

Minutes of the Old Marston Parish Council Meeting 6th November 2017 at 7:30pm.

Present:

Parish Council :

John Batey (JB) – Chairman	Duncan Hatfield (DH) – Vice-Chairman
Michael Cadd (MC)	Barrie Lewis (BL)
Michael O’Keefe(MO)	Nils Bartleet (NB)
Tony Greenfield (TG)	Anjana Tiwari (AT)
Pat Hall (PH)	Tim Cann (Clerk)

City Council : Cllr Mick Haines (MH)

Thames Valley Police None

Members of the Public: 11

17/11/01 No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

17/11/02 Apologies for Absence:

Parish Councillors: Charlie Haynes – Holiday, Peter Cox – Personal Reasons, Peter Williams – Away on Business, **City Councillor** Mary Clarkson – Clash of meetings, **County Councillor** Mark Lygo – Holiday.

17/11/03 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

a. Public Participation:

Darrel Ross of Cherwell Drive spoke about Swan School, the environmental impact and negative effect on the quality of life in Old Marston. He fears the building of the school would be the start of the erosion of green space along the Marston Ferry Road. Already traffic issues with parents taking children to and from the private schools in Headington and North Oxford. The catchment area for the new school covers the whole of Oxford so additional traffic inevitable.

Tony Baker of Raymund Road also spoke on the Swan School about how the car parking has changed for Meadowbrooke College from 48 to 66 and for supposedly 16 teachers. Meadowbrooke College is being proposed to be built on Green Belt land. The teachers will be using Raymund Road and walking through to the Swan School. The planners are saying no access from Raymund Road estate onto the Swan School but people could park and walk through, including teachers. He presented a revised plan of the site showing Meadowbrooke College at the top of the site, meaning access only from the Marston Ferry Road giving more car parking for Swan School and safer for children.

b. County & City Councillors’ Reports:

City Councillor Mick Haines: Informed the meeting that he had been told next year’s half marathon has been pencilled in for 13th September. He thanked the Clerk for

Signed by the Chairman.

providing an update on the Boult Lane development and had passed this on to the resident who had asked him. He also confirmed that the tree in memory of Roy Jones was to be planted before Christmas. JB thanked MH for the update and for the work he does.

c. Thames Valley Police: No Report Received.

17/11/04 Minutes of the meeting held on 2nd October 2017. It was RESOLVED these are a true record.

17/11/05 Matters Arising (omitting those for which an agenda heading follows):

MH advised that Doug Loverage of the City Council is reviewing the work to be done on the roads and pathways around Salford Road etc.

JB informed the meeting that Tim Wilson would speak next to allow his colleague, Miranda Cresswell, to leave early.

17/11/07 a. Underpass Update: Tim Wilson informed the meeting that the greatest expense would be preparing the surfaces. However, Oxfordshire County Council has agreed to do the work and cover the cost of the preparation work. The total budget for the project is £6,000. City Councillor Mary Clarkson had given some money from her allowance and they have received some private donations and applied for a grant from Awards for All. He was aware the maximum grant from the Parish Council was £300. Ideally would like more but would accept £300 if successful.

It was RESOLVED that Council would agree a grant of £300 in principle. Subject to a grant application form being completed with the necessary paperwork.

17/11/06 Planning Applications to be decided:

17/02567/FUL – 40 Mortimer Drive – Erection of part single, part two storey rear extension and first floor extension to rear. Erection of single storey front porch extension. – NO OBJECTION.

17/02536/FUL – 147 Oxford Road – Change of use from dwellinghouse (Use Class C3) to House of Multiple Occupation (Use Class C4). Erection of a two storey rear extension and erection of bin and cycle stores. – NO OBJECTION.

17/02714/FUL – 17 Salford Road – Change of use from dwellinghouse (Use Class C3) to a House of Multiple Occupation (Use Class C4) – NO OBJECTION.

Applications considered between meetings: None.

Decisions:

17/01620/FUL – 4 Rimmer Close – APPROVED

17/01783/FUL – 96 Oxford Road – APPROVED

17/01456/FUL – Land adjacent 44 Mortimer Drive – REFUSED

17/02057/FUL – 96A Oxford Road – APPROVED

17/01929/FUL – 118 Oxford Road – REFUSED

17/02201/FUL – 21 Haynes Road – WITHDRAWN

17/02154/FUL – 16 Cavendish Drive – APPROVED

17/01737/FUL – Church Farm, Church Lane – APPROVED

Awaiting Decisions: NONE

Signed by the Chairman.

17/11/07 Highways

- b. It was resolved to send a letter to Oxfordshire County Council re the Oxford Half Marathon and whether the County Council received any funding from the event and, if so, local residents and businesses would be compensated for any negative impact.

17/11/08 Recreation Grounds & Cemetery

- a. TG confirmed that the weekly safety checks had been done.
- b. Tenders were considered to cut the hedges in Boults Lane Recreation Ground, Mortimer Hall Recreation Ground (including the Raymund Road triangle), Cemetery and Mill Lane Allotments. It was RESOLVED to accept the tender for £1,100 plus VAT.
- c. Damage to Mortimer Hall Recreation Ground Fencing: The Clerk informed the meeting that he had consulted with a fencing company specialising in metal fencing who advised a blacksmith was needed. He had also spoken to Mr Ward who advised that it would be labour intensive so difficult to put a cost on but willing to do the job. MC proposed deferring to the next meeting. JB seconded. It was RESOLVED to defer to the December meeting.
- d. Request for interment of ashes. It was RESOLVED to allow Mr Howard Elmey's ashes to be buried in his parents existing plot in Elsfield Road Cemetery.
- e. Enquiry to have a central headstone between two plots and flush corner markers where a husband and wife are buried side by side. It was RESOLVED to allow a central headstone and corner markers as long as they are flush and do not hinder maintenance of the grass.

