

Minutes of Old Marston Parish Council Meeting 5th November 2013 at 7:30pm.

Present:

Parish Council

Charlie Haynes (CH)

Duncan Hatfield (DH)

Barrie Lewis (BL)

Nils Bartleet (NB)

Roy Jones (RJ)

Peter Cox (PC)

Patricia Hall (PH)

Michael Cadd (MC)

Michael O’Keefe (MO)

Tim Cann (Clerk)

City Council

Mary Clarkson (M)

Mick Haines (MH)

County Council

Mark Lygo

Members of the Public 4:

13/11/01 Apologies for Absence

ACTIONS

Peter Sarac

Peter Williams

Angie Tiwari

13/11/2 Minutes of the last meeting held on 1st October were approved after amending PH’s and MC’s comment. All Agreed.

13/11/3 Requests from members of the public to speak

Mr Langton spoke on how bad parking on the Oxford Road had got.

13/11/4 Matters Arising (omitting those for which an agenda heading follows)

NONE.

13/11/5 Correspondence

Mortimer Hall Hedge email

Elaine Bennett letter re Oxford City Council Community Led Plan Hub Meetings

Rural Services Network – 7 Oct Newsletter

Signed by the Chairman.

FOSNS Grant form request

Antiques at the Holt 23 & 24 Nov

Rural Services Network - 14 Oct

Dogs Trust – free micro chipping in the community

Fields in Trust – 3 Oct

Came & Co Autumn letter

Rural Services Network - 16 Oct Newsletter

Aspire Oxford – Autumn Newsletter

Oxfordshire County Council – Notes on briefing for New School for Barton West

Oxford Green Belt Network – October 2013 Newsletter

13/11/6 Planning

Applications to be decided

13/02306/FUL –31 Arlington Drive – No Objection. Although in the application statement letter it said they were willing to have a clause saying they would not rent out or sell separately as a standalone dwelling. The Council said this should be included.

Applications considered between meetings

None

Decisions:

13/01802/FUL – 15 Mortimer Drive - APPROVED

13/02097/FUL – 1 Nicholas Avenue - REFUSED

13/02125/FUL – 113 Oxford Road - APPROVED

13/01955/VAR – 5 Windsor Crescent – APPROVED

13/02187/VAR – 5 Windsor Crescent - REFUSED

13/02004/FUL – 4 Mortimer Drive - REFUSED

13/02005/FUL – 2 Mortimer Drive - REFUSED

Awaiting Decisions:

13/02238/FUL – 12 Elsfeld Road

13/02395/ADV – The Red Lion

13/1796/FUL – 34 Mill Lane

13/11/7 Boults Lane Development Project

CH reported that Vector Design are going ahead with the surveys; water,

Signed by the Chairman.

drainage etc. and that for any Parish Council to borrow money it first needed to get approval from the OALC, the Clerk was proceeding with this. He also informed the Council that the steering group for the new pavilion would soon be in a position to give a report to the Council.

13/11/8 Recreation Ground

- a. Tree Report had now been received from the Oxford City Council and CH & TC would look at and report back to the Council of any work needed.
- b. Verti draining. Two quotes had been received, one from White Horse Contractors Ltd. For £650 plus VAT and one from Kamalara for £590 plus VAT. CH said that we were waiting for John Page to come back regarding the work.
- c. The Litter bin had been replaced in the Mortimer Hall Recreation Ground.

PH asked about the rocker handles, CH confirmed that the clerk had this in hand as it was looked at with the ROSPA inspection and that the mound is to be removed.

13/11/9 Old Marston Parish Firework Display

CH reported that the fireworks had been purchased. BL asked if the Victoria Arms could hold the firework display next year. CH said it would be on the agenda next year so it can be fully discussed and decided upon then.

13/11/10 Finance

- a. Bank balance as at 29/09/2013 –
current account £47,725.33
business reserve account £168,682.46

The following accounts to be paid:

	£
	Incl. VAT
Mrs R. Cox (Cemetery Maintenance Sept 2013)	240.00
Clerks Expenses (Training Course Mileage etc)	79.11
Oxon County Council Clerks Pension (October 2013)	205.87
Playsafety Ltd (ROSPA Survey)	184.80
Diane Malley (2 nd Quarter payroll service)	12.35
Vector Design (New Pavilion)	1800.00
Charlie Haynes Phone/broadband October 2013	20.00

Signed by the Chairman.

