

## Minutes of the Old Marston Parish Council Meeting held on the 5<sup>th</sup> May 2021 via Zoom from 7:00pm.

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### Present:

**Parish Council:** Duncan Hatfield (DH) – Chairman  
Pat Hall (PH) – Vice-Chairman Mary James (MJ)  
Charlotte Vinnicombe (CV) Louise Milford (LM)  
Peter Cox (PC) Alistair Morris (AM)  
Peter Williams (PW) Mick Cadd (MC)  
Alan Spence (AS) Mick Bates (MB)  
Tim Cann (Clerk)

**Oxford City Council:** Cllr Mary Clarkson (M) Cllr Mick Haines (MH)

### Members of Public: 2

**21/05/01 Election of Chairman & Declaration of Office:** DH was elected as Chairman.

**21/05/02 Election of Vice-Chairman:** PH was elected as Vice-Chair.

**21/05/03 Acceptance of Office from Councillors:** As the meeting was virtual all signing of declarations of office was deferred to the June meeting.

**21/05/04 Intention to record the proceedings of the meeting:** NONE.

**21/05/05 Apologies for Absence:** County Councillor Mark Lygo – prior engagement

**21/05/06 Website and social media:** DH confirmed that he will get something posted onto the YouTube account.

### **21/05/07 Public, County & City Councillors & Thames Valley Police participation (if any requests received)**

- a. **Thames Valley Police:** No report received.
- b. **County & City Councillor Reports:** Mick Haines advised that he had attended a virtual meeting and had emphasized the potential problems of Old Marston from flooding with all the developments proposed. He has also asked for a litter bin to be installed at the Swan School entrance.
- c. **Public:** There was no public participation

**GalifordTry Report on Swan School & Meadowbrook:** No report received.

**21/05/08 Minutes of the Parish Council Meeting held on 7<sup>th</sup> April 2021.** It was **RESOLVED** these are a true record.

Signed by the Chairman.

### **21/05/09 Matters Arising (omitting those for which an Agenda heading follows):**

PW thought that the Neighbourhood Plan was to be discussed but did not appear on the Agenda and felt that more details relating to the large planning applications should be in the minutes. The Clerk advised that he had a contact of someone involved with the Headington NP and it was **RESOLVED** to invite him to the June meeting.

AM asked about the payment for hedging. The Clerk confirmed this was payment for the hedges to be cut in Boults Lane Recreation Ground, Mortimer Hall Recreation Ground and Elsfield Road Cemetery.

### **21/05/10 Operational Checks:**

- The Clerk reported that the weekly checks on the defibrillator had been carried out with no faults found.
- The Clerk reported that the weekly checks on the play equipment had been carried out with no faults found.

### **21/05/11 Planning:**

**Applications considered between meetings:** - NONE.

#### **Decisions:**

20/03275/FUL – 33 Elms Drive - APPROVED

20/03257/FUL – 4 Cannons Field - WITHDRAWN

21/00006/FUL – Thurston, 3 Boults Close - REFUSED

21/00252/CEU – 29 Lodge Close - APPROVED

#### **Awaiting Decisions:**

20/02457/DEL – Willow Barn, Oxford Road

20/03034/FUL – Hill View Farm

21/00606/CEU – 8 Cotswold Crescent

21/00611/FUL – 56 Mortimer Drive

21/00595/FUL – Ibstock, 1 Ponds Lane

21/00563/FUL – 139 Oxford Road

21/00661/FUL – 39 Marsh Lane

21/00752/FUL – 2 Lewell Avenue

#### **Applications to be decided:**

Signed by the Chairman.

**21/00884/FUL – 30 Arlington Drive** – Erection of a single storey rear extension. – **NO OBJECTIONS.**

**21/00824/FUL – 38 Raymund Road** – Demolition of single storey rear extension and garage. Erection of single storey rear and side extension. Erection of single storey garage to rear garden. – **CONCERN WITH VEHICLE ACCESS TO GARAGE.**

**21/00987/FUL – 3 Cavendish Drive** – Demolition of existing garage. Erection of a two storey side extension. – **NO OBJECTION.**

- **Update on Hill View Farm & Back Lane:** Charlotte Vinnicombe has asked if the Parish Council would support her in exploring extending the ‘cycle street’ proposed for Mill Lane all the way down Oxford Road. This would not make the road “cycle-only” but would give clear priority to cyclists. – After some discussion it was **RESOLVED** to:
  - Investigate further a cycle priority route along the Oxford Road,
  - Ask for the Victoria Arms route to be investigated,
  - That the County Council properly maintain Back Lane.
- **Proposed development at Marston Paddock:** It was noted that some Councillors attended the presentation and remarked how sympathetic it was to the surrounding area and it was an open and positive meeting.
- **Update on former Jack Russell Development:** Work is progressing.

