

Minutes of the Old Marston Parish Council Meeting held on the 6th June 2022 at the Mortimer Hall from 7:00pm.

CONFIRMED

Present:

Parish Council:

Duncan Hatfield (DH) – Chairman	Pat Hall (PH) – Vice-Chairman
Charlotte Vinnicombe (CV)	Skye Denno (SD)
Louise Milford (LM)	Peter Cox (PC)
Peter Williams (PW)	Mick Bates (MB)
Charlie Haynes (CH)	Louise Upton (LU) [arrived late]
Tim Cann (Clerk)	

Oxfordshire County Council:

Mark Lygo (ML)

Members of Public: 2

22/06/01 Intention to record the proceedings of the meeting: NONE.

22/06/02 Apologies for absence: Parish Councillor Mary James – Unwell, Parish Councillor Alistair Morris – Away.

22/06/03 Website and social media: DH advised that the website is kept up to date with council activities and documents as well as any events in the community. There are now over 300 followers on Facebook.

22/06/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

a. Thames Valley Police: No report received.

b. County & City Councillor Reports:

County Councillor Mark Lygo reported that there should be an update on Elms Drive CPZ in the next couple of days. In response to the draft cycle report, appearing later in the agenda, he is organising a “cycle about”, and a date will be confirmed.

c. Public:

None.

22/06/05 Minutes of the Parish Council Meeting held on 16th May 2022.

- It was **RESOLVED** these are a true record.

22/06/06 Matters Arising (omitting those for which an Agenda heading follows):

- The Clerk confirmed that the 'NO DOGS' sign has been reinstated on the play area gate in Boults Lane Recreation Ground.

22/06/07 Operational Checks:

- The Clerk reported that the weekly checks on the defibrillator had been carried out with no faults found.
- The Clerk reported that the weekly checks on the play equipment had been carried out with no faults found.

22/06/08 Planning:

Applications considered between meetings: NONE.

Decisions:

22/00187/FUL – 140 Oxford Road – **REFUSED**

22/00359/FUL – Manor Farm, 15A Mill Lane – **WITHDRAWN**

22/00759/FUL – 69 Arlington Drive – **APPROVED**

22/00869/FUL – 52 Mill Lane – **APPROVED.**

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

21/02580/FUL – St Nicholas Caravan Park/Marston Paddock

21/03294/FUL – 56 Marsh Lane

21/03100/FUL – Land to rear of 1 Cromwell Close

22/00434/FUL – 4 Southcroft

22/00627/FUL – 86 Arlington Drive

22/00404/FUL – 36 Cavendish Drive

Applications to be decided:

- **22/01168/FUL – 76 Cherwell Drive** – Erection of two storey side extension and single storey front extension. – **NO OBJECTION. HOWEVER, THERE WAS CONCERN ABOUT ACCESS TO/FROM REAR OF BUILDING IN AN EMERGENCY.**
- **Update on Land North of Bayswater Brook** – The Clerk advised that a meeting had been arranged with the developers, but he was waiting for confirmation from them that this was okay.

- **Update on Marston Paddock** – No further information. However, SD advised that many of the residents of St Nicholas Mobile Park felt they were not being listened to. A show of protest has been organised on Sunday 12th June at 12 Noon. It was **RESOLVED** that the Clerk would email Andrew Murdoch in Oxford City Council Planning.

22/06/09 Finance: Bank balance as at 30/05/2022 –

Unity Trust A/c. £56,416.04 (including CiL £18,189.40) Petty Cash £176.29

Skipton Building Society A/c £5,036.09 Newbury Building Society A/c £86,950.84

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – May 2022	
Curry's (5 x laptops, cases & Mice)	1,104.90
The Red Lion (Jubilee Beacon Grant s.137)	500.00
St Nicholas Church (Jubilee Grant s.137)	500.00
BT (Office Telephone)	139.98
ICCM (Annual Membership)	95.00
Oxford City Council (Parish part of election services)	2,576.50
Parish Online (Annual Membership)	240.00
Sherfield Flooring (Pavilion Kitchen Floor)	1,190.17
Oxford Green Belt Network (Annual Membership)	15.00
TOTAL	£7,135.53
Petty Cash Expenditure:	
Wilko (Frame for Certificate)	4.50
Coop (Parishioners Annual Meeting Refreshments)	11.80
TOTAL	16.30
INCOME:	NO INCOME

- It was **RESOLVED** to accept these accounts.
- It was **RESOLVED** for the Chairman, Clerk and Responsible Financial Officer to sign the AGAR.

