

**Minutes of Old Marston Parish Council Meeting 4<sup>th</sup> March 2014 at 7:30pm.**

**Present:**

**Parish Council**

<b>Charlie Haynes (CH) - Chairman</b>	<b>Duncan Hatfield (DH) – Vice-Chairman</b>
<b>Barrie Lewis (BL)</b>	<b>Roy Jones (RJ)</b>
<b>Peter Cox (PC)</b>	<b>Patricia Hall (PH)</b>
<b>Michael Cadd (MC)</b>	<b>Angie Tiwari (AT)</b>
<b>Michael O’Keefe (MO)</b>	<b>Peter Williams (PW)</b>
<b>Nils Bartleet (NB)</b>	<b>Peter Sarac (PS)</b>
<b>Tim Cann (Clerk)</b>	

**City Council**

**Cllr Mick Haines(MH)**

**County Council - None**

**Members of the Public : 7**

**14/03/01 Apologies for Absence**

**ACTIONS**

**Cllr Mary Clarkson Cllr Mark Lygo**

**14/03/2 Minutes of the last meeting held on 4<sup>th</sup> February were approved. All Agreed.**

**14/03/3 Requests from members of the public to speak : NONE**

**14/03/4 Matters Arising (omitting those for which an agenda heading follows)**

A letter has been sent to Oxfordshire County Council asking for drains to be cleared throughout the parish. An email has been sent to David Tole explaining why the Parish Council are unable to contribute to any parking work and emails sent to M, MH & ML asking if they know of any funding revenue(s) that might be used to assist with getting any possible work done with the parking issues.

**14/03/5 Correspondence**

Letter from Thames Water

Letter to Court Place Farm Allotments Association

Email from Diane Malley

Email from John Woodley re parking in Nicholas Avenue

Email from Oxford City Council re proposed Headington Neighbourhood area

Letter from Oxfordshire County Council re draft minerals & waste plan

Letter to Martin john re polling cards

Email from Colin Langton

Signed by the Chairman.

## **14/03/6 Planning**

### **Applications to be decided**

**14/00137/FUL – 56 Marsh Lane** – Demolition of a existing garage. Erection of 1 x 3 bed dwelling house (use class C3) Provision of private amenity space, car parking, refuse and cycle stores. Provision of new vehicle access from Marsh Lane. - **objected on the height of the building and that it was different in style from the neighbouring properties.**

**Applications considered between meetings :** None

### **Decisions:**

**13/02988/FUL – 1 Nicholas Avenue – APPROVED.**

**Awaiting Decisions:** NONE

## **14/03/7 Boults Lane Development Project**

CH informed the meeting that the first stage application to Sport England has been completed and that we had been invited to continue to stage two, this means more forms for the fundraiser but is a positive sign not falling at the first stage. The closing date for potential builders to get their quotes in was the 28<sup>th</sup> February.

## **14/03/8 Recreation Ground**

- a. CH reported that talks with the Oxford City Council regarding maintenance work, such as grass cutting etc. had resulted in little joy. CH and the Clerk had met with a representative from BGG and their quote was £2550 plus VAT compared with £3675 plus VAT from the City Council. DH pointed out that on top of this BGG were doing more cuts! NB asked how long the contract was for and CH confirmed one year. All agreed to go with BGG.
- b. RJ said some residents had asked who was paying for new trees? CH confirmed it would be the Parish Council. RJ asked could individuals buy a tree and donate it to the Parish Council and have a plaque put on the tree in memory of someone killed during the First World War? Also did the Oxford City Council have plans to plant trees or create new woodlands? MH replied that he had not heard anything. CH asked if the individuals could put this in writing to the clerk so that the exact requirements could be discussed at a future meeting. All agreed that the Parish Council would consider any individuals offers.

## **14/03/9 Finance**

- a. Bank balance as at 24/02/2014 –  
current account £18,570.77  
business reserve account £218,706.60  
petty cash balance £82.98

Signed by the Chairman.

