

## Minutes of the Old Marston Parish Council Meeting held on the 4<sup>th</sup> November 2020 virtually & at OXSRAD from 7:00pm.

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### Present:

<b>Parish Council:</b>	Duncan Hatfield (DH) – Chairman
Pat Hall (PH) – Vice-Chairman	Louise Milford – virtually (LM)
Mary James (MJ)	Charlotte Vinnicombe (CV)
Peter Cox (PC)	Alistair Morris (AM)
Peter Williams - virtually (PW)	Mick Bates (MB)
Mick Cadd (MC)	Alan Spence – virtually (AS)
Tim Cann (Clerk)	

**Oxford City Council:** Cllr Mary Clarkson - virtually (M)      Cllr Mick Haines (MH)  
Members of Public: 7

**20/11/01 Intention to record the proceedings of the meeting:** NONE.

**20/11/02 Apologies for Absence:** County Councillor Mark Lygo – Prior engagement.

**20/11/03 Website and social media:** DH informed the Council that the website has been completely updated and hopefully is now accessible compliant.

### **20/11/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)**

- a. **Thames Valley Police:** No report received.
- b. **County & City Councillor Reports:** MH informed the Council that residents have been complaining about the large vehicles going to and from the Jack Russell site. He also said he was still concerned of the potential flooding in Marston with all the possible new developments.  
M informed the Council that she had been working with Oxford Direct Services on two properties whose gardens had flooded. Mark Lygo, Tony Harris of GallifordTry, the Clerk and her had a site visit in the Oxford Road to recommend not to park which has had some effect, however this was only a temporary fix.
- c. **Public:** No public participation.

**20/11/05 Minutes of the Parish Council Meeting held on 7<sup>th</sup> October 2020.** It was **RESOLVED** these are a true record.

**20/11/06 Matters Arising (omitting those for which an agenda heading follows):**

Signed by the Chairman.

- It was **RESOLVED** the wreaths would be laid on Sunday for 11am by DH, as Chairman, any Councillors wishing to attend may do so; obviously abiding by the distancing regulations.

#### **20/11/07 Operational Checks:**

- The Clerk reported that a temporary replacement defibrillator had been installed while the original one is being repaired. The cabinet was not leaking. The thermostat had been increased slightly resolving the moisture issue.
- The Clerk advised that the safety check on the play equipment had been done and would appear later in the agenda.

#### **20/11/08 Governance & Administration:**

- It was **RESOLVED** to only make minutes available to the public once they have been approved.

#### **20/11/09 Planning:**

- **Land West of Mill Lane:** Vicky Trietline, from the Oxford City Council, and Andrew Wilkins, from BM3 Architects, attended the meeting, gave a brief resume of the proposed development, and answered questions from Councillors and members of the public present. There is rightly a great deal of concern from many residents and Councillors alike. There is still a great deal more work needed to start addressing these issues. Concerns such as potential flooding, additional traffic and parking, to name a few.

**Applications considered between meetings: - NONE**

#### **Decisions:**

20/02068/FUL – 46 Raymund Road – APPROVED.

20/02097/FUL – 38 Cherwell Drive – APPROVED.

20/02109/VAR – 8 Haynes Road – APPROVED.

#### **Awaiting Decisions:**

18/01549/FUL – 20 Raymund Road

20/02285/FUL – 17 Cavendish Drive

20/02286/FUL – 17A Cavendish Drive

20/02186/FUL – 16 Jessops Close

20/01717/FUL – 9 Cotswold Crescent

20/02235/FUL – Land at Marsh Lane.

Signed by the Chairman.

**Applications to be decided:**

**20/02186/FUL – 16 Jessops Close** – Erection of a single storey outbuilding to house chickens (Retrospective)– The Clerk advised that this had already been refused.

CV declared a prejudicial interest as Willow Barn was a neighbouring property.

**20/02457/DEL – Willow Barn, Oxford Road** – Variation of condition 3 (materials) of planning permission 14/02354/FUL (Erection of 1 x 4 bed dwelling house (Use Class C3)). To allow a mixture of cladding and planting. – **NO OBJECTION.**

**20/02529/FUL – 86 Oxford Road** – Erection of a first-floor rear extension. Alteration to 1no. window rear elevation. – **NO OBJECTION, although ‘existing’ and ‘proposed’ plans look similar.**

**20/02580/FUL – St Nicholas Primary School** – Erection of a single storey front extension with associated landscaping. – **NO OBJECTION.**

- It was confirmed that work on the Jack Russell site in Salford Road has been started again.

