

Minutes of the Old Marston Parish Council Meeting held on the 1st November 2021 at the Mortimer Hall from 7:00pm.

CONFIRMED

Present:

Parish Council:

Duncan Hatfield (DH) – Chairman	Pat Hall (PH) – Vice-Chairman
Louise Milford (LM)	Charlotte Vinnicombe (CV)
Mary James (MJ)	Skye Denno (SD)
Michael Cadd (MC)	Peter Cox (PC)
Alistair Morris (AM)	Alan Spence (AS)
Peter Williams (PW)	
Tim Cann (Clerk)	

Members of Public: 6

21/11/01 Intention to record the proceedings of the meeting: NONE.

21/11/02 Apologies for Absence: Parish Councillor Michael Bates – work commitment, County Councillor Mark Lygo – City Council meeting.

21/11/03 Website and social media: DH advised that he had refreshed and updated the website and any information can be found on the website, along with approved minutes.

21/11/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

a. Thames Valley Police:

“Unfortunately, I won’t be able to be there. Here is my update:

I have dealt with a report of a tent in a field nearby the Victoria Arms pub, all the times I have been there but there hasn’t been any change in the property, so I believe it isn’t actively being used. If you know the farmer, then please let them know that they can take it away.

There’s recently been a bit of an increase in bike thefts and burglaries (burglaries mainly in North Oxford) so please be aware of how you secure any bicycles especially at night and, as the nights draw in, don’t make it obvious when you are out of the house and best to leave a light on.

We had a report of about 50 young people in a group fighting near Marston Road, it is believed that this was a one-off incident and the youths have travelled from different areas.

Apart from all that there isn't a huge amount else to update you on. As always please let me know any concerns you have."

b. County & City Councillor Reports:

Mary Clarkson reported that she was still helping to resolve the problems with Elms Drive; the County Council are revisiting the parking situation. Mick Haines, Mary, and the Clerk visited Cumberlege Close which has now been completed. Mary believed all were very impressed and the homes were now being offered to rent. She is trying to get a meeting with Swan School for an update on how things are going but has been unsuccessful so far.

Mick Haines reported that he was very concerned about flooding in the village and on the junction of Beechey Avenue. With the climate change forecast and the potential developments in Mill Lane and Marston Paddock on a field that would normally absorb large quantities of rainwater the future for the whole area is very grim. Also, there are no shops proposed in any of the new developments so all traffic would have to go through the village to get to any of the existing shops in Cherwell Drive or Old Marston Road, therefore adding to already busy, congested roads.

c. Public:

None.

21/11/05 Minutes of the Parish Council Meeting held on 4th October 2021. It was **RESOLVED** these are a true record.

21/11/06 Matters Arising (omitting those for which an Agenda heading follows):
No matters arising.

21/11/07 Operational Checks:

- The Clerk reported that the weekly checks on the defibrillator had been carried out with no faults found.
- The Clerk reported that the weekly checks on the play equipment had been carried out with no faults found.

21/11/08 Queen's Platinum Jubilee:

It was **RESOLVED** to defer this to a later meeting.

21/11/09 Neighbourhood Plan:

Martin Lipson, Chairman of the ONPA (Oxfordshire Neighbourhood Plan Alliance) introduced himself. He is a Parish Councillor for Steeple Aston and as part of that created their Neighbourhood Plan in 2014. It involved eleven parish councils working together and was completed in 2019. There are approximately 90 NP in Oxfordshire, of which about half are complete.

Within Oxford city there are only four plans, Littlemore Parish Council was the only council working towards a plan, but this seems to have stalled.

- On average a NP takes four years to complete, some have done it in less, however, many are still working on their plans.
- It will probably need about twelve people meeting monthly for the first three years to get things established and a momentum going.
- It needs leadership, if no leader emerges from initial meetings, then probably not worth proceeding.
- The steering group do not have to be all councillors. The Parish Council is the recognised body who would initiate the process but could be pushed forward by the steering group.
- The process itself can be worthwhile doing as it means engaging with the community which can bring rewards.
- The first year would be getting information from the community, what their priorities are, what they like/dislike about the area.
- May be frustrating if the community says 'we don't want...' which conflicts with the city council commitments. So, it needs to be clearly stated what a NP can and cannot do
- A NP needs to be in 'general conformity' with the city council's Local Plan
- Martin has concerns that city council currently working on its local plan 2040 with, understandably, little or no discussion with the parish council so the timing may not be good
- It would help if local city councillors gave active support to NP
- As far as aware Oxford City Council do not have a dedicated NP officer so help there limited.

The Chairman thanked Martin for attending and sharing his experience and advice. It was **RESOLVED** to put an article in the latest Newsletter on the NP invite feedback.

21/11/10 Planning:

Applications considered between meetings: NONE.