The following accounts to be paid:

	£ Incl. VAT
Serif (Europe) Ltd (Software for website)	34.99
OALC (Chairmanship Training)	156.00
Acacia Landscaping (Hedge Cutting Cemetery)	370.00
Vector Designs (New Pavilion Building)	891.60
Thames Water (Burial Ground 4 Nov 13 – 6 Feb 14)	10.28
Oxon County Council Clerks Pension (March 2014)	155.87
Charlie Haynes (Phone/broadband February 2014)	20.00
Clerks Pay Including Expenses – March 2014. Details in correspondence file and displayed in the minutes book.	
Clerks Travel Expenses (Newbury BS, Fundraiser Meeting)	33.60
BT (Clerks Telephone)	84.19
Dataprint (photocopying new pavilion plans)	8.00
Diane Malley (4 <sup>th</sup> quarter payroll services)	12.35

Income –

St Nicholas Scout Group 2014 Rent	5.00
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- b. CH explained the payroll services Diane Malley provided. All agreed to continue.
- c. Newbury Building Society now open. £200,000 has been deposited. All three, CH, PC and the clerk has to sign any withdrawals.

### 14/03/10 Burial Ground

CH went through the burial plan on the screen and it was agreed that Ms J. Manuell could pre-purchase a burial plot. The Clerk informed the Council that Ms Manuell asked if she could possibly be adjacent to her parents and that he had emailed her saying that for this to happen her parents would need to transfer to different plots and asking if this acceptable.

CH proposed that once the remaining plots in rows 5 and 6 are used for pre-purchases any future requests will be considered. All Agreed.

Signed by the Chairman.

MO asked the Councils rules on decorations on graves. CH said that it was a very emotive subject, there had been reports of Councils removing everything from plots and to a public outcry so he would be reluctant to going down that route. PC reported that at present no plot was causing him any problems with the maintenance of the cemetery.

#### **14/03/11 Highways**

- a. CH reported that he had not heard whether the second survey had been completed, PH had said that there were officials and photographers at the Link Road crossing. AT suggested that this was because some parents had asked for a person to officiate school children crossing. NB reported that this had been a problem for 15 years when education department made decision to withdraw “lollypop people”. NB asked if it would be better to know the results of the first survey? CH said that David Tole had confirmed that two surveys would be completed; the first in November and the second around February. After this the findings would be presented to the Parish Council and then a public meeting called to show everyone what had been done and what the options were.
- b. **School Lane** : CH said that as far as he was aware the lane by St Nicholas School had always been known as “School Lane”. All agreed. It was proposed that the clerk write to the Oxfordshire County Council asking for a sign to be installed stating this. All Agreed. TC
- c. **Condition of Grass Verges**: CH reported that with increasing amount of developments, building work being carried out by contractors the grass verges were being churned up. He showed the Council a form where details such as date, description of issue, street name, whether a picture had been taken and who was reporting it. This would give the Parish Council recorded evidence to report on and the City or County Council clear details of what and where the problem is. DH offered to take on the task of collating the report forms, taking pictures with the Council camera and logging them on the respective councils website. All thanked DH for agreeing to take this on.

**14/03/12 Library** : No Items.

#### **14/03/13 Allotments**

The planning application for the container OMMLAA had asked for needed signing as the land belonged to the Parish Council the clerk has signed.

#### **14/03/14 Website**

DH asked for any pictures, old or new, details of events coming up and reminded everyone of the Parish Council Facebook page.

#### **14/03/15 Information on Evacuees (RJ)**

RJ had received a request for information on a Monica Barrett who was an evacuee during World War 1. She worked at the Lodge, now Walnut Tree House, or Cromwell House. She married a Mr Ward, possibly William. CH asked for details to be passed to the clerk so that he could pass on.

Signed by the Chairman.

RJ said that the Royal Society of St George were asking if anyone was interested in honouring the foster parents who had lived in the parish and had taken in refugees during the wars. CH asked if the information could be passed on to the clerk. RJ said that at the moment they were just asking if anyone interested. All agreed in principle but further details needed.

#### **14/03/16 Information Sharing**

CH reported that the fence around the dog walking area needed painting. It was agreed two quotes would be obtained and reported back to the Parish Council.

AT reported that the bollard in Salford Road were damaged and needed repairing. **TC**

DH reminded everyone that the Litter Picking day would be on 8<sup>th</sup> March at the Mortimer Hall.

**Date of Next Meeting:** Tuesday 1<sup>st</sup> April 2014, 7:30pm at Mortimer Hall.

Signed by the Chairman.