**21/05/12 Finance:** Bank balance as at 01/04/2021 –

Current A/c £32,444.41 (including CIL £27,272.56) Business Reserve A/c £3,760.25

Unity Trust A/c. £8,988.85

Newbury Building Society A/c £85,718.40

Skipton Building Society A/c £5,036.09

Petty Cash £179.74

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – April 2021	
Oxfordshire Green Belt Network (Membership)	15.00
Total Pest Control (Quarterly Charge)	177.60
SLCC (Code of Conduct Training)	36.00
MPB (Mortimer Hall Footpath)	1,550.00
ICCM (2021/22 Membership)	95.00
Clarks of Derby (Repair to MH Clock)	501.60
MPB (Repair to Pavilion Boiler)	1,300.00

Signed by the Chairman.

DM Payroll Services Ltd (Payroll Annual Fee)	120.00
<b>TOTAL</b>	<b>£5883.90</b>
<b>Petty Cash Expenditure:</b>	<b>(No expenditure)</b>
<b>INCOME:</b>	
Oxford City Council (First Half-Year Precept)	35,484.50
Co-operative Funeral (Posey Memorial)	150.00
<b>TOTAL</b>	<b>£35,634.50</b>

It was **RESOLVED** to accept these accounts.

#### **21/05/13 Appointment of members onto existing Committees:**

- a. **Planning Committee** – It was **RESOLVED** the following are on the committee - Mick Cadd (Chairman), Pat Hall, Mary James, Mick Bates, Peter Williams.
- b. **Recreation Grounds, Pavilion & Cemetery Committee** – It was **RESOLVED** the following are on the committee – Mick Bates, Peter Cox, Pat Hall, Alistair Morris, Mick Cadd, Alan Spence.
- c. **Staffing & Standards Committee** – It was **RESOLVED** Peter Cox, Pat Hall, Duncan Hatfield, Peter Williams serve on the committee.
- d. **Finance Committee** – It was **RESOLVED** Mick Cadd, Peter Cox, Pat Hall, Mary James, Louise Milford serve on the committee. Pat Hall was elected as Chairman.
- e. **Environment Committee** – It was **RESOLVED** Mary James, Louise Milford, Alistair Morris, Charlotte Vinnicombe, Peter Williams serve on the committee.

#### **21/05/14 Review of representatives on, or work with, external bodies and arrangements for reporting back:**

- a. **Mortimer Hall:** It was **RESOLVED** Duncan Hatfield serve as the representative.
- b. **OXS RAD:** It was **RESOLVED** Mick Cadd serve as the representative.
- c. **Public Transport:** It was **RESOLVED** Mary James serve as the representative.
- d. **Green Belt:** It was **RESOLVED** Peter Williams serve as the representative.
- e. **Parish Forum:** It was **RESOLVED** Alistair Morris serve as the representative.
- f. **Community Forum:** It was **RESOLVED** Alistair Morris serve as the representative.
- g. **Bioabundance:** It was **RESOLVED** that Peter Williams serve as the representative.

**21/05/15 Appointment of any new committees:** There were no new committees formed.

Signed by the Chairman.

**21/05/16 Review of delegation arrangements to committees and staff:** It was **RESOLVED** to defer this to the June meeting.

**21/05/17 Review of the terms of reference for committees:** It was **RESOLVED** to defer this to the June meeting.

**21/05/18 Review of the Council's and/or staff subscriptions to other bodies:** It was **RESOLVED** to continue subscribing to Oxfordshire Association of Local Councils (OALC), Society of Local Council Clerks (SLCC), Oxfordshire Green Belt Network, Institute of Cemetery & Crematorium Management (ICCM), CommunityFirst Oxfordshire, Bioabundance.

**21/05/19 Calendar of Meetings:** It was **RESOLVED** to move back to the Mortimer Hall and to the first Monday of the month. The Clerk will circulate a revised calendar including possible Committee meeting dates.

