

**Minutes of Old Marston Parish Council Meeting 3<sup>rd</sup> May 2016 at 7:30pm.**

**Present:**

**Parish Council**

<b>Charlie Haynes (CH) – Chairman</b>	<b>Duncan Hatfield (DH) – Vice-Chairman</b>
<b>Patricia Hall (PH)</b>	<b>Michael Cadd (MC)</b>
<b>John Batey (JB)</b>	<b>Peter Cox (PC)</b>
<b>Barrie Lewis (BL)</b>	<b>Tony Greenfield (TG)</b>
<b>Angie Tiwari (AT)</b>	<b>Michael O’Keefe (MO)</b>
<b>Nils Bartleet (NB)</b>	<b>Tim Cann (Clerk)</b>

**Members of the Public : 8**

**16/05/01 Apologies for Absence:** **ACTION**  
**Peter Williams**            **City Councillor Mick Haines**            **City Councillor Mary Clarkson**  
**County Councillor Mark Lygo**

**16/05/02 Election of Chairman:** NB proposed CH, DH Seconded. AT proposed JB. TG Seconded. CH 5 in favour. JB 6 in favour. JB was elected as Chairman.  
JB stated on behalf of Council he would like to express his thanks for the many years of service and the wealth of knowledge CH had given to the Council. CH thanked the Council and said he felt 16 years as chairman was long enough and the Council should perhaps look at how long someone should serve in office. NB stated that both he and CH had been elected in the 1980’s, that the Chairman was a hard job. CH would be difficult to replace but felt sure JB would try his best. TG stated that he had only been a councillor for a couple of years and they had their differences during that time but had great respect for dedicating so much time to the Council.

**16/05/03 Election of Vice-Chairman:** CH proposed DH, NB Seconded. No further candidates so DH elected as Vice-Chairman

**16/05/04 Minutes of the meeting held on 5<sup>th</sup>, 12<sup>th</sup> & 20<sup>th</sup> April 2016.** All agreed a true record and approved.

**16/05/05 Matters Arising (omitting those for which an agenda heading follows):** None.

**16/05/06 Requests from members of the public to speak:** None.

**16/05/07 Planning**

**Applications to be decided:**

**16/00843/FUL – Land at Mill Lane** – Change of use from agricultural land to use for storage/processing of timber (Retrospective) – The Clerk reminded the Council that as they had previously agreed to allow the tenant to put in for the change of use so to now object would be unwise. CH proposed NO COMMENT. DH Seconded. All agreed.

**16/00845/FUL – Hill View Farm, Mill Lane** – After some discussion CH proposed NO COMMENT. DH Seconded. All agreed.

Signed by the Chairman.

**16/01009/FUL – 124 & 126 Oxford Road** – After some discussion CH proposed that as the property seemed to be owned by the same person no neighbours would be affected so proposed NO COMMENT. MC seconded. All agreed.

**Applications considered between meetings:** None.

**Decisions:**

16/00054/FUL – 1 Harlow Way – APPROVED

16/00355/FUL – 60 Marsh Lane – APPROVED

16/00392/FUL – Oxford City FC - APPROVED

**Awaiting Decisions:**

15/02282/OUT – The Jack Russell Public House

15/03410/FUL – 19 Arlington Drive

16/00144/FUL – Land adjacent 20 Salford Road

16/00262/FUL – 31 Oxford Road

16/00216/FUL – Pond House, 2 Mill Lane

**16/05/08 Boults Lane Development:**

**a. New Pavilion.**

**i.** JB read through that it had been agreed to purchase the Barton pavilion for £20,000, however it was assumed by everyone that the £101,775 was inclusive of the dismantling and transport when it turned out not to be the case. CH stated that it was a classic example of the Parish Council being put into the position of making a decision without knowing the full facts and the Oxford City Council was at fault. TG believed it was unfair and hoped that the City Council would help. NB suggested that JB and the Clerk meet with the City Council and contractor to ensure no future surprises. PC pointed out that we were still getting a building at a reduced cost compared with a new one of £660,000. JB stated that the pre-planning meeting only went into broad detail and didn't really feel anything significant came of the meeting. CH stated that the planning officer did say that he would prefer to see a building with some form of cladding.

