

Minutes of the Old Marston Parish Council Meeting held on the 1st March 2021 via Zoom from 7:00pm.

Present:

Parish Council: Duncan Hatfield (DH) – Chairman
Pat Hall (PH) – Vice-Chairman Mary James (MJ)
Charlotte Vinnicombe (CV) Louise Milford (LM)
Peter Cox (PC) Alistair Morris (AM)
Peter Williams (PW) Mick Bates (MB)
Alan Spence (AS) Mick Cadd (MC)
Tim Cann (Clerk)

Oxford City Council: Cllr Mary Clarkson (M) Cllr Mick Haines (MH)

Members of Public: 3

21/03/01 Intention to record the proceedings of the meeting: NONE.

21/03/02 Apologies for Absence: Oxfordshire County Councillor Mark Lygo – Prior engagement.

21/03/03 Website and social media: DH informed the Council that interest was increasing on FaceBook and Twitter.

21/03/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

- a. **Thames Valley Police:** PCSO Frazer Chapman was unable to attend the meeting so the Clerk read out his report: “My apologies that I cannot be with you, but hopefully this brief update will suffice!

Recently there has been an increase in burglaries mainly in Headington but also a few in Marston, the ones in Marston have been non-dwelling (people’s sheds and garages) so we have been very vigilant and quick to responding to these reports. We have also been giving some burglary prevention advice relating to these incidents.

I have come across some young people smoking cannabis recently and when dealing with them it has turned out that they are quite well known to us meaning I have since been paying much closer attention when I see them out and about. We constantly gather intelligence regarding these issues to try and quell their activities and make Marston a safer place.

The anti-social behaviour regarding kids kicking and punching doors seemed to quieten down once I had talked to a couple of them who had admitted to it. Recently there have been a few more reports of it so after talking to them again I have been able to identify others who have been involved and we will

Signed by the Chairman.

be talking to them very soon regarding their behaviour (and breaching lockdown rules).

We are constantly enforcing the lockdown rules especially since the new announcement as people are breaking the rules as they feel it is now fine to do so. Most people we talk to are compliant and just have misunderstood the rules, however there are the occasional group who quickly disperse as they know they have broken the rules.

We have done a lot of electric scooter enforcement recently. The private e-scooters are not allowed to be used in public on roads or paths and we have been educating people regarding this. The new pink/orange e-scooters that are available to hire are allowed to be used on cycle lanes and the road but there are conditions on where and how they can ride them.

As always, if you have any concerns or questions then please do get in touch, take care and stay safe.”

- b. County & City Councillor Reports:** **M** advised that discussions are ongoing with regard to Hill View Farm and Almond Farm. The County Council have opposed the Hill View Farm application. There have been issues with drug dealing in Fane Road of which the police are aware. **MH** advised that residents had contacted him regarding the CPZ. He reported that overall, 158 - 15% responded; 93 people - 57% were against, 45 - 29% for, and 19 - 14% neither for or against. It was felt that the County Council had ignored the outcome of the consultation.
- c. Public:** City Councillor Louise Upton spoke about the cycle route line which the County Planner had put on the map for the Mill Lane developments. She had met with the Oxford Preservation Trust who were not happy, and the planner is willing to negotiate. Louise will be meeting with both County Planners and the Oxford Preservation Trust next week to try and resolve the situation and possibly get a crossing on the Marston Ferry Road. Louise asked for the Parish Council's views on the use of Back Lane. She said that getting the Oxford Road/Elsfield Road as 'quiet streets' could be difficult in practice but is interested in the Parish Council's thoughts.

7:20 PC left the meeting.

It was agreed to make this an agenda item for April.

GalifordTry Report on Swan School & Meadowbrook: Tony Harris was unable to attend the meeting so the Clerk read out his report: “Handover of the remaining section of Swan School was today, we have some external works landscaping which are planned for easter half term to complete, these cannot be carried out until the Muga pitch in the old Meadowbrook is nearing completion, as we are accessing these works through the Swan school. The Muga works at the old Meadowbrook site are in progress with complete due 21st April.”

21/03/05 Minutes of the Parish Council Meeting held on 8th February 2021. It was **RESOLVED** these are a true record.

Signed by the Chairman.

21/03/06 Matters Arising (omitting those for which an agenda heading follows):
NONE.

21/03/07 Operational Checks:

- The Clerk reported that the weekly checks on the defibrillator had been carried out with no faults found.
- The Clerk reported that the weekly checks on the play equipment had been carried out with no faults found.

21/03/08 Planning:

Applications considered between meetings: - NONE.

