

# Minutes of Old Marston Parish Council Meeting 6th March 2012

## Present:-

Charlie Haynes, Chairman (CH)  
Duncan Hatfield, Vice-Chairman (DH)  
Peter Cox (PC)  
Roy Jones (RJ)  
Barrie Lewis (BL)  
Patricia Hall (PH)  
Michael Cadd (MC)  
Peter Sarac (PS)  
Nils Bartleet (NB)  
Michael O'Keefe (MOK)  
Angie Tiwari (AT)

Caroline Duffy, Clerk (CD)  
City Councillor Mary Clarkson (MRC)  
Rachel Slatford  
4 members of the public  
  
Clayton Lavallin (Oxford City Council,  
Communities and Neighbourhoods Team)

- 1 Requests from Members of the Public to Speak** **ACTION**
  - a. Clayton Lavallin (OCityC) Community Led Planning.
  
- 2 Apologies for Absence**
  - a. Cllr Peter Williams
  
- 3 Minutes of Last Meeting**
  - a. The minutes of the last meeting were accepted as a true and correct record with the following corrections:
  - b. Item 3 line 1 - Delete February, add January;
  - c. Item 5 Meeting regarding the Friar - Delete PCllrs PH and PW, add BL and CH. With these amendments the Chairman was authorised by the PC to sign the minutes.
  
- 4 Matters Arising from Minutes Omitting Those For Which an Agenda Heading Follows:**
  - a. Tesco Local development at The Friar  
PCllr RJ stated for information that the NMRA are appealing on the grounds of safety relating to the footpath and the junction.
  
- 5 Correspondence (Letters/Emails)**
  - a. Flood leaflet – various flood area queries raised by PCllrs. Clerk to follow up and mention in the Marston Times. **ACTION: CD**
  
  - b. The Chair asked the meeting to note that due to the quantity of posters received, a further noticeboard would be required. Clerk to write to OCityC to seek funding. **CD**
  
  - c. Email complaint from Joshua Carr regarding a planning application. This had been resolved by the Chair – Mr Carr had read the wrong minutes and agenda.
  - d. Email from James Laurie regarding degradation of verges by the Bricklayers Arms PH. Chair informed the meeting that the developer should put this right at the end of the development.
  - e. Letter from Planning – Action Clerk
  - f. Letter from Environment Agency – info only

**6 Planning**Applications to be decided:-

3 Oxford Road – erection of porch. No objections

Applications considered between meetings:-

None

Decisions

5 Boults Lane – appeal dismissed

Awaiting Decisions

- a. 2 Mortimer Drive
- b. Colthorn Farm, Oxford Road
- c. 19 Lewell Avenue
- d. 22 Ashlong Road

Clerk to check these applications

CityCllr MC updated as follows:

- e. 39 Salford Road – called in
- f. 8 Raymond Road – to be turn down by planning officer under delegated powers
- g. 10 and 12 Beechy Avenue - delayed

Clayton Lavallin from OCityC returned to remind the PC about the Community Led Planning exercise and to enquire whether there is still interest. He can offer support with this and a further meeting for an hour on a Tuesday night was agreed. Clerk to liaise.

CD

**7 Boults Lane Development Project**

- a. No update. PCllr PS advised about BMW's corporate social responsibility agenda. Action: Eddie and CD to follow up

CD

**8 Recreation Grounds**

- a. "No dogs" signs - The Chairman reported that he had received 2 letters and 2 comments about the new signs. Two signs have been ordered.

**9 Finance**

a. Council thanked Rachel Slatford for her work with the accounts

KS

- b. Bank balance as – current account £7,230.02, business reserve account £168,534.65

c. Kate Stratford – Salary and expenses

The Chairman raised Standing Order 10 to take the session into confidential business. The item was discussed and unanimously agreed that the Chairman should have full authority to deal with these matters. The Chairman should contact Mrs Stratford to arrange a meeting to settle the final salary and expenses that the Parish Council owes her. Other Parish Councillors attending this meeting would be DH, NB, PC.

**ACTION**

The following accounts to be paid:

		£ incl VAT
Kate Stratford	Salary and expenses when agreed at a meeting between PCllrs and Kate Stratford	tbc
OALC	Annual membership	637.50
CWH	Printer cartridges reimbursement	132.72
CWH	Mobile charger replacement for PC mobile phone	19.99
Thames Water		8.86

The following income has been received:

		£ incl VAT
Wakefield headstone		200.00
BT	Wayleave	8.82
Oxford Co-op	Internment of ashes Mrs Inness	400.00

**10 Burial Ground**

- a. Refuse bags required **CD**
- b. A plot reserved for Mrs Maclaren has been identified by the Chair who will take her to visit the site. **CH**
- c. Grass seeding to be carried out later in the Spring. Dennis Ward to do this task and remove rubbish **Dennis Ward**

**11 Highways**

- a. Pub signposts to be followed up with Andrew Burchett. **CD**
- b. PCllr BL requested a new road sign on Oxford Road as it has been knocked over **CD**
- c. PCllr PH asked about the phone box on the cycle track **CD**
- d. PCllr AT notified the meeting about parking problems on Beech Avenue. There have been 112 responses to the parking survey – the majority state “do nothing”. PCllrs CH and BL along with the Clerk will meet officers at Oxfordshire CC. **CD**
- e. City Cllr MC pointed out that the situation in Oxford Road is severe and that an area based approach is needed.
- f. PCllr MOK stated that only one person had been charged by TVP relating to issues with drivers in Elms Drive.
- g. PCllr MC asked about parking issues at 1 Elmsfield Road. Clerk to follow up **CD**
- h. PCllr RJ is available to meet with Oxon CC (David Toll). Clerk to follow up **CD**

**ACTION**

- 12 Area Forum**  
No report
- 13 Allotments**  
No report
- 14 Website**  
No report
- 15 Proposed Closure of Old Marston Library**  
No report
- 16 Jubilee Beacon**  
3 quotes from local builders required to build beacon at rear of Red Lion PH car park. PCllr MC and BL to follow up **PCllrMC and BL**
- 17 Any Other Business**
- a. PCllr RJ advised that the City Council are no longer installing dog bins – dog bags are to be placed in ordinary bins.
  - b. HMO issues – the Chair advised those attending to let the Clerk or Chair know about problems. He advised PCllr BL to inform the PCSOs about issues at Horsman’s Close
  - c. PCllr DH thanked those who turned up the the OxClean event.
  - d. PCllr RJ reported there is no timetable in the Marsh Lane bus shelter **CD**
  - e. PCllr BL reported the poor condition of the tarmac on Mortimer Hall car park. PCllr CH stated that this was the responsibility of the Mortimer Hall committee and he would speak to them **CH**
- 18 Date of Next Meeting**  
Tuesday, 3 April 2012 at Mortimer Hall at 7:30pm