**21/05/20 Review of Action Plan:** It was **RESOLVED** that the Clerk prepares a draft plan for the Council to consider at the June meeting.

**21/05/21 Pavilion, Recreation Grounds & Cemetery:**

- It was **RESOLVED** to accept the daughter's of the late Mrs. Posey's request for a memorial.
- It was **RESOLVED** to allow a tablet to be installed on the Grandi burial plot.

**21/05/22 Environment Committee:** The Council reviewed the minutes of the Environment Committee meeting held on the 30th March 2021 and **RESOLVED** that the Clerk obtain quotes to restore the hedge in the Boults Lane Recreation Ground bordering Court Place Farm Allotments. It was also **RESOLVED** the Clerk investigates creating a map of footpaths around the Parish including Rights of Way, Bridleways and include points of interest.

**21/05/23 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:**

- AM said about the group of youths who tried to create a cycle track in the Orchard Triangle. Alistair managed to speak to one of them and the soil was replaced. He then put on social media thanking the group and suggesting people contact the City and Parish Councils to see if they felt a bike track was needed in Marston. Two responded agreeing a cycle track would be good. It was **RESOLVED** to include this on the agenda for the June meeting.
- AM said about the grass being mowed in the Mortimer Hall Recreation Ground. After some discussion it was **RESOLVED** that, along the boundary with the subway, there would be a 40cm band of wild flowers then a 2metre band of uncut grass.
- PH asked about maintenance of the smaller triangle next to the Orchard Triangle. It was **RESOLVED** that the Environment Committee look at this.

## **21/05/24 Information sharing (including correspondence)**

Rural Services Network Digest etc,

- OALC Newsletter
- Mortimer Hall Clock has now been repaired.
- AM informed the Council that the Marston Community Gardening Group had set up a group called 'Marston Wombles' who go out picking up litter. The City Council have agreed to collect any large items they find. The first event is on the 29<sup>th</sup> May.
- CV asked about the newly elected Councillor and it was confirmed that only Skye Denno, the Vicar, had stood. Therefore, there would not be an election as such, and she would take up her role as a Parish Councillor after the elections close on Thursday 6<sup>th</sup> May.

Date of Next Meeting: Monday 7<sup>th</sup> June 2021 at 7pm.

**MEETING CLOSED: 9:10pm**

Signed by the Chairman.



## Old Marston Parish Council

Tim Cann PSLCC, Clerk to Old Marston Parish Council  
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Emailed to: Rashid Bbosa – Oxfordshire County Council, Michael Kemp – Oxford City Council, Chris Moore – NC Architects, Debbie Dance – Oxford Preservation Trust, Oxford City Councillor Mary Clarkson, Oxfordshire County Councillor Mark Lygo.

Dear All,

19<sup>th</sup> April 2021

### **Re: Upgrading Back Lane**

My Council have instructed me to write to you as a matter of urgency about the County Council's proposal to upgrade Back Lane bridleway so that it can act as a cycleway connecting Mill Lane to Marston Ferry Road. This is in order that cyclists from the two proposed developments in Mill Lane avoid an already congested road, namely Oxford Rd, through Old Marston village.

Our Council members, while concerned about the safety of not only cyclists but pedestrians along Oxford Road, a well-known 'rat run', see no merit in destroying an ancient, rural Lane which forms a boundary to the parish and conservation area. Work would need to be done to resurface the path, widen it, destroy hedging, deal with flooded areas and ensure adequate lighting for it to be safe and useable. Horses use the Lane creating a further hazard, especially at blind corners. Our councillors feel not enough attention has been given to the potential damage caused by this proposal and to the inevitable impact on biodiversity.

They understand an alternative cycleway running from the Victoria Arms to Marston Ferry road has been considered. This would, in the view of the Council, be a better route though still incurring cost. Better would it be to do something to alleviate the congestion caused by cars and lorries through the village ignoring the Access Only sign. Oxford and Elsfield roads are seeing a year-on-year increase in traffic now with the Swan School open and cars using the route in preference to Marsh Lane.

Many people in the village, not just those whose houses back on to Back Lane, have voiced their concern about the proposal.

Old Marston Parish Council urges you all to think again about this potentially destructive plan.

Yours faithfully,

Tim Cann. PSLCC

Clerk to Old Marston Parish Council.

Signed by the Chairman.