17/11/09 Boults Lane Development Update: MC advised the meeting that work is progressing. Some form of gate was needed at the entrance of the pavilion path so children could not run out into the access road. The opening ceremony had been fixed for Sunday 3rd December at 12(Noon) with Martin Keown and Roy Garner doing the official opening. It was RESOLVED to pay £630.84 for two signs outside and one brass plaque inside. A guest list of around 100 people was to be drawn up, this including MSFC guests.

Catering for the opening ceremony: It was RESOLVED to go 50/50 with the MSFC on the cost. JB proposed that the cost could come from the Chairman's expenses.

BL asked about the external lighting. TG to look at screw fixing.

17/11/10 Finance

- a. Bank balance as at 30/10/2017 –
Current Account £76,220.95 (including £8,087.39 CIL money)
Petty Cash £100.10 Business Reserve Account £3,745.72
Newbury Building Society Account £71,961.14

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – October 2017	

Signed by the Chairman.

BGG (Litter picking & grass cutting September 2017)	798.00
Kidlington Fencing (Install new fencing in Boults Lane)	1,385.00
BDO (End of year External Audit)	516.00
D.E.C. (Oxford) Ltd (Repair to sensory light in Pavilion)	246.00
Craig Holloway Electrical Ltd (Repair in Pavilion)	136.97
Mr T. Cann (Travelling expenses to Day Course)	52.41
Castle Water (Cemetery Water Usage)	11.56
Total Pest Control (Quarterly Charge)	177.60
Tower Cleaning Services Ltd (Cleaning of new Pavilion)	1,176.00
SLCC (2018 Membership)	149.00
Fantastic Fireworks (Annual Parish Display)	1,750.00
TOTAL	£7,397.26
Petty Cash Expenditure:-	
Wilko (Air Fresheners)	2.00
Keypit (2 x Keys Cut)	8.00
Keypit (3 x Keys Cut)	12.00
Homebase (2 x Toilet Signs)	10.94
Keypit (Key Cut)	5.00
Homebase (Sanding Roll)	9.99
TOTAL	£47.93
INCOME:-	
Oxford City Council (Second Half of Precept)	32,378.56
Oxford City Council (CiL Money – 20 Salford Road)	2,029.66
TOTAL	£34,408.22

It was RESOLVED unanimously to accept payment of accounts.

Signed by the Chairman.

- b. Budget v Expenditure for September 2017: It was RESOLVED to adopt the spreadsheets.
- c. External Auditors End of Year Report: The Clerk went through Annual Report which has been put together. JB believed it was the first time an annual report had been presented to the Council and generally agreed it was very informative. It was RESOLVED to accept the Annual Report.
- d. It was RESOLVED to transfer £40,000.00 from the NATWEST Current Account to the Newbury Building Society.

17/11/11 Calendar 2018: TG advised that he was adding pictures online and proposed to go with the same printer. The Clerk gave him details of an alternative printer who was local if needed. It was RESOLVED to spend approximately £300 on the calendars.

17/11/12 Swan School Update: JB informed the meeting there had been several public meetings to view the proposals. He felt there seemed a great deal of assumptions being made by the organisations involved (River Learning Trust, ESFA, etc.). The Clerk advised that Johnny Kidney had agreed to come to the December Council meeting, if the plans had been submitted by then – if not a special Council meeting could be organised.

17/11/13 Poor/Dangerous Parking around the Parish: NB stated that he was concerned about the parking on the Carter's estate. There seemed a lot of parking on corners virtually making the road single lane and parking on grass verges. The whole area was becoming overwhelmed with cars and commercial vehicles. It was RESOLVED the Clerk sends a letter to Thames Valley Police making them aware of the Council's concerns.

17/11/14 Sound System: It was RESOLVED to defer to the December meeting.

17/11/15 Website, Facebook & Twitter

DH advised the Council that the host for the website and email system had agreed to increase the space on the server at no extra charge this year. As usual Twitter, FaceBook and the website getting busier with more people following and going to the website for information.

17/11/16 Information Sharing (including correspondence)

- Rural Services Network Digest etc,
- OALC Newsletter October 2017,
- OXCLEAN date 3rd March 2018
- Copy of letter sent to Oxfordshire County Council re lack of Environmental Impact Report for the Swan School,
- Email from Rebecca Cummings of TVP re NAG being replaced by the Community Forum,
- Email from Martin John of Oxford City Council re City Ward Boundary Review,
- Email from Tracey Tupman of Oxford City Council re helping with various services,

Signed by the Chairman.

- Email from Neighbourhood Watch via TG re Burglary in Beechey Avenue,
- Email from Kathryn Blofield re M4 Junction 12 to 13 being closed for bridge refurbishment,
- Email from Freddie Andrews of Virgin Media re response to an email from James Lawrie on the Oxford Half Marathon,
- Email from Neighbourhood Watch via TG re Burglary in Elms Drive.

17/11/17 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:

JB advised the Council about an email he had received from Eileen Palayiwa, one of the church wardens at St Nicholas Church, about the parish being short of defibrillators and possibly jointly funding one outside the Mortimer Hall. It was RESOLVED to defer to the December meeting when the Clerk will have spoken to the Mortimer Hall Committee, MSFC and the Church.

JB reminded Councillors that the December meeting starts at 7pm to allow time for the buffet. PH and AT agreed to offer help setting up.

MEETING CLOSED: 21:58