Decisions: NONE

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

20/03034/FUL – Hill View Farm

20/02976/FUL – 69 Arlington Drive

20/03275/FUL – 33 Elms Drive

20/03257/FUL – 4 Cannons Field

21/00092/FUL – 29 Arlington Drive

21/00103/FUL – 25 Lewell Avenue

21/00161/FUL – 9 Gordon Close

21/00006/FUL – Thurston, 3 Boults Close

Applications to be decided:

21/00204/FUL – 23 Raymund Road – Demolition of existing single storey rear extension, erection of single storey front, side and rear extension and formation of 1no. rear dormer in association with loft conversion. – **NO OBJECTION.**

21/00006/FUL – Thurston, 3 Boults Close – Insertion of photovoltaic plates to roof. (Amended description) – **NO OBJECTION.**

- **Update on Hill View Farm** – The Clerk advised that he had received amended plans that afternoon. It was **RESOLVED** for the Planning Committee to review these and comment as the closing date for comments was the 26th March.

Signed by the Chairman.

- **Local Transport Connectivity Plan Consultation:** M agreed to see if anyone was available to give a presentation to the Parish Council of whether there are any consultation events planned.
- **Update on former Jack Russell Development:** Work is progressing.
- **Land North of Bayswater Brook:** PW updated the Council.

21/03/09 Finance: Bank balance as at 05/02/2021 –

Current A/c £32,534.41 (including CIL £27,272.56) Business Reserve A/c £3,760.19

Unity Trust A/c. £7,042.45

Newbury Building Society A/c £85,718.40

Skipton Building Society A/c £5,036.09

Petty Cash £179.74

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – February 2021	
Bioabundance (s.137 Grant)	1,000.00
Bioabundance (Membership Fee)	25.00
Seiretto (Increase size of Clerk's mailbox)	23.99
MPB (Additional Sign for Orchard Triangle)	50.00
Microsoft Office (Annual Fee)	79.99
BT (Clerk's Office Phone)	125.55
TOTAL	£2,966.92
Petty Cash Expenditure:	(No expenditure)
INCOME:	NONE.

It was **RESOLVED** to accept these accounts.

21/03/10 Future Projects: The Clerk reminded the Council that at the last meeting it was decided the Council would look at a project per meeting. However, he had received 23 ideas for future projects so on speaking to the Chairman it was agreed to put on the agenda so Council can decide how it wished to go forward with reviewing the ideas. After some discussion it was **RESOLVED:**

- the Environment Committee would review the relevant ideas,
- the Planning Committee would review a Neighbourhood Plan,
- that CV would make enquiries on behalf of the Council about low traffic neighbourhood and quiet streets.

21/03/11 Pavilion, Recreation Grounds & Cemetery:

Signed by the Chairman.

- It was **RESOLVED** to allow Marston Saints FC to extend the slabbed area at the front of the pavilion by 1 metre to place fixed picnic tables which can be used by club members and the Community.
- It was **RESOLVED** that the Clerk asks for further information about The Russian Orthodox Parish of St. Nicholas to pre-purchase burial plots.

21/03/12 Confidential Items: These would be discussed at the end of the meeting after members of the public had left.

21/03/13 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:

- **MH Play Area Footpath:** It was **RESOLVED** to accept tender Two for £1,550.00 to upgrade the muddy slope.
- **LMLL:** It was **RESOLVED** to permit Churches Together to use the Mortimer Hall Recreation Ground on Sunday 5th September, under the understanding that a copy of their insurance and risk assessment is sent to the Clerk before the event.

21/03/14 Information sharing (including correspondence)

Rural Services Network Digest etc,

- AM thanked CV for clearing part of the verge in School Lane.
- DH thanked the team who also helped clear the verge in School Lane.
- CV asked if a bin could be installed in the Orchard Triangle or by the entrance at the Cherwell Drive/Oxford Road end. **M** agreed to find out if possible, with the City Council.

Date of Next Meeting: Wednesday 7th April 2021 at 7pm on Zoom.

MEETING CLOSED: 8:56pm

21/03/12 Confidential Items

Protocol of the Death of a Senior Figure: It was **RESOLVED** to:

- Cancel any meeting of the Council, Committee, Sub-committee or working party,
- Create an online book of condolence,
- Have appropriate working on the website,
- Have a minute's silence at the meeting preceding the event,
- Plant a tree.

To review the minutes of the Staffing & Standards Committee meeting held on the 10th February 2021:

- It was **RESOLVED** to accept the recommendation that the Clerk be moved up a grade from SCP25 to SCP26 with effect from the 1st April 2021.