**20/11/10 Finance:** Bank balance as at 05/10/2020 –

Current Account £14,744.14	Business Reserve A/c £3,760.07
Newbury Building Society A/c £85,718.40	CiL Money: £38,234.56
Skipton Building Society A/c £5,000.00	Petty Cash £179.74

The following accounts to be paid	£ Incl. VAT
Clerk’s Pay Including Expenses, Pension, etc. – October 2020	
Staples (Stationery)	198.51
BGG (Litter Picking & Grass cutting September)	441.00
Zoom (Virtual Software Access September 2020)	14.39
Oxford City Council (Cemetery Garden Waste Contract)	108.00
Unity Trust Bank (Transfer of Funds)	15,000.00
Total Pest Control (Wasp Nest Call Out)	75.00
SLCC (Planning White Paper Webinar)	36.00
Royal British Legion (3 x Remembrance Wreaths)	156.75

Signed by the Chairman.

SLCC (2021 Membership)	235.00
Passion FirstAid (2 x Pads for Defibrillator)	103.14
Castle Water (Cemetery Usage)	17.56
ICO (Annual Registration)	40.00
<b>TOTAL</b>	<b>£18,265.34</b>
<b>Petty Cash Expenditure:</b>	<b>(No expenditure)</b>
<b>INCOME:</b>	<b>(No income)</b>

It was **RESOLVED** to accept these accounts.

**20/11/11 Pavilion, Recreation Grounds & Cemetery Committee:** The Committee meeting minutes of the 28<sup>th</sup> October 2020 were reviewed and:

- It was **RESOLVED** to remove the damaged rail outside the Mortimer Hall Recreation Ground.
- It was **RESOLVED** to accept the tender for £13,500 to resurface the car park in Boults Lane.
- It was **RESOLVED** to accept the tender for £2,488 plus VAT to repair the Roy Garner Pavilion roof.
- It was **RESOLVED** to proceed with the Cemetery extension in getting planning permission then moving the fencing.
- It was **RESOLVED** not to increase the cemetery fees.
- It was **RESOLVED** for AM to make enquiries with Oxford Direct Services to get a seat for the cemetery paddock.

**20/11/12 Environment/Climate Change Leaflet:** The Clerk pointed out the changes made, "Oxford" to "Old Marston" in the heading and add "Old Marston Parish Council" with the web address at the end. It was **RESOLVED** to accept the changes.

**20/11/13 Christmas Buffet:** It was **RESOLVED** to review at the December meeting.

**20/11/14 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:**

- **Mortimer Hall Clock:** The Clerk informed the meeting that the commemorative clock on the outside of the Mortimer Hall was running slow. The Clerk had managed to get a tender from the manufacturer to repair of £418 plus VAT. PC advised that he had the contact details of another clock repairer, so it was **RESOLVED** the Clerk contact them and a decision made at the December meeting.
- **Marston Community Garden Group Leaflet:** AM, as a member of the MCGG, asked if a laminated copy of the information leaflet can be displayed at the Orchard Triangle. It was **RESOLVED** this would be allowed.

Signed by the Chairman.

## 20/11/15 Information sharing (including correspondence)

Rural Services Network Digest etc,

- MC said about the state of the corner of Elsfield Road and Oxford Road opposite where the road works are being done. Vehicles had churned up the grass verge getting round the corner. The Clerk would contact Highways to resolve.
- PC stated that the recent consultation letter about a CPZ in the village side of the parish did not mention Cannons Field. The Clerk would inform the County Council.
- PW reminded the Council that with lockdown this was a perfect time for planning applications to be whisked through and Council needed to be alert and the Clerk make everyone aware asap.
- PH asked if there was still a weight limit on Marsh Lane. The Clerk would investigate and report back.
- MH stated that he was still running his petition to have a multistorey carpark at the John Radcliffe Hospital and now had over 6,000 signatures.

Date of next meeting: As the national lockdown was not due to end until the 2<sup>nd</sup> December it was decided to make the next meeting Wednesday 9<sup>th</sup> December 2020 7pm. Venue and/or media to be confirmed.

**MEETING CLOSED: 8:57pm**

Signed by the Chairman.