

Minutes of the Old Marston Parish Council Meeting held on the 6th March 2023 at the Mortimer Hall from 7:00pm.

CONFIRMED

Present:

Parish Council:

Duncan Hatfield (DH) – Chairman	Charlotte Vinnicombe (CV)
Mary James (MJ)	Peter Cox (PC)
Peter Williams (PW)	Charlie Haynes (CH)
Mick Bates (MB)	Pat Hall (PH)
Louise Upton (LU)	Alistair Morris (AM)
Louise Milford (LM)	Skye Denno (SD)
Tim Cann (Clerk)	Members of Public: 3

23/03/01 Intention to record the proceedings of the meeting: NONE.

23/03/02 Apologies for Absence: Oxford City Councillor Mary Clarkson & Oxfordshire County Councillor Mark Lygo – Previous engagement.

23/03/03 Website and social media: DH advised the number of followers on FaceBook continues to grow.

23/03/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

a. Thames Valley Police: No report received.

b. County & City Councillor Reports:

AM reported that he has had three grit bins installed in and around the parish, mainly near cycle routes. There have been a number of people falling off bikes recently due to the icy conditions.

c. Public: Lucy Crombie spoke about the play equipment in the Mortimer Hall Recreation Ground to get an overview of what people thought. She has spoken to a number of parents to get an idea of what they thought about the equipment. It was **RESOLVED** that this would be looked at by the Pavilion, Recreation grounds, Allotment and Cemetery Committee. The clerk will contact Lucy to invite her to the next committee meeting.

23/03/05 Minutes of the Parish Council Meeting held on 6th February 2023.

It was **RESOLVED** these are a true record.

23/03/06 Matters Arising (omitting those for which an Agenda heading follows):

- **None.**

23/03/07 Operational Checks:

- The clerk reported that the weekly checks on the defibrillator had been carried out. The new battery and pads had arrived, been installed and all working correctly.

- The clerk reported that the weekly checks on the play equipment had been carried out with no faults found. CH advised that the 'NO DOGS' sign on the play area gate had gone. The clerk to buy a new sign.

23/03/08 Planning:

Applications considered between meetings: NONE.

Decisions:

21/03100/FUL – Land to rear of 1 Cromwell Close – WITHDRAWN

22/02220/FUL – 78 Oxford Road - APPROVED

22/02276/FUL – 39 Elms Drive - APPROVED

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

21/03294/FUL – 56 Marsh Lane

22/00960/FUL – 21 Haynes Road

22/01801/FUL – 10 Nicholas Avenue

22/02540/FUL – 46 Oxford Road

22/02983/FUL – 4 Haynes Road

22/02984/FUL – 142 Oxford Road

22/03014/FUL – 3 Ewin Close

23/00087/FUL – 86 Arlington Drive

23/00144/FUL – 73 Cherwell Drive

22/03049/FUL – Land North of Bayswater Brook

Applications to be decided:

- **23/00092/FUL – 20 Raymund Road** – Provision of cycle store to front elevation. (Retrospective) – **NO OBJECTION.**
- **Update on Land West of Mill Lane and Hill View Farm:** No further information received.
- **Update on Land North of Bayswater Brook** – PW advised that he had emailed County Councillor Mark Lygo but had not yet received a reply.

23/03/09 Finance: Bank balance as at 24/02/2023 –

Unity Trust Bank Account £8,631.49 (including CiL Money £25,354.60)

Newbury Building Society A/c £82,636.07

Skipton Building Society A/c £10,036.09

Petty Cash £100.70

The following accounts to be paid:	£ (Incl. VAT)
Clerk's Pay Including Expenses, Pension, etc. – February 2023	
Defib Store (New battery & pads)	400.80
BGG (Litter picking January & February)	168.00
Edmead Electrical (Initial boiler investigation in pavilion)	90.00
CommunityFirst Oxfordshire (Annual Membership)	70.00
eM Client (email software)	45.79
BT (Clerk's Office Phone)	134.25

Cotswold Seeds (4Kgs Wildflower Seeds)	214.16
TOTAL	£3,104.25
Petty Cash Expenditure:	(NO EXPENDITURE)
INCOME:	
Openreach (Wayleave Payment)	8.82
TOTAL	£8.82

- a. It was **RESOLVED** to accept these accounts.
- b. **Community Earth Day:** A small team from both St Nicholas Church and Marston Community Gardeners are organising a family-friendly Community Earth Day event on the 22nd of April 2-5pm, which will be at the Marston Eco Hub, at the Marston Vicarage (with the church hall as a back-up venue for some or all activities). City Councillor Alistair Morris stated that he was giving £500 from his ward budget. It was **RESOLVED** to give a grant of £300.
- c. **Northway & Marston Play & Activity Day:** Last time this took place was 2015. Oxfordshire Play Association are organising. It was **RESOLVED** the Clerk ask how much funding needed.

