

Minutes of the Old Marston Parish Council Meeting held on the 2nd March 2020 in the Mortimer Hall at 7:00pm.

Present:

Parish Council:

Duncan Hatfield (DH) – Chairman	Pat Hall (PH) – Vice-Chairman
Louise Milford (LM)	Mary James (MJ)
Charlotte Vinnicombe (CV)	Peter Cox (PC)
Alistair Morris (AM)	Mick Cadd (MC)
Peter Williams (PW)	Mick Bates (MB)
Tim Cann (Clerk)	

Oxford City Council:

Cllr Mary Clarkson (M)

Members of Public: 3

Cllr Mick Haines (MH)

20/03/01 **Intentions to record the proceedings of the meeting:** NONE.

20/03/02 **Apologies for Absence:** Parish Councillor Michael O’Keefe – Recovering from Operation, Parish Councillor Alan Spence – Private Issue, County Councillor Mark Lygo – Private Issue.

20/03/03 Website, Facebook and other social media:

DH informed the meeting that he had recently updated the information.

20/03/04 **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**

- a. **Thames Valley Police:** The Clerk read out a report: We have been working around our community priorities of Drugs, ASB, Parking. Our first ASB report for the Marston area was mid-February which is a great relief for both us and the community. I am sure the cold/wet weather has had a part to play in this. Please ensure that all crimes are reported on 101 (or online now). If it is information to be passed to us at the North East Neighbourhood Team, and not an emergency, please use OxfordNorthEastNHPT@thamesvalley.pnn.police.uk There are reports of youths using drugs in their vehicles around Marston. We are developing intelligence around the vehicles involved and are awaiting blood results (X2) for drug driving offences. At the time of writing this report there are no emerging crime series in the area. The North East Neighbourhood Team now work on the same shift pattern. Although this gives us less coverage as we share rest days, it allows us to be more functional as a team when we are in together.
- b. **County & City Councillor Reports: City Councillor Mick Haines** informed the meeting that the number 13 bus should be back in approximately one

month. He is still working on a number of issues including potential flooding, John Radcliffe parking.

City Councillor Mary Clarkson informed the meeting she is meeting with the Oxford Bus Company next week to talk about the return of the number 13 bus. There is still a pool of water at the end of the Elsfield Road as you turn left onto the ring road. County Councillor Mark Lygo has reported it and still trying to resolve. The Controlled Parking Zones will happen, although there is still concern as to the name and format. Part of the hoarding around the former Jack Russell site has come down and Mark Lygo has reported this to Planning Enforcement.

- c. **Public: Julian Cooper, Countryside Supervisor of Oxford Direct Services**, gave a brief outline of his visit to all the Parish Council owned land with a view to advising on how to increase biodiversity. After some discussion it was **RESOLVED** the Clerk would investigate the possibility of using the extension at the Elsfield Road Cemetery for burials.

- **Swan School:** Tony Harris, of GallifordTry, sent an update which the Clerk read out: 'As discussed earlier, due to having no complaints / issues in the period I shall not attend the meeting tonight, we did as you are aware follow up on your call regarding damage to grass verge and trees on the service road / Oxford Road, this we are confident was nothing to do with GT works. Progress wise we are still on programme and majority of our works at present are internal or the external facades,

We shall be commencing external works, kerbs, block paving etc early April.

The permanent Section 278 works at the entrance on Marston Ferry Road are planned for commencement on 6th April, we have the license in place for these works and also traffic management plan which includes use of traffic lights, we are arranging a meeting with our sub-contractor and highways dept on 11th March, following this I will update you on how these works shall proceed.

If you require any further information or anything arises from tonight's meeting please let me know.'

20/03/05 Minutes of the Parish Council Meeting held on 3rd February 2020. It was **RESOLVED** these are a true record.

20/03/06 Matters Arising (omitting those for which an agenda heading follows):

- None.

20/03/07 Operational Checks:

- It was confirmed that the weekly operational checks on the defibrillator had been carried out.
- It was confirmed that the monthly Safety checks on the play equipment had been carried out.
- **Open Meeting:** PW stated that to hold the meeting without key personnel would be unwise as people would be expecting advice, if not answers. It was

Signed by the Chairman.

therefore **RESOLVED** to cancel and reschedule when key people and hall available.

20/03/08 Governance & Administration:

- **2020/21 Calendar of meetings** – The Council **RESOLVED** to accept the dates for the 2020/2021 year. The Environment Committee to make recommendations of its meeting dates to be reviewed at its meeting on the 27th April.
- Annual Parish Meeting – It was **RESOLVED** to hold the Annual Parish Meeting on a separate date from the Annual Parish Council meeting.

20/03/09 Pavilion, Recreation Grounds & Cemetery:

- **Play Area Fencing:** The very wet weather is delaying any work to reinstate.
- **Pavilion Demolition & Asbestos Removal:** Work should start the week commencing 23rd March 2020.
- **Notices on Parish Council sites:** After some discussion it was **RESOLVED** to defer any decision so the Clerk can liaise with MB. It was also **RESOLVED** to amend slightly the wording of the notices.