Decisions:

21/02192/FUL – 20 Raymund Road – **APPROVED.**

21/02103/FUL – 38 Beechey Avenue – **APPROVED.**

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

20/03034/FUL – Hill View Farm

21/01217/FUL – Land West of Mill Lane.

21/02296/FUL – 66 Oxford Road

21/02401/FUL – 69 Arlington Drive

21/02580/FUL – St Nicholas Caravan Park/Marston Paddock

Applications to be decided:

- **21/02585/FUL – 140 Oxford Road** – Formation of dropped kerb. – **IT WAS ASKED TO BE CALLED IN AS THERE ARE CONCERNS ABOUT THE LOSS OF THE GRASS VERGE AND SETTING OF A PRECEDENT.**
- **21/02637/FUL – 1 Lewell Avenue** – Erection of a two-part storey part first floor side and rear extension to create 1 x 1 bed dwelling house (Use Class C3). Insertion of 1no window on northwest elevation. Removal of 1no door on southeast elevation. Provision of private amenity space, car parking and bin and cycle shed. – **NO OBJECTIONS.**
- **Update on former Jack Russell site:** Work ongoing
- **Update on Land West of Mill Lane:** No further news.
- **Update on Marston Paddock:** No further news.
- **Update on Back Lane:** No further news.
- **Cumberlege Close:** The properties have now been completed and being advertised for letting.

21/11/11 Finance: Bank balance as at 03/10/2021 –

Current A/c £52,529.41 (including CIL £31,755.56) Business Reserve A/c £3,760.43

Unity Trust A/c. £12,741.60

Petty Cash £179.74

Skipton Building Society A/c £5,036.09 Newbury Building Society A/c £86,475.82

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – October 2021	
GDT Fire Alarm Systems (Annual Alarm Service)	80.40
Playsafety Ltd (Annual ROSPA Report)	198.00
Playdale Playground Ltd (50% deposit)	7,165.20
NALC (Clerk Training)	38.93

Royal British Legion (Wreaths & Donation)	254.50
SLCC (Clerk's Annual Membership)	240.00
ICO (Data Protection Annual Fee)	40.00
St Nicholas Church (Grant towards Halloween Event)	500.00
TOTAL	£13,243.23
Petty Cash Expenditure:	No Expenditure
INCOME:	
Skipton Building Society (Annual Interest)	17.63
Oxford City Council (Second Half Precept)	35,484.50
TOTAL	£35,502.13

It was **RESOLVED** to accept these accounts.

21/11/12 Pavilion, Recreation Grounds & Cemetery:

- **Remembrance Day:** It was **RESOLVED** to join the church gathering on Sunday 14th November at 10:50 and DH, PC & LM will represent the Council.
- **Cycle Racks:** The digger was no longer available due to insurance issues. It was **RESOLVED** that the Clerk gets a quote from Oxford Direct Services.
- **Revised Tree Work:** It was **RESOLVED** to accept the revised tender of £2,250.00 plus VAT
- **Covered Waste Bins:** It was **RESOLVED** to obtain two bins for £405.72 each
- **Mortimer Hall MUGA Play Equipment:** It was **RESOLVED** that the Clerk would get quotes to replace this piece of equipment.
- **Pavilion Flooring:** It was **RESOLVED** that the Clerk gets quote and to proceed if less than £5,000
- **Memorial Requests:** It was **RESOLVED** to accept both Mr. Witt's and Ms. Ponting's request.

21/11/13 Painting of Underpass:

It was **RESOLVED** to try and get other tenders and have them on the December meeting's agenda.

21/11/14 Open Meeting on Climate Change:

It was **RESOLVED** to hold an open meeting on climate change on Monday 24th January 2022. This would be led by Alistair Morris with the structure and format of the meeting discussed at the next Environment Committee meeting.

21/11/15 Right of Way Stiles:

It was **RESOLVED** to purchase two metal kissing gates to replace the two wooden stiles on the Right of Way leading from the cemetery paddock to Mr. Baker's land and from the allotments to Mr. Baker's land.

21/11/16 Governance & Administration:

Parish Council Logo, banner, or flag: It was **RESOLVED** to defer this item to the December meeting.

21/11/17 Council Christmas Event:

It was agreed to hold this year's event at the Red Lion after the December meeting.

21/11/18 Items of an urgent nature which have come to the Clerk's attention since the agenda was set:

NONE.

21/11/19 Information sharing (including correspondence):

Rural Services Network Digest etc,

- OALC Newsletter
- SD advised that there is a Christmas Market 3pm – 5pm on Saturday 4th December at the Marston Eco Hub, Marston Vicarage.
- AM advised that there will be tree planting in Oxford City Council Recreation Ground in Marsh Lane on Saturday 27th November at 10am.

Date of Next Meeting: Monday 13th December 2021 at 7pm, venue to be advised.

MEETING CLOSED: 9:03pm

Signed:
Chairman

Date:

Please note Minutes become CONFIRMED following resolution at the following Full Council Meeting.