**ii.** Dismantle & transport to storage £41,750 + VAT

**iii.** Storage for 12 weeks at £1,300 per month £3,900 + VAT

**iv.** Relocate & assemble in final location £101,775 + VAT. DH proposed acceptance of all of the above. MC seconded. All agreed.

**b.** Tony Greenfield's email regarding concrete slabs. TG stated that there were approximately 500 slabs around the pavilion at its current location in Barton. The City Council have said that if we move them then we could have them for nothing. The Clerk to speak to City Council and Mr Ward with regard to moving slabs to Boults Lane.

**16/05/09 St Nicholas Church Community Garden.** Parish Councillors have been invited to the opening of the new community garden of remembrance at St Nicholas Church on Sunday 26<sup>th</sup> June at 3pm. 10 people will be attending. Clerk to inform organisers.

Signed by the Chairman.

**16/05/10 St Nicholas Praise in the Park:**

- a. Geoff Hale has asked if the Church can have a banner on the railings of the Mortimer Hall Recreation ground. All agreed OK.
- b. Geoff Hale asked if we could promote the event on the Council website. All agreed OK.

**16/05/11 Finance**

- a. Bank balance as at 26/04/2016 –  
Current Account £49,134.07 (including £2,307.73 CIL money) Petty Cash £137.95  
Business Reserve Account £18,743.29 Newbury Building Society Account £244,045.21

<b>The following accounts to be paid:</b>	<b>£ Incl. VAT</b>
Clerk's Pay including expenses, pension, NI, Tax, etc. – April 2016	
Charlie Haynes (Phone/BB Service April 2016)	20.00
SLCC (Clerk's Planning Demystified Course)	198.00
Fenland Leisure Products Ltd (recreation ground gate parts)	80.04
Total Pest Control (Mortimer Hall recreation ground quarterly charge)	177.60
Oxford City Council (Refuse Collection – Cemetery)	70.18
Helping Hand Co.(10 x Litter Pickers - OXCLEAN)	119.00
BGG (Litter Picking & Grass Cutting March)	247.20
Staples (Black Ink & Chairman's paper)	50.98
<b>TOTAL</b>	<b>2,127.32</b>
<b>Petty Cash Expenditure:-</b>	
Toolmaster (Parts for recreation ground gate)	1.50
Smith & Low (Parts for recreation ground gate)	5.50
<b>TOTAL</b>	<b>7.00</b>
<b>INCOME :-</b>	
Headington Funeral (Mr Powell's Funeral)	1,385.00
<b>TOTAL</b>	<b>1,585.00</b>

NB proposed acceptance of accounts to be paid. DH seconded. All agreed.

Signed by the Chairman.

- b. **i. Adoption of the new financial regulations.** JB read through the changes, NB proposed acceptance. DH seconded. All agreed.
  - ii. End of Year Budget V Expenditure & Income:** The Clerk read through the spreadsheets. NB proposed acceptance. MC seconded. All agreed.
  - iii. End of Year accounts in preparation for the external auditor:** The Clerk read through the spreadsheet. AT proposed acceptance. PH seconded. All agreed.
  - iv. BGG Contract for recreation grounds and Cemetery.** MC proposed acceptance. PC seconded. All agreed.
- JB thanked the Clerk for all the work done on the accounts.

#### 16/05/12 Revised Standing Orders.

##### a. Amendments already accepted.

3e Members of the public may make representations, request information, answer questions, and give evidence at a meeting which they are entitled to attend in respect of council business. Where appropriate, and if council deem necessary, items will be put on the agenda for the next meeting unless already within the Clerk's delegated powers or dealt with in accordance with standing order 3(h). 3i had been removed.