20/03/10 Finance: Bank balance as at 05/02/2020 –

Current Account £46,265.19	Business Reserve A/c £3,757.49
Newbury Building Society A/c £84,329.86	CiL Money: £19,117.28
Skipton Building Society A/c £5,000.00	Petty Cash £183.54

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – February 2020	
Richard James (Interim Internal Audit Review)	259.00
Oxford Direct Services Ltd (Installing Bollards School Lane)	1,693.37
Microsoft Office 365 (2020 Subscription)	79.99
BT (Clerk's Office Phone)	105.07
OALC (2020/21 Membership)	666.83
Newsquest (Printing Open Meeting flyers)	125.00
PC World (Black Ink)	49.99
TOTAL	£4,350.04
Petty Cash Expenditure:	NONE
INCOME :-	NONE

Signed by the Chairman.

It was **RESOLVED** to accept these accounts.

- To review the minutes of the Finance Committee meeting held on the 24th February 2020 where the following recommendations were made:
 - It was **RESOLVED** to adopt the revised Financial Regulations.

20/03/11 Planning:

a. Applications considered between meetings: - NONE

Decisions:

18/03048/FUL – Manor Farm, 15A Mill Lane – **WITHDRAWN**

19/02159/FUL – Hill View Farm – **APPROVED**

19/03117/FUL – 4 Rimmer Close – **APPROVED**

19/03175/FUL – 21 Haynes Road – **APPROVED**

19/03288/FUL – 33 Elms Drive – **APPROVED**

Awaiting Decisions:

18/01549/FUL – 20 Raymund Road

19/03151/FUL – 8 Haynes Road

19/03361/FUL – 139 Oxford Road

Applications to be decided:-

20/00338/FUL – 6 Elsfield Road – Erection of a single storey front and rear extension and alterations to garage roof from flat to pitched. – **NO OBJECTION.**

AM declared an interest in 55 Arlington Drive as owner of the property.

20/00341/FUL – 55 Arlington Drive – Erection of a single storey shed. – **NO OBJECTION.**

20/00216/FUL – 29 Mill Lane – Erection of a single storey rear extension. Provision of car parking, bin and bicycle stores. – **concern with insufficient parking and asked to be called in.**

20/00386/VAR – 148 Oxford Road - Erection of two storey side extension to create a 1 x 1-bed dwelling (Use Class C3). Provision of bin stores. Removal of condition 5 (Boundary treatments), 6 (Cycle parking), 10 (Bin stores) and 11 (SuDS) and variation of condition 3 (Materials) of planning permission 19/01356/FUL (Erection of two storey side extension to create a 1 x 1-bed dwelling (Use Class C3). Provision of bin stores to allow changes in the wall material from pebble-dashed render to facing brick and window/door colour from white to grey. – **M to talk to planning officers and Clerk to arrange Planning Committee meeting if necessary.**

20/00427/FUL – 99 Oxford Road – Erection of a single storey side extension and provision for bin and cycle stores. – **concern with overdevelopment and asked to be called in.**

- **Update on previous Jack Russell site:** The boundary fence has fallen down in places (Mark Lygo has reported to Planning Enforcement), electrics exposed. PC stated that the Parish Council needs to be more proactive with this site as it is unsightly for local residents. M advised that as long as work commenced within 3 years of planning approval, which it was, unfortunately no law has been

broken. It was **RESOLVED** that the Clerk would write to Planning Enforcement expressing the Council's concerns.

- **Connecting Oxford:** PW stated that the Parish Council needed to know the implications for the Parish before it could comment. It was **RESOLVED** to wait for consultation before commenting.
- **Consultation:**
Oxford City Council Local Plan Modifications (items within the Parish): After some discussion it was **RESOLVED** to wait for consultation period to comment.

20/03/12 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:

- **Roy Garner:** The Clerk reminded the meeting that Roy Garner, the past Clerk for many years, had passed away. It was **RESOLVED** to release the following announcement:

Roy Garner

Old Marston Parish Council is sad to hear of the passing of Roy Garner.

Roy was Clerk to Old Marston Parish Council for 49 years, from 1960 until his retirement in 2009.

During this time he saw the population of the Parish expand considerably; the building of the Marston Ferry Road, the demise of many of the local pubs and the Parish being incorporated into Oxford City from the South Oxfordshire District Council to name just a few.

In respect of his service to the Council, Old Marston Parish Council named the new pavilion in Boults Lane 'The Roy Garner Pavilion' in his honour, as he played a big part in helping source funding for the project with his prudent budgeting and conscientious guidance.

- **Water supply capping in old pavilion:** It was **RESOLVED** to accept the quotation of £740 to locate, cap and remove the water supply.

20/03/13 Information sharing (including correspondence)

Rural Services Network Digest etc,

- OALC February 2020,
- Oxford City Council Climate Workshop Notification,
- DH thanked 22 volunteers who helped with OXCLEAN.
- CV advised that an alarm keeps going off at St Nicholas Primary School during the night and sometimes for several hours. The Clerk to write to the school making them aware.
- PC asked about the name 'Carters Estate'. He found it derogatory. It was agreed to be on the April Agenda.

MEETING CLOSED: 8:59pm

Signed by the Chairman.