

Minutes of the Old Marston Parish Council meeting held on Monday 3rd November 2025 at Mortimer Hall from 19:00.

CONFIRMED

Present: Parish Council:

Duncan Hatfield – Chairman	Martin Smith	Mary James
Charlotte Vinnicombe – Vice-Chair	Mick Bates	Jackie Osman
Kevin Jones	Charlie Haynes	Louise Upton
Alistair Morris		

In attendance: Tim Cann

Members of Public: 2

25/11/01 Intention to record the proceedings of the meeting:

None.

25/11/02 Apologies for Absence:

- Parish Councillor Pat Hall – unwell
- Parish Councillor Mark Lygo – prior meeting
- City Councillor Kate Robinson

25/11/03 Chair's Welcome:

The chair welcomed everyone to the meeting and reminded all that protocol was for things to go through the chair.

25/11/04 Website and social media:

Duncan went through the social media platforms currently held by the parish council.

25/11/05 Public, County & City Councillors & Thames Valley Police participation (if any requests received):

a. Thames Valley Police: The clerk read out the email from Sergeant Sam French:
I Apologise that I cannot attend on this occasion. Nothing of note to report. But, if possible, can you please just introduce myself, and provide members my email address for any contact that they need. I have joined the team as new Sgt having taken over at the beginning of summer. All our current priorities are listed on the Thames valley police website, as well as our events and activities we are running. Members of the public can now also reach out to their local neighbourhood policing team utilising the 72-hour contact button on the website. This comes directly to my team, and the public are guaranteed a solution and response within 72 hours of reporting their issues.

Samuel French P7886, Sergeant – Oxfordshire LCU, Neighbourhood Policing Northeast Oxford. 07974 117618, samuel.french@thamesvalley.police.uk, www.thamesvalley.police.uk

b. County Councillor Report: No Report received.

c. City Councillors Report: Oxford City Councillor Mary Clarkson:

City Councillor Mary Clarkson reported that she is working with the Hill View Farm developers. She is slowly getting responses from the County. However, it really needs the County and City to talk to each other. Mary has also been talking with planning regarding taking away a car parking space outside the Cherwell Drive shops to increase cycle parking.

Although good to increase cycle parking but, not at the expense of much needed car parking. Mary has also been trying to deal with several congestion charge queries.

City Councillors Report: Oxford City Councillor Kate Robinson:

The clerk read out Oxford city councillor Kate Robinson's emailed report:

Kate is still working to engage young people with arranging for warmer sessions for the winter. Two young people from Marston attended the Northway Community Centre for the pumpkin party and shared crafts and warm food. I think this sort of event should be explored further over school holidays. Community Speedwatch volunteers will join this Wednesday 5th at 18:00

d. **Members of Public:** No one wished to speak.

25/11/06 Approval Of The Minutes Of The Meeting Held On The 6th October 2025

It was RESOLVED these are a true record

25/11/07 Operational Checks:

- Weekly operational checks on the defibrillator have been carried out. It was RESOLVED that Councillor Smith will cover future checks.
- Weekly operational checks on the play equipment have been carried out. It was RESOLVED that Councillor Smith will cover future checks.

25/10/08 Planning:

Applications considered between meetings:

None

Decisions:

- 25/005438/FUL – 2 Cannons Field – APPROVED
- 25/00808/FUL – The Stone Barn, Oxford Road – APPROVED
- 25/01487/CEU – 44 Arlington Drive – WITHDRAWN
- 25/01358/FUL – 83 Cherwell Drive – APPROVED
- 25/01253/FUL – 87 Oxford Road – APPROVED

Awaiting Decisions:

- 20/02457/DEL – Willow Barn, Oxford Road
- 25/00634/FUL – 24 Haynes Road
- 25/01054/FUL – 1 Mill Lane
- 25/00857/CEU – 15 Salford Road
- 25/01244/FUL – 66 Arlington Drive
- 25/01436/FUL – 32 Oxford Road
- 25/01847/FUL – 3 Arlington Drive
- 25/02125/FUL – 139 Oxford Road
- 25/02371/FUL – 56 Cherwell Drive
- 25/02257/FUL – 7 Cotswold Crescent

Applications To Be Decided:

- **25/02706/VAR – 22 Raymund Road** – Variation of conditions 2 () and 3 of planning permission 24/00844/FUL (Change of use from dwellinghouse (Use Class C3) to a large House in Multiple Occupation (Sui Generis). Erection of two-storey side extension and a part single, part two-storey rear extension. Provision of bin and bike stores. (Amended drawings)) to allow a change from render to weatherboard to the side elevation. Town and Country Planning Act 1990 – NO OBJECTIONS.

