

Minutes of the Old Marston Parish Council Meeting held on the 4th November 2024 at the Mortimer Hall from 7:00pm.
CONFIRMED

Present:

Parish Council:

Duncan Hatfield – Chairman
Martin Smith
Charlotte Vinnicombe
Alistair Morris

Pat Hall (Vice-Chair)
Mick Bates
Louise Upton

Mary James
Charlie Haynes
Skye Denno

Oxfordshire County Council: Mark Lygo

Oxford City Council: Mary Clarkson & Kate Robinson

In attendance: Tim Cann

Members of Public: 13

24/11/01 Intention to record the proceedings of the meeting: NONE.

24/11/02 Apologies for Absence: None

24/11/03 Website and social media:

- Use of council email address – all Councillors must use their council email address for council business.

24/11/04 *Public, County & City Councillors & Thames Valley Police participation (if any requests received)*

a. Thames Valley Police: No Report received.

b. County & City Councillor Reports:

- **Oxford City Councillor Mary Clarkson** – The landline at Bradlands has been down for several weeks and she is looking into getting it resolved.
- **Oxford City Councillor Kate Robinson** – working on antisocial behaviour and has had several walkabouts. The flooding in and around the parish is being investigated and a possible action plan looked at, might be worth having as a future agenda item.
- **Oxfordshire County Councillor Mark Lygo** – has had several walkabouts with county officers and the clerk. Looking at the safety stations/ pinch points with possibly half needing removing or repositioning as causing more issues than solving. Still raising concerns about the Hill View Farm development application with construction vehicles going through the village and 'S' bend in Mill Lane. Back Lane is a designated bridleway, so horses, cyclists and pedestrians legally allowed to use it. However, there is no ownership of the land. Parking issues in Cherwell Drive/Oxford Road still ongoing and looking at possibly making school streets. With so many schools situated locally there is a high volume of cyclists, so looking at adding the area to the 'Active Travel' scheme.

c. Public:

- A resident complained that the waste bins are always overflowing in Boult's Lane Recreation Ground and the Mill Lane field. There is also no recycling being done. The lady was training her puppy in the recreation ground when a man came out of the pavilion, shouted at her and swore. The chairman

informed the resident that the clerk has spoken to the chair of Marston Saints, and he is investigating. There have been issues with the bin contractor for a while which are being investigated. It was agreed that there should be a meeting between representatives of Marston Saints and the parish council with a view to resolve issues.

- Another resident complained that plastic is always around the waste bins in Boults Lane Recreation Ground. There should be facilities for recycling plastic bottles. While out walking their dog they picked up 12 footballs left lying around. The pavilion outside lights are continually left on. The alarm has been going off day and night with no one attending. Can there be keyholder information displayed so people have a contact to notify. She asked if the proposed patio work could not go ahead. There is loud music, do they have an entertainment license.

24/11/05 Approval of the Minutes of the meeting on the 7th October 2024.

It was RESOLVED these are a true record.

24/11/06 Operational Checks:

- Weekly operational checks on the defibrillator have been carried out.
- Weekly operational checks on the play equipment have been carried out.

24/11/07 Co-option of two causal vacancies:

Mr Kevin Jones – proposed Mick Bates seconded Martin Smith voted unanimously.

Mr Mark Lygo – proposed Skye Denno seconded Charlotte Vinnicombe voted unanimously.

24/11/08 Planning:

Decisions: (Click to see reasons for refusal)

21/03294/FUL – 56 Marsh Lane – **APPROVED**
24/01415/FUL – 43 Arlington Drive – **APPROVED**
24/02006/FUL – 95 Oxford Road – **APPROVED**
24/01797/FUL – 26 Raymund Road – **APPROVED**
24/02033/FUL – 44 Arlington Drive – **REFUSED**
24/02006/FUL – 95 Oxford Road – **APPROVED**
24/02080/FUL – 141 Oxford Road – **APPROVED**

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road
22/03049/FUL – Land North of Bayswater Brook
24/01274/VAR – Land to the West of Mill Lane
24/02212/FUL – 44 Arlington Drive
24/02197/FUL – 27 Horseman Close
24/02162/FUL – 65 Oxford Road – Clerk to chase up Right of Way.
P22/S4618/) – Land North of Bayswater Brook

Applications to be decided:

- **24/02519/FUL – 4 Mortimer Drive** – Alterations to roof to form hip to gable, formation of 1no. dormer to rear roof slope, Insertion of 2no. roof lights to the front roof slope in association with loft conversion. – **NO OBJECTIONS.**

