- c. **School Lane Street Light:** DH explained about how dark it was. The Clerk had contacted the County Council and is waiting for a reply.

**18/10/10 Roy Garner Pavilion:** The Pavilion Committee met on the 19<sup>th</sup> September and recommended that the tender to repair and/or replace the slabs at the front of the building for £1,950 with no VAT be accepted. It was RESOLVED to accept the tender. It was also recommended that the tender to install an air conditioning system for £4,935 plus VAT be accepted. It was RESOLVED to accept the tender.

**18/10/11 Recreation Grounds & Cemetery:**

- a. Confirmation that the weekly safety checks on play equipment have been carried out and any faults reported.
- b. The Recreation & Cemetery Committee met on the 20<sup>th</sup> September 2018 and recommended that the play equipment should be located to the right of the Roy Garner Pavilion, directly in front of the Scout building. After some discussion it was RESOLVED to accept this recommendation. It was also recommended that the original proposed equipment be accepted, subject to funding. It was RESOLVED to accept this recommendation. Dennis Ward suggested making sure there was enough fencing otherwise more will be needed. He also mentioned the relocation of Norman Jones's bench.
- c. The Clerk advised that he had received a request from OUP to use the Mortimer Hall Recreation Ground for a photoshoot. It was RESOLVED to allow.

**18/10/12 Finance:**

- a. Bank balance as at 25/09/2018 –  
Current Account £4,747.64 (including £8,854.50 CIL money)    Petty Cash £74.85  
Business Reserve Account £3,747.28 Newbury Building Society Account £118,166.24

The following accounts to be paid:	£ Incl. VAT
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Signed by the Chairman.

Clerk's Pay Including Expenses, Pension, etc. – September	
Total Pest Control (UK) Ltd (Quarterly Charge)	390.00
OALC (Planning Training for MJ)	48.00
BGG (Litter Picking & grass cutting August 2018)	156.00
<b>TOTAL</b>	<b>£2,180.11</b>
<b>Petty Cash Expenditure:</b>	<b>£00.00</b>
<b>INCOME:-</b>	
Dignity Funeral (Loverage Memorial)	150.00
Marston Saints Rent (2018/19)	1.00
HMRC (VAT Return Qtr 1)	742.32
Victoria Arms (Donation from Parish Fete & Fun Day)	115.00
<b>TOTAL</b>	<b>£1,008.32</b>

It was RESOLVED to accept these accounts.

- b. Elsfield Road Path:** It was agreed that CiL money would be used to cover part of the cost of the path. At the time there was £8,087.39 CiL money which would mean £8,888.01 would come from reserves. It was RESOLVED to use all currently held CiL money to cover the cost of the footpath.

**18/10/13 Swan School:**

- a.** It was RESOLVED that PW would represent the Council at the Planning Review.  
**b.** PW informed the meeting that he saw three important points:  
The need for places, Safety issue of access, Environmental Impact.  
**c.** It was RESOLVED that the Clerk and PW to compile a letter to be sent to all Councillors on the Review Committee confirming the Parish Council's concerns.

**18/10/14 Marston Community Gardens:** DH advised that the Clerk had received legal advice regarding leasing of the Cemetery paddock. DH read out the attached letter. It was RESOLVED not to pursue the community garden project which also meant the garage could not be leased either.

**18/10/15 Planning:**

**Applications considered between meetings:- NONE**

**Decisions:**

18/01010/FUL – 12 Oxford Road – **APPROVED**

**Awaiting Decisions:**

18/00571/FUL – 11 Horseman Close

18/01173/FUL – The Harlow Centre, Raymund Road

18/01549/FUL – 20 Raymund Road

18/02073/FUL – 21 Haynes Road

Signed by the Chairman.

**Applications to be decided:-**

18/02220/FUL – 15 Clays Close – Erection of a single storey front and first floor side and rear extension. – **NO OBJECTION.**

18/02315/FUL – 9 Gordon Close – Demolition of existing garage. Erection of a two storey side extension to create a 1 x 1 bed dwelling (Use Class C3). Provision of bin and cycle store. – **OVERDEVELOPMENT OF SITE. ASK TO BE CALLED IN.**

18/02412/FUL – 1 Lewell Avenue – Erection of two storey side extension to provide 1 x 1 bed dwelling (Use Class C3). Provision of amenity space, car parking and bin and cycle store. Alterations to ground floor window and door to rear elevation. –

**OVERDEVELOPMENT OF SITE. ASK TO BE CALLED IN.**

18/02506/FUL – 22 Elms Drive – Erection of single storey side and rear extension. – **NO OBJECTION.**

**18/10/16 Naming of Triangle at end of Raymund Road:** It was RESOLVED to name the triangle ORCHARD TRIANGLE.

**18/10/17 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:**

- a. Trees of Remembrance Project: The Oxfordshire County Council and The Woodland Trust are offering free saplings and plaques to be planted in appropriate areas. It was RESOLVED to apply for 6 trees to be planted in the Mortimer Hall Recreation Ground, Boults Lane Recreation Ground and Elsfield Road Cemetery.
- b. Marston Brook: The Clerk had received emails from John Miller and Dr. C. Pruvost with concern over the state of the Marston Brook. The Clerk had asked The Civic Society about including cleaning the brook with the OXCLEAN who had replied saying there was no problem as long as sufficient risk assessment undertaken. Exeter College use the Environment Agency to clear the brook further down by their playing field. It was RESOLVED the Clerk contacts Exeter College for contact details at the EA and look at making clearing an annual part of OXCLEAN. It was also asked if a rubbish bin could be installed around the alley. The Clerk will investigate with the City Council about a bin and the TVP regarding anti-social behaviour.
- c. Defibrillator training: Training to use a defibrillator has been organised at the Roy Garner Pavilion for Tuesday 23<sup>rd</sup> October starting at 7:30pm. The course is free but booking is necessary as places are limited. It was RESOLVED to pay the £120 cost of the course as it is a community activity.

**18/10/18 Information sharing (including correspondence)**

Rural Services Network Digest etc,

OALC Newsletter August 2018,

Street Art Wall,

Notification from the Newbury Building Society of an increase of interest rates from 1% to 1.25% from the 13<sup>th</sup> September 2018,

Email from Dr C. Pruvost regarding the state of the Marston Brook,

Annual Chairman's buffet – to be discussed further at November meeting,

AT advised that there are no white lines around in the Salford Road area.

MEETING CLOSED: 9:45pm

Signed by the Chairman.