

**Minutes of the Old Marston Parish Council Meeting held on the 4<sup>th</sup> March 2019 in the Mortimer Hall at 7:33pm.**

**Present:**

**Parish Council:**

Duncan Hatfield (DH) – Chairman	Patricia Hall (PH)	Mary James (MJ)
Louise Milford (LM)	Peter Cox (PC)	Alistair Morris (AM)
Michael O’Keefe (MO)	Mick Cadd (MC)	Mick Bates (MB)
Peter Williams (PW)	Tim Cann (Clerk)	

**City Council:** Cllr Mick Haines (MH)      Cllr Mary Clarkson (M)

**County Council:** Cllr Mark Lygo (ML)

**Thames Valley Police:** None

**Members of the Public: 7**

**19/03/01** No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

**19/03/02 Apologies for Absence:** Parish Councillor Alan Spence – Away, Parish Councillor Nils Bartleet – Unwell.

**19/03/03 Website, Facebook and other social media:** DH reminded those present that the Council have a website and various social media sites which are updated regularly and where information can be found.

**19/03/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)**

- a. **Thames Valley Police:** The Clerk read out the following: The message I would like to keep on pushing is about reporting ANY issues to Police either Via 101 or via the Internet page. Clearly 999 if it is an emergency but the valuable info we get from members of the public helps us dictate our patrols. All information, no matter how small, comes to us as a neighbourhood team so please, please report. Secondly we are still wanting to push crime prevention advice around burglary ensuring valuables are not out on show, securing windows and doors when out. We are looking to start enforcing parking in and around Raymond Road and continue with our efforts on Elms Drive as a cut through.
  
- b. **County & City Councillor Reports:** **County Councillor Mark Lygo** reported that he had visited Bradlands in Mill Lane to talk to them about the Library services home delivery and collection service. While a number of residents remarked on the lack of transport to and from Bradlands, he is aware that the Parish Council have an arrangement with Aspire and asked if he could meet with the Clerk to discuss the arrangements. Mark said that himself, Mary and Mick were not happy with the Jack Russell development site and Planning Enforcement was investigating. There will be a “walk about” of the Parish on the 14<sup>th</sup> March if anyone would like to join in. There are still some issues with Access to Headington and he had asked for a public meeting or drop in session at the Mortimer Hall. There are also issues with the Swan School/Meadowbrooke College development, despite having a meeting in County Hall and getting reassurances from the contractors there seems to be some breach of

Signed by the Chairman.

agreed procedures. He acknowledged that Tony Baker had also worked hard on this as it seems the development was not being project managed well.

**City Councillor Mick Haines** reported that he had attended the SODC Local Plan meeting expressing concerns over flooding of Marston if the Lower Elsfield development went ahead. He had reported the Jack Russell development to Building Control as there were serious safety issues. He is still waiting for the street light to be installed in Church Lane.

**City Councillor Mary Clarkson** reported that a number of street lights were not working which she had reported. Mary commented on the excellent turnout for OXCLEAN. She, too, had attended the SODC Local Plan event and expressed her concerns. She confirmed that planning applications for 1A and 60 Mortimer Drive had been called in.

- c. **Public:** A resident spoke about the planning application for 1A Mortimer Drive stating his objections including that it will be a substantial increase in the original footprint of the building increasing by 77%.

Another resident spoke about the potential development of Hill View Farm for housing and the dramatic effect it would have on the village and surrounding area. M assured the resident that a planning application had yet to be received, the Local Plan currently identified all possible sites for development but not all would be accepted. There was a great deal of work needed to be done before any plans approved. However M and ML would investigate the resident's concerns.

A resident asked about the safety aspect of the Swan School access. ML confirmed that he has regular meetings with the River Learning Trust and confirmed that safety was always discussed at length.

Another resident spoke about Swan School construction traffic using the Carters estate. He expressed concerns that the current trend would continue into the future and any agreements made in the planning stage would be ignored. For instance, construction work during a Saturday and outside of the agreed times during the week.

**19/03/05 Minutes of the Parish Council Meeting held on 4<sup>th</sup> February 2019.** It was **RESOLVED** these are a true record.

**19/03/06 Matters Arising (omitting those for which an agenda heading follows):** None.

**19/03/07 Confirmation that the weekly operational checks on the defibrillator have been carried out and any faults reported:** The Clerk confirmed that the checks had been done.

**19/03/08 Recreation Grounds & Cemetery:**

- a. **Love Marston Love Life 2020** – ‘Churches Together’ would like to run another "Love Marston Love Life" event on the afternoon of Sunday 17 May 2020 at the Mortimer Hall Recreation Ground. It would be a similar format to 2018 with music, bouncy castle, stalls etc. As before, public liability insurance would come under the St. Nicholas church policy. They would propose setting up from 10 am, with the main event at 3 pm, finishing about 5 pm. They are seeking the Parish Council's permission

Signed by the Chairman.

to use the site and may even contribute towards the costs! It was **RESOLVED** to allow the event to take place. The Council asked for costings before any funding agreed.

- b. Boults Lane Play Equipment Update:** The Clerk referred to the report he had sent with the Agenda. After some discussion it was **RESOLVED** to arrange a meeting with the Oxfordshire Football Association as soon as possible to move things forward.