- **24/02392/FUL – 53 Arlington Drive** – Demolition of existing rear lean-to extension. Erection of a single storey rear extension. Insertion of 1no. window to side elevation. – **ASKED IF THIS COULD BE CALLED IN AS INCREASING THE FOOTPRINT BY ABOUT 50%.**
- **Headington Neighbourhood Area and Forum** was approved by Oxford City Council on the 10 September 2014. - An application for the re-designation of the Forum and its Area has been submitted to the council in accordance with the requirements of the Town and Country Planning Act 1990, which requires neighbourhood forums to reapply every five years. The application is now subject to a public consultation which will take place for the statutory 6 week period from **9 October 2024 to 20 November 2024.** – **NO OBJECTIONS.**

24/11/09 Finance

a. Accounts Balance Report as at the 28th October 2024

Unity Trust Current Account	35,875.63
Newbury Building Society	40,339.05
Skipton Building Society	58,687.24
Petty Cash	7.79
TOTAL	£134,909.71
CiL Money (included in above figures)	£27,272.56

b. Payments awaiting approval as at the 28th October 2024

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – October 2024	
Mr D. Ward (Work making pavilion entrance safe)	2,600.00
Total Pest Control (Quarterly Charge)	189.14
TOTAL	£6,461.51
Petty Cash Expenditure:	NONE
INCOME:	
Oxford City Council (Second Half Precept)	36,868.92

c. Reserves as at 28th October 2024

Total Balances	£134,909.71
General Reserves	£31,216.00
Fixed Asset Reserves	£10,000.00
Emergency Reserve	£10,000.00
Total	£50,843.03

It was RESOLVED to accept these accounts.

24/11/10 Update on Back Lane:

The clerk advised that the maintenance work had been completed and a long-term maintenance plan is work in progress with Oxfordshire County Council.

24/11/11 Mill Lane Allotments Maintenance Program:

- New double gates at both entrances. Need to be higher to prevent climbing over.
- Boundary with Bradlands and Boundary with Wards – Mr D. Ward explained the ditch belongs to Mr A. Ward and that the boundary with Bradlands is owned by Oxford City Council – clerk to look at fencing for boundaries.
- Scalpings for roadways – clerk and OMMLAA representatives meeting with Mr D. Ward.

24/11/12 Land Maintenance of Parish Council Owned Land:

- It was RESOLVED that this would be looked at by the environment committee.

24/11/13 Traffic Management:

- A request from a resident that the parish council look at installing reactive speed signs in Elsfield Road. This has reminded me that council have not reviewed the results of the traffic monitoring survey done a few months ago. – Mark Lygo to follow up. Clerk to contact Mark Lygo about a county officer running through the data with the clerk and a parish councillor.

24/11/14 Governance:

- **Parish Councillor Alistair Morris** was co-opted onto the Environment Committee
- **Tendering:** Charlotte Vinnicombe ran through the section of the Financial Regulations applying to tendering and contracts and said about the importance of declaring any conflict of interests. Councillors may have.

24/11/15 Clerk's Report

The report was noted

24/11/16 Reports from Members:

- Duncan Hatfield and city councillor Kate Robinson have had several walkabouts, meeting the outreach team and local police. It was confirmed that a couple of youth workers will be around the parish on Thursday afternoons, between 3:30 and 5:30, to try and meet with local young people. Obviously, they will be wearing lanyards and ID badges. It was mentioned possibly using the pavilion one day a week as a drop-in session. It was agreed this could be discussed with MSFC when meeting with the club. Duncan Hatfield is the lead on this project.

24/11/17 Plus, anything of an urgent nature which has come to the clerk's attention since the agenda was set.

Mick Bates advised the council that the OXFEST event was going from strength to strength. Last year's grant from the parish council was used to get a bouncy castle

and food stall. It was RESOLVED the clerk send a grant form to Mick Bates to apply for a grant. Next year's event 2nd August 2025.

24/11/18 Information sharing (including correspondence)

- OALC Newsletter
- Correspondence
- Duncan Hatfield said this year's fireworks display was excellent and thanked everyone involved.
- The clerk advised the council that he was looking to take some time off at the end of November so the agenda items request etc will be slightly earlier.

24/11/19 Date of next meeting: - Monday 2nd December 2024 at 7pm in the Mortimer Hall. Followed by the chairman's celebration in the Red Lion.

24/11/20 Action Points: -

- Clerk to send respective policies and forms to the two new councillors.
- Clerk to contact Mark Lygo re a county officer running through the traffic survey data.
- Clerk to arrange meeting between parish councillors and Marston Saints DC representatives.

Signed.....Chairman

Date.....

Please note: Minutes become CONFIRMED following resolution at the following Full Council Meeting.