- **25/02591/FUL – 80 Arlington Drive** – Demolition of existing garage. Erection of a single storey garden studio for ancillary use to the main dwelling (Use Class C3). – **NO OBJECTIONS.**
- **25/02487/FUL – Ibstocks, 1 Pond Lane** – Erection of single storey link extension. Conversion of garage into habitable space and associated alterations. Installation of solar panels to roof. Alterations to roof pitch, formation of gable, and insertion of windows and rooflights in association with loft conversion. Alterations to fenestration. Provision of cycle store. – **NO OBJECTIONS.**

Update on Hill View Farm::

It was noted that, in the notes of the public meeting, only some parish councillors were stated as present. It was agreed to amend the notes to reflect other councillors present. The clerk read out the email from Jason Sherwood, head of regulatory planning & environment at Oxfordshire County Council. **(See attached report: Minute Reference 25/11/08)**

25/11/09 Clothes Bank in Boults Lane:

The clerk is in the process of making a planning application as this is in the conservation area. The clerk informed the council that he had met with the chair of the scouts who said that they were getting approximately £300.00 a year from the bin. After some discussion it was resolved the clerk find out the cost of the planning application before proceeding. Parish councillor Haynes stated he was willing to personally donate £300.00 a year to the scouts.

25/11/10 Cherwell Drive Parking outside shops:

Parish councillor Charlie Haynes brought to the clerk's attention regarding the Oxfordshire County Council plan to remove some of the vehicle parking and replacing it with on street cycle parking. County councillor Mark Lygo may have a further update on this, but the parish council may wish to express its own opinion. Parish councillor Haynes declared an interest. It was **RESOLVED** the clerk contact the county council supporting councillor Clarkson. **CH**

DECLARED AN INTEREST

25/11/11 Transport:

- **Speed Awareness signs:** It was **RESOLVED** that the Clerk get cost of the sign on the Marston Ferry Link Road.
- **Oxford Road Ground Cover Update:** No further update.

25/11/12 Finance

Correct on 28th October 2025

Unity Trust Current Account	£72,721.38
Newbury Building Society	£42,738.90
Skipton Building Society	£59,187.24
Petty Cash	£1.89
TOTAL	£174,649.41
CiL Money (included in above figures)	£67,094.61
The following accounts to be paid:	£ Incl. VAT

Clerk's Pay, Expenses, Pension, etc.:	
Vodafone Ltd (Clerk's Office Mobile) – DD:	£16.30
ICO(Data Protection Annual Fee) – DD:	£47.00
Fine Print Ltd (Tag Stickers for Bikes)	£132.00
Reeves Memorial Co. (Remove & Replace Memorials):	£804.00
SLCC (Clerk's Annual membership):	£240.00
ODS (Emptying Litter Bins July, August, Sept):	£119.95
ODS (Ground Maintenance July, August, Sept):	£1,417.50
The Garden (Sustainable Wreath):	£40.00
TOTAL:	£6,253.61
Petty Cash Expenditure:	£0.00
Income:	
Oxford City Council (CiL Money Hill View Farm):	£38,403.18
Reserves:	
Total Balances:	£174,649.41
General Reserve:	£31,216.00
Fixed Asset Reserve:	£10,000.00
Emergency Reserve:	£10,000.00
Unallocated Reserve:	£123,433.41

- It was resolved to accept payments:
- It was RESOLVED to donate £200.00 to the Royal British Legion in lieu of buying wreaths.

25/11/13 Mortimer Hall:

Parish councillors Hatfield & Vinnicombe declared an interest.

For some time there have been problems with cars parking on and around the Mortimer Hal. Therefore, the Mortimer Hall will be adding bollards and a gate to the car park.

There was some discussion over the installation as it would make the Oxford Road even more congested and dangerous during schools drop off and pick up times.

Parish councillor Hatfield advised that the next Mortimer Hall management meeting was in December where the council's concerns will be taken on board.

25/11/14 Clerk's Report:

- Update on Bleed Kits: No further movement.
- Mortimer Hall Clock Update: Still waiting for size.
- Parish Councillor Vinnicombe asked about the fence along the boundary between the Red Lion pub and Mortimer Hall Recreation Ground. Councillor Smith agreed to chase this up with the pub.

25/11/15 Pavilion, Recreation grounds, Allotments & Cemetery Committee:

The council noted the draft minutes, and it was RESOLVED that the meeting with Marston Saints FC should be with the committee. The clerk to liaise with committee chair on agenda.

25/11/16 Report from Members:

NONE

25/11/17 Plus, anything of an urgent nature which has come to the clerk’s attention since the agenda was set.

Exeter College has advised the council that they are upgrading the pavilion. Parish councillor Vinnicombe attended the meeting arranged by Exeter College and advised that it seems all concerns have been thought through and covered.

25/11/18 Information sharing (including correspondence)

- OALC Newsletter
- Fireworks display in on Saturday 8th November at the Red Lion starting at 9pm all welcome.
- The Charity Commission Annual Return for 2025 has been completed for the Mortimer Hall Recreation Ground.
- Wreath Laying on Sunday 9th November

25/11/19 Date of next meeting:

Monday 1st December 2025 19:00 in Mortimer Hall.

MEETING CLOSED: 20:05

Signed.....Chairman

Date.....

Please note: Minutes become CONFIRMED following resolution at the following full council meeting.