23/03/10 Report on local activities and facilities for people of a certain age.

- PW informed the council that he and SD will be attending Bradlands on 3rd April at 11am.

23/03/11 Governance & Administration:

- a. **Parish Boundary Review:** In January 2018 the parish council asked the city council if it could 'tidy up' the parish boundary. Asking to "extend the boundary to include all properties in Marsh Lane, Ashlong Road, Cherwell Drive and all properties on the Oxford Road as far as and including Ouseler Close." At the same time Headington put in to be a parish and the Old Marston request was never reviewed. After some discussion it was **RESOLVED** to defer to the April meeting when the Clerk will have a hard copy, detailed map.
- b. **Local Council Award Scheme:** The Clerk advised the council that the adjudicating panel has asked for 'evidence that the council is assisting the community in preparing for its future'. The Clerk had prepared a draft 'Community Needs Survey' which was circulated with the agenda. It was **RESOLVED** that this would be looked at by the Environment Committee at its next meeting.
- c. **Training Opportunities:** The Clerk made the council aware of the training opportunities available from the OALC; anyone interested to contact the Clerk.
- d. **Risk Assessment:** The clerk made the council aware of the assessment which was circulated with the agenda. It was **RESOLVED** to accept the assessment.

23/03/12 Coronation Event(s):

- It was **RESOLVED** the Clerk ask the Red Lion and Victoria Arms if any funding is being looked for from the parish council. This would be discussed at the April council meeting.

- LM advised that the City Council had agreed Church Lane could be closed for the event. LM to inform the Clerk of expenses so he can arrange payment. It was **RESOLVED** to set a budget of £400 for this event.

23/03/13 Pavilion, Recreation Grounds, Allotments & Cemetery:

- Communication Boards in the Recreation Grounds:** The clerk advised that he had seen an article on BBC 6pm news about Fareham District Council installing Communication boards in their recreation grounds for families with children who have limited language skills. The Clerk had contacted the head of St Nicholas Primary School and Assistant Head of Cherwell School, who covers SEND; the latter is very keen to be involved. It was **RESOLVED** the Clerk will organise a meeting between respective parties to explore the project.
- Request to purchase two burial plots by Mr. & Mrs. Milford:** It was **RESOLVED** to agree this request.
- Memorial for Ms. Wood:** It was **RESOLVED** to accept this request.
- Tree in Cemetery:** The tree on the left-hand side of the gate needs cutting back. It was **RESOLVED** to accept the tender of £350.00.

23/03/14 Marston Questionnaire:

AM asked if the Council could conduct a questionnaire on the residents' views on a community hub. It was **RESOLVED** that this could be done as part of the Community Needs Survey being looked at by the Environment Committee.

23/03/15 Queen's Jubilee Avenue of Trees:

AM advised that it had all finally been agreed by the County Council. It was **RESOLVED** that the plaque will say 'Queen Elizabeth II Jubilee Avenue' with the date and Old Marston Parish Council.

23/03/16 Plus anything of an urgent nature which has come to the Clerk's attention since the agenda was set:

- It was **RESOLVED** to allow Mrs Ward, Mr Gammon's daughter, to be buried in the Elsfield Road Cemetery.

23/03/17 Information Sharing:

- OALC Newsletter: Already sent.
- Correspondence.
- Walking Leaflet – A supply has been given to the Old Marston Library, Red Lion, Victoria Arms, Bury Knowle Health Centre and Manor Health Centre to display.

23/03/18 Date of next meeting:

Monday 3rd April 2023 at 7pm in the Mortimer Hall.

MEETING CLOSED: 8:35pm

Signed: Chairman

Date:

Please note: Minutes become CONFIRMED following resolution at the following Full Council Meeting.