Clerks Pay Including Expenses - October 2013. Clerks Pay Including Expenses - Details in correspondence file and displayed in the minutes book.	
Clerks Membership to the Society of Local Council Clerks	157.00
Clyde & Co (Period 13/6/13 – 4/9/13)	124.70
Mrs R. Cox (Cemetery Maintenance October 2013)	240.00

Income –

HMR&C (VAT return 2012/13)	2313.22
HMR&C (VAT return 2011/12)	11440.38
OMMLAA 2013/14 Rent	5.00

CH congratulated the clerk on completing the VAT returns which resulted in payment being received.

- b. CH advised the Council that we were currently getting the best interest rate we can from NATWEST. He informed them about CCLA sponsoring the recent finance training day the OALC which he and the clerk had attended. Two booklets were handed to each Parish Councillor detailing the type of accounts they provide. CH said that he, personally, would not be happy with investing in shares however it was for to the Council to decide at the December meeting.
- c. The six month, April – September, Expenditure v Budget was presented to the Council. No Comments.

13/11/11 Burial Ground

A request for a pre purchase of a burial plot was presented to the Council from a Mrs Mundy. CH proposed all in favour.

13/11/12 Highways

Wall damage by tree on grass verge – Raymund Road – still Pending.

Light in Harlow lane now working.

CH said that at the meeting with David Tole, Oxfordshire County Council, they agreed to do a survey on the traffic problems. He asked that a vote of thanks to Councillor Haines for all the work he had done to help with the problems.

Signed by the Chairman.

NB said the problem has been a problem for a decade hopefully this time it will be looked at as a whole and action taken as a whole.

CH said that there was to be a survey followed by a public meeting followed by a second survey.

MC reported that the Elsfield Road, just past the cemetery was flooding.

CH said Boult's Lane outside the Scouts and pavilion also flooding.

TC

13/11/13 Library

CH informed the Council that the Friends of Old Marston Library had asked for £100 towards posters to try and get volunteers to help. NB seconded all in favour. DH asked if we could see the contents of the poster.

13/11/14 Allotments

CH advised the Council that the Association was holding its AGM on the 6th and he and the clerk would be attending.

13/11/15 Website

Nothing to Report.

13/11/16 Future Parish Council Meetings Venue

CH reported that the Church Hall was available but only the third Tuesday.

DH said that he had spoken to Chris Crane from the Mortimer Hall and there was no problem with the Council having the main hall for public meetings as long as sufficient notice was given, this was contrary to what RJ had reported from the Hall meeting previously. After some discussion NB said if there was a chance of talking to resolve the situation we should take it.

CH recommended the clerk contact Chris Crane and state:

“The Old Marston Parish Council would like written confirmation that they can use the main hall for public meetings as and when necessary from 6pm on a Tuesday for which adequate notice will be given.

A response would be appreciated within the next 21 days so that I can be in a position to advise the Council at their December meeting.”

All in favour.

13/11/17 Clerks Job Description & Contract & Clerks Appraisal

CH said that all was in hand and that he and PW will fix a date next week to do the clerks contract and appraisal.

Signed by the Chairman.

13/11/18 Information Sharing

CH said that the auditor had called the clerk and said that there was no problems but a full report would be sent in due course.

TC said that a lady from Windsor Crescent had called saying she was trying to get Windsor Crescent and Cotswold Crescent designated village greens. M said that she had spoken to her and said she would talk to her further.

RJ said that timetables for the village bus service was now up at the Train Station which was a great help to all.

NB reported a problem with overgrown vegetation in Fane Road. CH advised him to contact the clerk with details as he had been successful with other overhanging vegetation situations around the parish.

DH confirmed that the OXCLEAN have been given permission to use the back room of the Mortimer Hall.

Date of Next Meeting: Tuesday 3rd December 2013, 7:30pm at Mortimer Hall.