

Emergency Operations Centre – invite to events in October.
County Council invited comment on proposal to revise carers' parking permit scheme.
Ipsos Mori/Cabinet Office sent a survey on the Recreation Ground, which the Clerk completed and sent.
Poster for the Over 50s Club – passed to Over 50s Club.
NALC – events, seminars and conference.
OCC CW – poster to advertise new recycling arrangements.
OALC – update for members (September).
South Oxfordshire District Council – inviting PC to participate in leisure facilities strategy.
James Lawrie has asked PC to repair and repaint Mortimer Hall Rec Ground fencing – Clerk to respond noting his request.
No Need for Nuclear – early day motion.

KS

6 Planning

- The Friar – sent objection. Tesco have written regarding the application. WC reported that he spoke at NEAC, as did MRC and BH and NEAC voted unanimously to reject the application. Many thanks to all involved.
- 30 Arlington Drive – sent no objection.
- 32 Ashlong Road – sent objection.
- Proposed clock – Mortimer Hall are arranging for the electrical work to be carried out in advance of the installation. Date of installation arranged for 28th October.

Applications considered between meetings:-

None.

Applications to be decided:-

5 Barns Hay – alteration to roof including dormer window to rear and removal of chimney in association with loft conversion – no objection.

18 Cavendish Drive – application for single storey first floor side extension. Conversion of existing garage to create study room. Creation of 3 car parking spaces. No objection, but concerned about the proposed number of parking spaces.

49 Elms Drive – Demolition of existing conservatory. Erection of two storey side extension and single storey rear extension. No objection.

Decisions

49 Elms Drive – Refused.

42 Cherwell Drive – Approved.

10 Arlington Drive – Approved.

2 Mortimer Drive – Refused.

30 Arlington Drive – Approved.

Planning would like to meet PC on site following the meeting with OCC and Parishes – date being arranged.

Adrian Roche was in attendance. He advised of the timetable – consultation had taken place, including drop-in sessions, including at Mortimer Hall. The next stage is March 2011, more options will be provided then. As detailed in the report provided, the main issues were transport and access. Over 3,000 leaflets had been distributed, but only 164 households responded, plus 52 letters were received. It was hard to give a clear overview, but a small majority supported the proposals (55%). Further options would be made regarding transport links, but people are urged to make their own suggestions. WC noted the biggest issue (transport) is unsolvable. AR reported that there will be a modelling of traffic flow. Adrian Roche said he would return to the PC in the New Year to give a further update. Many thanks for attending.

	<p>Robert Lloyd-Sweet, Senior Conservation Officer at OCC addressed the meeting. An appraisal of the conservation area was being undertaken in parallel with the Barton Plan in line with statutory obligation to carry out. The first draft going to public consultation planned for November; with a second draft in the New Year and hoping for adoption via NEAC in March 2011. RL-S provided handouts, gave information and encouraged the PC as experts on local area to be involved in the process. Could include text if PC would like to write and could undertake some survey work. The Council would also like feedback from the public. MC noted that any work required on a conservation house is met by the home owners. RL-S agreed, but noted that they would lobby for VAT to be dropped. CH stated that the PC would participate in the work. RJ will also participate, if possible. Clerk chasing Planning Enforcement regarding 10 Mortimer Drive, as no differences noted and problems still remain. Planning have advised they have written to the residents asking them to ensure the planning conditions are met.</p>	<p>ACTION</p>
<p>7</p>	<p>Boults Lane Development Project</p> <ul style="list-style-type: none"> The Public Works Loans Board form has been sent to OALC for their comment. CH noted that the PC agreed to fund this project at a Special Meeting of the PC in 2005. This to be discussed at next meeting, with a breakdown of what has previously been agreed being provided. A resolution will be required from the PC in order for this to be progressed. <p>Moles in play area – Total Pest Control contacted.</p>	<p>KS/RJ</p>
<p>8</p>	<p>Recreation Grounds</p> <ul style="list-style-type: none"> Tree Survey – have been in discussion with OCC Tree Officer and agreed to meet him at Boults Lane. Revised survey has been sent showing only those trees which are absolutely necessary to be removed – PC to approve and ratify. Planning has been advised. Advised that any felling will be on hold until the ground dries out next spring. To pass a resolution of which trees to fell at the December meeting. Clerk to put on agenda. Mr Hook has replaced the vandalised step posts at Mortimer Hall Rec Ground – invoice received. <p>Playground Services have confirmed the Twin Fly is safe to use prior to the free of charge remedial work is carried out. The work was completed on 28th September. Parish Councillors to not the report from RoSPA. Need to agree and ratify decision on Boults Lane as the same issues raised in last year’s report are still ongoing. Nothing above a medium risk. Playground Services were on site to carry out remedial work on 28th September, again at no cost to the PC. Playground Services offered to supply and install replacement slats for the bridge for £45.00 + VAT, which was accepted. Stephen Gainsford has quoted £200.00 to cut Mortimer Hall hedge. Have also asked Denis Ward to quote, but have not received this as yet.</p>	<p>KS</p>
<p>9</p>	<p>Finance</p> <ul style="list-style-type: none"> Clerk continuing to survey who uses Rec Grounds. Paperwork completed and with bank to allow DH to become signatory – this has been chased. Form was returned for WC to sign, and the Clerk has written a letter of complaint to the bank. VAT return has been sent off. There had been some queries, which Clerk answered. HMRC are minded not to pay the VAT for the toilet refurbishment at Mortimer Hall - £1690.00. WC stated the invoice (Thames Ceilings) should have been sent to the PC for the PC to pay in full. Clerk to confirm and contact HMRC if so. Typographical errors in minutes – to be corrected and signed. Bank balance as at 2nd September 2010 – current account £13,461.11; deposit account £143,403.76. 	<p>KS</p>

