

**Minutes of the Old Marston Parish Council Meeting held on the 5<sup>th</sup> November 2018 in the Mortimer Hall at 7:30pm.**

**Present:**

**Parish Council:**

Duncan Hatfield (DH) – Chairman	Anjana Tiwari (AT)	Patricia Hall (PH)
Mary James (MJ)	Michael O’Keefe (MO)	Mick Cadd (MC)
Nils Bartleet (NB)	Tim Cann (Clerk)	

**City Council:** Cllr Mick Haines (MH)      Cllr Mary Clarkson (M)

**County Council:** Cllr Mark Lygo (ML)

**Thames Valley Police:** Sargent Andy Poole.

**Members of the Public: 5**

**18/11/01** No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

**18/11/02 Apologies for Absence:** Parish Councillors Alistair Morris - Away, Peter Cox - Unwell & Peter Williams - Away.

DH informed the meeting that Parish Councillor Tony Greenfield had resigned with immediate effect due to poor health.

**18/11/03 Website, Facebook and other social media:** DH reminded those present that the Council have a website and various social media sites which are updated regularly and where information can be found.

**18/11/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)**

- a. **Thames Valley Police Report:** This time of year is generally a time when burglaries increase due to the dark evenings and people will start to have presents in the house ready for Christmas. There is, therefore, an even greater need to ensure valuables are kept out of sight and property is securely locked. The local police team are trying to buy a speed awareness device so that volunteers can be trained to operate and help with speed awareness. However, the device needed costs approximately £2,000 so there may be a request for support from the Parish Council towards the cost. The usual group of offenders who seem to move around the area are being tracked and intervention used where appropriate. NB asked about vehicles parked close to corners. AP stated that where they are a danger action will be taken. MO asked about Elms Drive parking and speeding. AP advised that this was something they had been working on and it would be discussed at the next Community Forum.
- b. **County & City Councillor Reports:** **Mick Haines** reported that everything was progressing with the street light in Church Lane and now just awaiting its installation. He has a flooding meeting tomorrow where he will be pushing further for a pump station in Old Marston. He will also be doing a traffic survey later in the week. **Mary Clarkson** reported that the major big thing is the Oxford Local Plan which is currently open to consultation. There are a number of sites in the plan, earmarked for possible development, which have previously been rejected. It is a review exercise

Signed by the Chairman.

and these sites will probably be rejected again. However, the City Council have a duty to look at all potential sites.

**c. Public:**

- i. A parishioner said he would like to thank everyone for their work on the Harlow Centre/Swan School planning application. His personal view was that the decision of the Review Committee had already been decided before the meeting

**18/11/05 Minutes of the meeting held on 1<sup>st</sup> October 2018.** It was **RESOLVED** these are a true record.

**18/11/06 Matters Arising (omitting those for which an agenda heading follows):** None.

**18/11/07 Confirmation that the weekly operational checks on the defibrillator have been carried out and any faults reported:** The Clerk confirmed that the checks had been done.

**18/11/08 Parish Council Calendar:** It was **RESOLVED** not to produce a calendar this year.

**18/11/09 Highways – Additional Bollards in Raymund Road:** DH explained that he had a number of people tell him about cars parking on pavements making it difficult to pass with children and buggies etc. and how it had become dangerous. After some discussion it was **RESOLVED** that the Clerk writes to the County Council.

**18/11/10 GDPR Update:** DH informed Councillors of the correct protocol for forwarding information sent to them in emails which they wish to share. The Clerk went through the Data Protection Policy and it was **RESOLVED** to adopt the Data Protection Policy.

**18/11/11 Roy Garner Pavilion:** The Pavilion Committee met on the 24<sup>th</sup> October and recommended that the tender for work on the electric meter so that it can be housed in a dedicated housing for £750.00 plus VAT be accepted. It was **RESOLVED** to accept the tender.

**18/11/12 Recreation Grounds & Cemetery:**

- a. Mortimer Hall Recreation Ground Maintenance: Top Soil – There were no volunteers to use the soil in ruts and where matting had shrunk. It was **RESOLVED** to seek a tender. Rocker – MC confirmed that he and Peter Cox had this in hand to install.

**18/11/13 Finance:**

a. Bank balance as at 29/10/2018 –  
Current Account £34,461.96 Petty Cash £00.05  
Business Reserve Account £3,747.42 Newbury Building Society Account £118,166.24

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – October	
Staples (Stationery)	79.18
Moore Stephens (End of Year External Audit)	844.56
Staples (Stationery)	126.58

Signed by the Chairman.

