

Minutes of Old Marston Parish Council Meeting 6th November 2012

Present:-

Charlie Haynes, Chairman (CH)
 Duncan Hatfield, Vice-Chairman (DH)
 Peter Cox (PC)
 Roy Jones (RJ)
 Barrie Lewis (BL)
 Patricia Hall (PH)
 Peter Sarac (PS)
 Michael Cadd (MC)
 Michael O'Keefe (MO'K)
 Anjie Tiwari (AT)

Caroline Duffy, Clerk (CD)
 City Councillor Mick Haines (MH)
 5 members of the public
 Daniel Newton, Oxford City Council
 Community Response Team

1 Requests from Members of the Public to Speak **ACTION**
 None received

2. Apologies for Absence
 P Cllrs Nils Bartleet and Peter Williams, County Councillors Altaf Khan and Roy Darke

3 Minutes of Last Meeting **CD**
 Approved with the following corrections:
 Item 9b line 5. Delete PCllr PC, add PCllr PS
 Item 11c Delete PCllr PS , add PCllrPC
 Item 12d Delete Post Office, insert Oxford Road

4 Matters Arising from Minutes Omitting Those For Which an Agenda Heading Follows:
 None

5 Correspondence (Letters/Emails)

	Sender	Subject
a.	J Justice	Parking, traffic
b.	OCity C	Sites and Housing plan, affordable housing viability study
c.	OCityC Daniel Newton	Community response team
d.	OCityC	Improving cycle lanes, cycle markings and removing obstructive barriers on Oxford's cycle network
e.	Mark Masterson	Planning application comments
f.	Ordnance survey	PSMA membership confirmation
g.	J Manson	Footpath Elsfield Road

h.	Oxon CC	RH buses contingency arrangement
i.	Oxon CC	Funding – civilian-military partnerships
j.	OCityC	Community Action in Marston
k.	OALC	Update
l.	OCityC	City parish meeting 10 /12/12
m.	OCityC	Planning issues support
n.	Oxon CC	Entry to primary school dates
o.	OCityC	Standards Committee representative
p.	OCityC	Northway and Marston flood risk management study
q.	Reeves memorials	Headstone request for the late Alan Richardson
r.	Library group	Thanks for grant. Request to spend remainder
s.	OCVA	Managing people training
t.	Janet Craig	Mortimer Hall – request for balance of grant
u.	Various	Library issues
v.	James Lawrie	National Express service
w.	ORCC	Health and Social Care
x.	AG Surveys	19 Park Way
y.	Rectory Developments	Bricklayers Arms
z.	Age UK	Spurgeons
A1	Gabby Crowther	FoOMPA Picnic bench
B1	Planning	Planning training
C1	Oxford CC	CLP workshop Nov/ Dec
D1	HMRC	Minus NI figure

6. Planning

Applications to be decided:-

- a. 12/02503/FUL 16 Jessops Close -Subdivision of dwelling house to create 1 x 4 bed house and 1 x 1 bed flat. Provision of car parking and bin and cycle stores (retrospective) Objections as follows :

No designated on street parking. Several cars parking on hammerhead which was designed for turning. Since extension was built it has been used for separate accommodation. Would not have been approved so retrospective planning should not be allowed. Requested that City Councillor Haines will call in

- b. 12/02738/FUL 19 Cavendish Drive – Erection of a two storey extension – no objections

Applications considered between meetings:-

None

Decisions

New Marston Primary School – granted
4 Boults Lane - granted
8 Broughton Close – granted
1 Elsfield Road - granted

Awaiting Decisions

Land to rear of 14 Mortimer Drive
Colthorn Farm
At Last, 31 Church Lane

7. Community Response Team (heard earlier)

- a. Daniel Newton explained the role of the team and areas where the Parish Council could work together. Agreed the following:
- b. **Jack Russell garage area/ Play Park behind Library/ Arlington Drive (lane)** Parish Councillors expressed concerns with gangs of youths in these areas, outside of the CRT working hours. Mr Newton will pass this on the Local Police Team to see if they are able to monitor. He will also visit the areas himself to see if there is anything that can be done to reduce problems.
- c. **Boults Lane and Arlington Drive - Issues with Dog Fouling.** Mr Newton agreed that Community Response Officers will patrol the area every Monday and Tuesday. Under the Clean Neighbourhoods and Environment Act 2005, the team will issue a £80 Fixed Penalty notice to anyone who fails to remove dog faeces

8. Boults Lane Development Project

- a. Chairman and Clerk to attend forthcoming meeting on new pavilion.

9. Recreation Grounds

- b. Gate to be moved to the side
- c. Brambles by Oxford Road by school entrance are a problem and need to be cleared
- d. PCllr MC reported that the railings at Mortimer Hall need some work as the recent painting of the railings at the recreation ground has been a big

improvement.

- e. Clerk to write to Oxfordshire County Council regarding painting of railing at the subway.

10. Finance

- a. Bank balance at 29 October 2012 – current account £46,125.26, business reserve account £168,597.68
- b. Mid year audit for April to October 2012 report back deferred until December.
- c. The following accounts to be paid:

		£
		incl VAT
Cash	Paint for railings	200.00
Caroline Duffy	Salary September 2012	518.40
Rita Cox	Cemetery maintenance	192.00
Caroline Duffy	Phone, heat, light Sept – Oct12	70.00
Charlie Haynes	Phone/ broadband Sept 12	20.00
Land registry	Search fee – Back Lane	5.00
Wise Serve	New printer for Chairman	133.00
Charlie Haynes	Additional fence paint	151.54
Acacia Landscaping	Hedge cutting	600.00
Wise Serve	PC support for Chairman	141.80
Jovo Panjkovic	Railings painting	1250.00

- d. The following income has been received

Oxford City Council	Grant for noticeboard from Cllr Clarkson	800.00
Old Mill Lane Allotments Association	Annual Rent	5.00

10. Burial Ground

- a. Headstone for the late Mr Alan Richardson approved.

11. Highways

- a. Parish Councillors to meet informally with David Toll from Oxfordshire County Council to discuss parking issues on Monday 12th November and report back.
- b. PCllr RJ reported flooding issues in Elsfield Road. These are caused by a blocked drain on the side opposite the cemetery, near the slip road.
- c. It was reported that branches on trees on the corner of Salford and Cavendish Drive are causing issues
- d. Bus stop at Mortimer Drive – there is water in the road which will be retained if the kerb is raised slightly.

12. Library
Plaque agreed

13 Allotments
No report

14 Website
Lots of hits on site.

15 Any Other Business

- a. The Chairman pointed out that this section is for information only and that decisions can only be made on items on the agenda.
- b. He proposed items for the December meeting as follows: a change to financial regulations regarding contractors, a change to grant applications with a round of small grant applications and the opportunity for major applications to be made with an application form for this purpose.
- c. PCllr DH reminded those present of the next OxClean Day on 2 March 2013.

16 Date of Next Meeting

Tuesday, 4th December 2012 at Mortimer Hall at 7:00pm