The following accounts to be paid:

ACTION

		£ incl VAT
Mr Hook	Bollards at Mortimer Hall	24.63
Kate Stratford	For CH diary 2011	21.74
BDO	Completion of Audit	646.25
Mr P Cox	Keys cut	14.00
RoSPA	Playground Inspections	165.68
Eamon Kelly	Work to secure doors at Boults Lane and burial ground	2,573.25
Mr Hook	Installation of bollards at Mortimer Hall	105.00
Kate Stratford	Reimbursement for phone September 2010	29.04
HMRC	Tax and National Insurance for September 2010	39.20
Oxfordshire County Council	Pension for Clerk September 2010	93.33
Kate Stratford	Salary for September 2010	555.29
Kate Stratford	Heating and electric weeks 25 - 28 (Thur 9 th Sept – Weds 6 th Oct) @ £3 per week	12.00
Tony Harper	Petrol for mower	5.00
Charlie Haynes	Petrol for mower	23.78
Mrs R Cox	Work in cemetery in September (24 hours at £8.00 per hour)	192.00

The following income has been received:

		£ incl VAT
Mr and Mrs Parish	Reservation of ashes plots	400.00
OCC	Precept	30,500.00
Wendy Mazey	Reservation of plot F3	500.00

BDO have completed the Audit, Parish Councillors to note report. Fixed Asset Register being updated. **KS**

Letters inviting grant applications for consideration by PC at November meeting have been sent to local groups who received a grant last year (and forms are already coming in) for consideration at next meeting. **KS**

NatWest have written advising that the Deposit Account will become a Business Reserve Account on 3rd December 2010, but have assured us that we will see no differences.

Clerk to liaise with PC on 7th October to decide whether Martin Handley's cheque should be destroyed or cashed. **KS/PC**

10 Burial Ground

- Quotes on Headstones – provided.
- All funeral homes etc sent new fees and conditions.
- Wendy Mazey has been written to giving permission for reservation (and a cheque has been provided today).

	<ul style="list-style-type: none"> Irene Handley was interred on 9th September in plot H24. <p>Clerk has written to Mrs Blackstock re memorial, but received no response. Tony Hayward has been advised he can store some soil at the burial ground behind the new shed. He has requested laying the graves higher due to current subsidence issues. Martin Handley has sent deposit cheque for £50.00. To be destroyed on 9th October following confirmation of Cllr Cox. Proposed memorial received from Nicholls family – unanimously agreed. Mr and Mrs Parish have reserved ashes plot A12C. LeRoy Garner has written to ask for his money back on plots pre-booked. Unanimously agreed, and the PC instructed Clerk to write a letter of condolence. PC noted that the Clerk’s contact details were not displayed at burial ground. To be rectified.</p>	<p>ACTION</p> <p>KS</p> <p>KS</p>
11	<p>Highways</p> <ul style="list-style-type: none"> Proposed parking limitations – although we had been assured these would be installed by the time the schools went back, this has not yet happened. County have stated that “they are hopeful” the installation will take place “during October”. KS has agreed to proposed signage locations with the City Council and asked when these will be installed. Awaiting sign erection. Final locations approved by the PC. Clerk queried why some of the bollards do not have reflectors. The answer was they all should. OCC CW will check out and confirm. <p>Meeting with County re bus stop markings was held earlier in the day. Clerk and PCllr Jones were in attendance. Very useful meeting, with the County agreeing to install markings at all locations, subject to consultation. Clerk has written to residents at 20 Lewell Avenue asking them to cut back vegetation. County Council have written inviting PC to participate in consultation on Local Transport Plan 3.</p>	
12	<p>North East Area Committee</p> <ul style="list-style-type: none"> Request for a dog bin – waiting to hear from NEAC. <p>Many thanks to WC for attending and arguing against the Friar’s conversion to a Tesco store.</p>	
13	<p>Parish Council Bulletin</p> <p>Next issue planned for the Autumn, but may not be until late autumn/early winter.</p>	
14	<p>Allotments</p>	
15	<p>Website</p> <p>Still very popular. Hannah Lawfull has asked to have her phone number removed from the website.</p>	<p>DH</p>
16	<p>Any Other Business</p> <ul style="list-style-type: none"> Document storage – to be progressed by October meeting. To be done Risk Assessment of Clerk’s office – carried out but awaiting report. Mr Jones offering map of parish – this is continuing. DH continuing to organise fun day. CH suggested this is combined with a dog show. May be an issue as dogs not allowed on ground, but DH will discuss with a view to combining both. All agreed. MRC declared an interest. <p>Some problems with Clerk’s computer – continue to monitor and take for repair if required.</p>	<p>KS</p> <p>DH</p> <p>DH</p> <p>DH</p> <p>DH</p> <p>KS</p>
17	<p>Date of Next Meeting</p> <p>Tuesday 2nd November 2010 at Mortimer Hall at 7:30pm.</p>	