

# Minutes of the Old Marston Parish Council Meeting held on the 7<sup>th</sup> November 2022 at the Mortimer Hall from 7:00pm.

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## CONFIRMED

### Present:

#### Parish Council:

Duncan Hatfield (DH) – Chairman	Charlotte Vinnicombe (CV)
Mary James (MJ)	Peter Cox (PC)
Peter Williams (PW)	Charlie Haynes (CH)
Mick Bates (MB)	Pat Hall (PH)
Louise Milford (LM)	Louise Upton (LU)
Alistair Morris (AM)	Tim Cann (Clerk)

**Oxford City Council:** Mary Clarkson (MC)

**Members of Public:** 3

**22/11/01 Intention to record the proceedings of the meeting:** NONE.

**22/11/02 Apologies for Absence:** Parish Councillor Skye Denno – Clash of meetings.

**22/11/03 Website and social media:** DH advised that followers continue to increase.

### **22/11/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)**

**a. Thames Valley Police:** No report received.

#### **b. County & City Councillor Reports:**

MC reported that things have gone relatively quiet on planning and an announcement on the traffic calming/filters should be made at the end of November. There have been no incidences of crime that she has been made aware of.

AM reported that with the Botley Road closing for a year, due to the railway bridge improvements; it will have a knock-on effect on traffic throughout the city including Marston.

**c. Public:** No requests to speak.

### **22/11/05 Minutes of the Parish Council Meeting held on 3<sup>rd</sup> October 2022.**

It was **RESOLVED** these are a true record.

### **22/11/06 Matters Arising (omitting those for which an Agenda heading follows):**

- There were no matters arising for discussion.

### **22/11/07 Operational Checks:**

- The Clerk reported that the weekly checks on the defibrillator had been carried out with no faults found.
- The Clerk reported that the weekly checks on the play equipment had been carried out with no faults found. CH advised that the roundabout in Boults Lane Recreation Ground seemed faulty. The Clerk would check.

## 22/11/08 Planning:

**Applications considered between meetings:** NONE.

### **Decisions:**

22/00627/FUL – 86 Arlington Drive – **APPROVED**

22/01812/FUL – 33 Church Lane – **APPROVED**

22/01403/FUL – 21A Oxford Road – **APPROVED.**

### **Awaiting Decisions:**

20/02457/DEL – Willow Barn, Oxford Road

21/03294/FUL – 56 Marsh Lane

21/03100/FUL – Land to rear of 1 Cromwell Close

22/01168/FUL – 76 Cherwell Drive

22/00960/FUL – 21 Haynes Road

22/01801/FUL – 10 Nicholas Avenue

22/01718/FUL – 19 Arlington Drive

22/01607/FUL – The Red Lion, 40-42 Oxford Road

22/02220/FUL – 78 Oxford Road

### **Applications to be decided:**

- **22/02276/FUL – 39 Elms Drive** – Demolition of the existing rear extension and garage. Erection of a two-storey side extension and a single storey side and rear extension. Formation of canopy to side elevation, and installation of bicycle shed. (Amended description) – **NO OBJECTION.**
- **22/02401/FUL – 26 Cavendish Drive** – Change of use from dwellinghouse (Class C3) to a larger house of Multiple Occupation (Sui Generis). Conversion of garage to habitable space. Enlargement of rear extension. Formation of 1 rear dormer in association with a loft conversion. Insertion of 3 rooflights to front elevation and 1 rooflight to rear elevation. Alteration to 1 window to front elevation and 1 window to side elevation. Provision of bin and bike stores. (Retrospective) – **ASKED IF THIS COULD BE CALLED IN.**
- **22/02477/FUL – 2 Lewell Avenue** – Alteration to rear extension from flat roof to pitched roof. – **NO OBJECTION.**
- **Land North of Bayswater Brook:** No further updates.
- **Update on Land West of Mill Lane & Almond Farm** – A hearing date of 1 February 2023 is the date for the full hearing of both judicial reviews as they have been co-joined as they raise similar issues.
- **Oxford Local Plan 2040:**  
PW gave a presentation to the Council on the aims, process and preferred option for the city council.

Council expressed concern about insufficient protection of the green belt, what constitutes 'genuine housing need' and more reassurance of protecting hedgerows and green lanes.

After some discussion it was **RESOLVED** PW draft a response and the Clerk would send.

- **Consultations Letter:** It was **RESOLVED** to send PW drafted letter to Alex Hollingsworth at the city council.