3l Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. Any recording must cease if the council resolves to move into confidential session as per the Public Bodies (Admission to Meetings) Act 1960.

4dvi & vii updated the appointment of a vice-chairman to committees as well as a chairman.

CH asked about the Clerk's delegated powers as these had never been reviewed or agreed. The Clerk advised that he had been working on this along with a number of policies and these would be presented at the June meeting.

- b. JB went through his paper which had been sent out with the Agendas and proposed changing the wording of Standing Order 25c. to **A motion to add to or vary or revoke one or more of council's standing orders, except one that incorporates mandatory statutory requirements, shall not be carried unless two thirds of the councillors at the meeting of the council where it is raised vote in its favour.**

NB proposed accepting. BL seconded. All agreed.

#### 16/05/13 Structure & Nominations for Committees and Outside Bodies.

- a. JB proposed merging the Recreation Ground Committee with the Cemetery Committee to form the Recreation Grounds & Cemetery Committee. PC seconded All agreed. CH proposed merging the Finance Committee with the Standards & Staffing Committee. MC seconded. All agreed.
- b. JB stated that he felt four was not enough for a committee as all it needed was one member to give apologies and another unavailable at short notice and a meeting could not proceed.  
**Planning Committee:** JB proposed electing the members en bloc. TG seconded. All agreed. **Members are:** Mrs A. Tiwari, Mrs P. Hall, Mr B. Lewis, Mr M. Cadd, Mr T. Greenfield. CH proposed MC as chairman. PH seconded. All

Signed by the Chairman.

agreed.

**Finance, Standards & Staffing Committee:** JB informed the meeting that as he was now chairman and therefore to sign cheques he would not be able to serve on the Finance Committee. CH proposed en bloc, minus JB but including NB. All agreed. PH proposed CH as chairman. MC seconded. All agreed. **Members are:** Mrs A. Tiwari, Mrs P. Hall, Mr. M. Cadd, Mr P. Cox, Mr P. Williams, Mr C. Haynes, Mr N. Bartleet. Mr D. Hatfield stated that due to work commitments he would stand down from the Standards & Staffing Committee.

**Recreation Ground & Cemetery Committee:** JB proposed en bloc. MC seconded. All agreed. **Members are:** Mrs P. Hall, Mr P. Cox, Mr C. Haynes, Mr B. Lewis, Mr T. Greenfield, Mr M. Cadd.

**Pavilion Committee:** Mr C. Haynes, Mr M. Cadd, Mr T. Greenfield, Mr B. Lewis, Mr. J. Batey.

**Oxfordshire County Council Public Transport** – Mr N. Bartleet

**NAG** – Mr T. Greenfield

**Parish Forum** – Mr C. Haynes, Mr T. Greenfield

**Mortimer Hall** - Mr T. Greenfield.

#### **16/05/14 Website, Facebook, Twitter & Streetlife**

DH informed the meeting that Twitter and Facebook are always active with a lot of people interested in what the Council are doing and saying. Any news, events, etc. please let DH know.

#### **16/05/15 Information Sharing (including correspondence)**

NB advised that the Parish Council is entitled to send a representative to the Oxford Airport meetings.

CH suggested as more councillors were becoming active, email addresses for all councillors with oldmarston-pc.gov.uk prefix would look more professional, asking if this could be on the June Agenda,

Rural Services Network Digest,

The Wildlife Garden Postcard,

Came & Co Spring Council Matters 2016,

Email from Steve Bagnall, Boult's Lane Neighbourhood Watch re Pavilion,

Email from City Council stating benches consultation period ends 16<sup>th</sup> May,

Email from OxLEP regarding the refreshing of their Strategic Economic Plan,

NAG minutes (note this in future will be called NPSG - Neighbourhood Problem Solving Group)

Email from Tony Greenfield regarding voting at Parish Council meetings

Meeting closed 21.22

**Date of Next Meeting:** Parish Council meeting Tuesday 7<sup>th</sup> June 2016 in Mortimer Hall at 7:30pm.

Signed by the Chairman.