**19/03/09 Finance:**

- a. Bank balance as at 26/02/2019:**

Current Account £12,076.83                      Business Reserve Account £3,749.95  
Newbury Building Society Account £118,166.24      Petty Cash £113.60

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – February 2019	
NALC (Spring Conference & Exhibition)	312.00
BGG (Litter Picking for January 2019)	66.00
Springback Binders Direct Ltd. (5 x Binder for Accounts)	56.00
Amiantus Environmental Consultants Ltd. (Asbestos Survey)	474.00
OALC (2019 Membership)	639.95
BT (Clerk's Office Phone)	103.77
CommunityFirst Oxfordshire (2019/20 Membership)	70.00
Staples (Ink)	129.55
<b>TOTAL</b>	<b>£3,396.15</b>
<b>Petty Cash Expenditure:</b>	
NALC Conference Travelling Expenses	21.20
Oxford Bus Company (Clerk's Fare to County Meeting)	3.70
The Oxford Garden (Flowers for Mrs Tiwari)	29.95
<b>TOTAL</b>	<b>£54.85</b>
<b>INCOME:</b>	<b>£00.00</b>

It was **RESOLVED** to accept these accounts.

Signed by the Chairman.

**19/03/10 Roy Garner Pavilion Committee:** The minutes of the committee meeting held on the 20<sup>th</sup> February 2019 where the following recommendations were made:

- It was **RESOLVED** to accept the tender to house the electric meter for £600.00
- For information: The Asbestos Survey has been completed and the Clerk is seeking tenders to remove the asbestos & demolish.

**19/03/11 Old Marston Fun Day at the Victoria Arms:** After some discussion it was **RESOLVED** to defer making a decision regarding the Council having a presence until the April meeting. DH informed the meeting that there will be a meeting on the 14<sup>th</sup> March at the Victoria Arms to help plan the day.

**19/03/12 School Lane junction with Cherwell Drive:** It appears that the boundary to the Parish Council-owned land, on the right of School Lane, extends further than the wooden fence. Council needs to decide whether it wants to fence the boundary or plant shrubs along the boundary. After some discussion it was **RESOLVED** that the Clerk gets quotes for trees, hedging and fencing the area.

**19/03/13 Parish Transport Representative Report:** As NB was not present it was **RESOLVED** to defer to the April meeting.

**19/03/14 Planning:**

**Applications considered between meetings:- NONE**

**Decisions:**

18/02799/LBC & 2798/FUL – 13 Mill Lane - WITHDRAWN

18/03123/FUL – 62 Arlington Drive - APPROVED

18/03300/FUL – 21 Rippington Drive – APPROVED

**Awaiting Decisions:**

18/01549/FUL – 20 Raymund Road

18/03048/FUL – Manor Farm, 15A Mill Lane

18/03385/FUL – Cumberledge House, Cumberledge Close

**Applications to be decided:-**

**19/00239/FUL – 29 Mill Lane** – Erection of a two storey side extension to create a 1 x 3 bed dwelling (Use Class C3). Provision of 2no. car parking spaces. – NO OBJECTIONS.

**19/00234/FUL – 24 Ashlong Road** – Demolition of existing rear extension. Erection of a single storey rear extension. Alterations to windows on the side elevation. – NO OBJECTIONS.

**19/00288/FUL – 17 Haynes Road** – Change of use of dwelling house (Use Class C3) to a House of Multiple Occupation (Use Class C4) – OVERDEVELOPMENT. ASKED M IF THIS COULD BE CALLED IN.

**19/00220/FUL – 1A Mortimer Drive** – Erection of single storey side and rear elevation. – CALLED IN. OBJECTIONS TO OVERDEVELOPMENT, CONCERN WITH FLOODING, AFFECT ON ADJOINING PROPERTIES.

**19/00233/FUL – 60 Mortimer Drive** – Erection of a two storey building to create 2 x 2bed flats (Use Class C3). Provision of car parking, private amenity and bin and cycle storage. – CALLED IN. OBJECTIONS WITH OVERDEVELOPMENT.

**19/03/15 Swan School Update:** This was covered under the County & City Councillors reports and public participation.

**19/03/16 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:**

Signed by the Chairman.

- Cemetery Garage broken into: The Clerk reported that the Cemetery Store had been broken into again although nothing was taken as there was nothing of value in there. However, the padlocks had been cut and the door substantially damaged. It was **RESOLVED** to get quotes to have reinforced doors and metal frame.

**19/03/17 Information sharing (including correspondence)**

Rural Services Network Digest etc,  
OALC Newsletter,

- The Clerk informed the Council that Mrs Tiwari had telephoned thanking the Council for the flowers, they are very much appreciated and a total surprise.
- School Lane lighting awaiting report from County Council,
- Documents are being fed to the webmaster to be posted onto the Council website so that the Council meets the Local Council Award Scheme criteria,
- Email from a resident objecting to the planning application for 1A Mortimer Drive,
- Emails between a resident and County Councillor Mark Lygo resolving a problem with spilt oil in Raymund Road,
- Email between various people regarding concerns about A2H.

**19/03/18 Date of next meeting:** - Monday 1<sup>st</sup> April 2019 in Mortimer Hall at 7:30pm

**MEETING CLOSED: 9:01pm**