#### 22/11/09 NALC – Civility & Respect Pledge:

The Civility and Respect Pledge is being introduced because there is no place for bullying, harassment and intimidation. By signing the pledge, council demonstrates that it is committed to standing up to poor behaviour and to drive positive changes which support civil and respectful conduct.

It was, therefore, **RESOLVED** to pass a resolution to sign the Civility and Respect Pledge.

#### 22/11/10 Finance: Bank balance as at 24/10/2022 –

Unity Trust Bank Account £29,662.14 (including CiL Money £25,354.60)

Newbury Building Society A/c £86,950.84

Skipton Building Society A/c £5,036.09

Petty Cash £100.70

The following accounts to be paid:	£ (Incl. VAT)
Clerk's Pay Including Expenses, Pension, etc. – October 2022	
WKH Development Services Ltd (Final Payment: Pavilion work)	8,26.80
BGG (Litter Picking & Grass Cutting for September)	456.00
Grasdon Ltd (20x Sheffield Cycle Hoops)	864.00
Acacia Landscaping (Removal of Trellis & Fallen Tree)	600.00
Mr D Ward (Replacement of wooden gate in Mill Lane field)	903.00
JPD Solutions (1,500 x ASB Leaflets)	210.00
Ambassador (Repair to faulty shutter on pavilion)	270.00
SLCC (Clerk's Annual Membership)	241.00
SLCC (Clerk's Training)	36.00
<b>TOTAL</b>	<b>£13,426.77</b>
<b>Petty Cash Expenditure:</b>	<b>NONE</b>
<b>INCOME:</b>	

- a. It was **RESOLVED** to accept these accounts.
- b. **Warm Place:** It was **RESOLVED** to review support at the December meeting.
- c. **Reading Clubs in the Mortimer Hall:** The Clerk advised the council that there were two reading clubs; one for children and one for older people. It was **RESOLVED** to give £300 to the Mortimer Hall towards the running of these events and would review this at the December meeting.

#### 22/11/11 Underpass Project:

- DH advised the painting had now been completed. Thanks was given to Meadowbrook College and DH for organising.

#### 22/11/12 Pavilion, Recreation Grounds & Cemetery:

- a. It was **RESOLVED** to accept the additional wording on William Wooster's memorial to include Margaret Wooster.
- b. It was **RESOLVED** the Clerk approach the Oxford Preservation Trust with a view to getting play equipment in the Mill Lane field.
- c. It was **RESOLVED** the Clerk investigate outdoor exercise equipment in the Mortimer Hall.
- d. It was **RESOLVED** to accept tender one to have the hedges cut for £1,400 plus VAT.
- e. It was **RESOLVED** to accept tender three for £2,200 plus VAT to have five cycle racks installed outside the Mortimer Hall.

#### 22/11/13 Older Person's Needs:

- The Clerk advised that he had attended the AgeUK Oxfordshire AGM on Friday so would write a report on the event. It was **RESOLVED** to defer this to the December meeting.

#### 22/11/14 Remembrance Sunday:

- This will be on Sunday 13<sup>th</sup> November. There will be a service in the church at 9:45am followed by a gathering at the memorial at 10:50am.

#### 22/11/15 Update on the Queen's Jubilee Avenue of Trees:

- AM informed the Council of the latest of a very long-drawn-out procedure. It was **RESOLVED** that the Clerk would apply for grant funding to match the £5,000 already agreed by council.

#### 22/11/16 Governance & Administration

- The list of training opportunities for councillors was reviewed.

**22/11/17 Proposal to increase the local organisation grants maximum from £300 to £500**

- DH informed the council that the maximum for grants had been £300 for a very long time. It was **RESOLVED** to increase this to £500 from 2023/24.

**22/11/18 Chairman's Christmas Buffet**

- It was **RESOLVED** to hold the buffet in the Red Lion at 8:30pm on Monday 5th December. The Clerk will contact the Red Lion to arrange.

**22/11/19 Plus anything of an urgent nature which has come to the Clerk's attention since the agenda was set:**

- **None.**

**22/11/20 Information Sharing:**

- OALC Newsletter: Already sent
- Correspondence.

**22/11/21 Date of next meeting:**

Monday 5<sup>th</sup> December 2022 at 7pm in the Mortimer Hall.

**MEETING CLOSED: 8:35pm**

Signed: ..... Chairman

Date: .....

Please note: Minutes become CONFIRMED following resolution at the following Full Council Meeting.