AWBS Ltd (Top Soil for Mortimer Hall Recreation Ground)	69.98
BGG (Litter Picking & Grass Cutting September 2018)	438.00
Blanchford Building Supplies (Waterproof Paint)	48.13
OALC (GDPR Training for Clerk)	96.00
Total Pest Control (Quarterly Charge)	177.60
LexisNexis (Arnold Baker book 11 <sup>th</sup> Edition)	110.99
Petty Cash	200.00
Fantastic Fireworks Ltd (Annual Firework Display)	1,750.00
ICO (Information Commissioner's Office Annual Registration)	40.00
GDT Fire Extinguishers Ltd (Annual Service)	79.20
SLCC (Clerk's Membership for 2018/19)	217.00
<b>TOTAL</b>	<b>£5,690.30</b>
<b>Petty Cash Expenditure:</b>	
Midcounties Co-Operative (60 x Postage Stamps)	34.80
<b>TOTAL</b>	<b>£34.80</b>
<b>INCOME:-</b>	
Oxford City Council (2 <sup>nd</sup> Half Precept)	32,973.01
<b>TOTAL</b>	<b>£32,973.01</b>

It was RESOLVED to accept these accounts.

**b. Budget v Expenditure & Income Analysis:** The Clerk read through the spreadsheets which had been sent out with the agendas.

**c. Council need to decide where the donation of £115 from the Victoria Arms for the Parish Fete is to go:** It was resolved to donate half to the Marston Times and half to the Old Marston Charities Trust.

**18/11/14 Planning:**

**Applications considered between meetings:- NONE**

**Decisions:**

18/02073/FUL – 21 Haynes Road – **APPROVED**

18/02220/FUL – 15 Clays Close – **APPROVED**

18/02506/FUL – 22 Elms Drive – **APPROVED**

Signed by the Chairman.

### **Awaiting Decisions:**

18/00571/FUL – 11 Horseman Close

18/01173/FUL – The Harlow Centre, Raymund Road

18/01549/FUL – 20 Raymund Road

18/02315/FUL – 9 Gordon Close

18/02412/FUL – 1 Lewell Avenue

18/02597/FUL – 6 Haynes Road

### **Applications to be decided:-**

18/02790/FUL – 21 Haynes Road – Formation of front porch. Erection of single storey front and side extension. – **NO OBJECTION.**

18/02825/FUL – 36 Raymund Road – Erection of a front porch. Erection of two storey side extension. Demolition of existing single storey rear extension and erection of part single, part two storey rear extension. Provision of bin and cycle store and 2no. parking spaces. – **NO OBJECTION.**

18/02616/FUL – The Corner House, 9 Church Lane – Conversion of garage to habitable space and erection of a single storey side extension. Formation of 1no. door to south elevation. – **NO OBJECTION.**

18/02814/FUL – 76 Arlington Drive – Demolition of existing WC. Demolition of existing porch and erection of porch to front. Erection of part single, part two storey extension to rear. Erection of single storey side extension. Removal of 1no. window to side elevation. – **NO OBJECTION.**

**18/11/15 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:** None.

### **18/11/16 Information sharing (including correspondence)**

- The Annual Return for the Recreation Ground (Mortimer Hall Recreation Ground) has been filed with the Charity Commission.
- Notification that Alun Jones, former chairman of Old Marston Parish Council, has passed away. An email offering the Parish Council's sympathy has been sent to the family.
- Street Art Update – Awaiting information from the County Council and head of Anti-behaviour team.
- Oxclean Saturday 2<sup>nd</sup> March 2019.
- Street Lights:
  - Elsfield Road – awaiting costing for a solar powered light,
  - School Lane – concern about it being dark, so the Clerk awaiting costing of solar powered light,
  - Boults Lane – concern about it being dark, so the Clerk awaiting costing of solar powered light,

Rural Services Network Digest etc,

OALC Newsletter September 2018,

NB advised that he had known Alun Jones some considerable time and was an extremely good chairman. He also mentioned that the Rev. Paul Rimmer had passed away.

Signed by the Chairman.

PH asked if there was any news about resurfacing Cherwell Drive. The Clerk advised that it had been discussed at the latest Access to Headington meeting where it was said that as that part of the road was not part of the program it would not be resurfaced. It was asked if a cost for the work could be obtained. NB said that the bus stop at Beechey Avenue was very poorly lit. The Clerk to investigate who is responsible for bus stops.

AT mentioned that the trees on the corners of Salford Road/Cavendish Drive and outside 8 Cavendish Drive are very large. The Clerk agreed to contact the City Council.

PH mentioned that the tree outside 85 Cherwell Drive was also large so could this be mentioned at the same time.

**18/11/17 PH proposed that due to the confidential nature of the next item the Council should discuss it without the public present.**

**9:40pm All members of the public left.**

The Clerk read out each item of the draft budget.

After some discussion it was RESOLVED to accept the 2019/20 budget.

The Clerk went through the 2019/20 precept options, pointing out that the Central Government Grant was cut by 46.8% in 2017/18 and would stop completely in 2019/20.

After some discussion it was RESOLVED to increase the precept by 5%, however as all parishioners would see is the 5% increase on the rates bill there should be information making parishioners aware of the loss of funding and what the Parish Council is doing.

MEETING CLOSED: 9:05pm

Signed by the Chairman.