- c. It was **RESOLVED** not to allocate any further funding to the Red Lion for the Jubilee Celebrations.

22/06/10 Underpass Project:

- DH advised that the County Council has the funding to do preparation work. He has emailed the Swan School about students doing the artwork but had no reply. ML and CH said they had contacts in the school so if DH forwards the emails they would take this up.

22/06/11 Old Marston Library:

- ML advised that the County Council had a number of celebrations at various libraries and were planning to mark the 60th anniversary of Old Marston Library. The Clerk to liaise with ML.

22/06/12 Policies:

- It was **RESOLVED** to adopt the Parish Council as a Corporate Body Policy.
- It was **RESOLVED** to adopt the Value for Money Policy.

22/06/13 Review of Cycle Safety in the Parish:

- The Council reviewed the draft cycling safety document and **RESOLVED** to adopt it. ML is organising a “cycle about” to review the danger spots.

22/06/14 Tendering/Procurement Criteria – Living Wage Council:

- This was deferred to the July meeting as it was an agenda item from LU who arrived after the item came up.

22/06/15 Upgrade to laptops and going paperless:

- DH informed the council that five laptops had already been purchased and first impressions are they are a great deal better than the tablets. It was **RESOLVED** to purchase a further six for other councillors. CV declined one.

22/06/16 Yellow Lines at the end of Boulds Lane:

CH declared an interest as he lives in Boulds Lane.

LM declared an interest as she lives off Boulds Lane.

It was **RESOLVED** the Clerk to get tenders to have double yellow lines around the end of Boulds Lane, on Parish Council land.

22/06/17 Flooding in Boulds Lane:

CH advised that Boulds Lane regularly floods. It was **RESOLVED** the Clerk notifies the County/City Council.

22/06/18 Trellis near parking area in Boults Lane Carpark:

It was **RESOLVED** to get costing to remove all trellis.

22/06/19 General State of Pavilion:

CH stated that the flooring along the rear wall of the pavilion was rotten. It was **RESOLVED** that this was something being looked into by the Recreation Grounds, Pavilion & Cemetery Committee.

22/06/20 Cemetery:

It was **RESOLVED** to accept the memorials for Katherine MacLarnon, Molly Mustion, Gertrude Austin, Ian Johnson, Eric Johnson, Margaret Johnson & Jean Howkins.

It was **RESOLVED** to refurbish the wooden bench in the cemetery.

It was **RESOLVED** that the kerb leading from Elsfield Road into the paddock at the rear of the cemetery is to remain as it is.

It was **RESOLVED** the Recreation Grounds, Pavilion & Cemetery Committee would look at the state of memorials in the Elsfield Road Cemetery.

22/06/21 Plus anything of an urgent nature which has come to the Clerk's attention since the agenda was set:

- The Clerk advised that from the Annual Parishioners meeting there was concern that there is no Doctors Medical Practice in the parish. After some discussion it was **RESOLVED** that as a parish council it has little powers to act on this matter.

22/06/22 Information Sharing:

- DH reminded councillors to check their profiles on the website and contact the Clerk with any changes.
- DH also asked LU and CH for profiles and pictures to be added.
- CV thanked SD for hosting and organising the Jubilee Celebrations at the vicarage.
- DH advised that the Love Life festival is scheduled for the 21st May 2023 in the Mortimer Hall.
- Rural Services Network Digest etc,
- OALC Newsletter.

22/06/23 Date of next meeting:

Monday 4th July 2022 at 7pm in the Mortimer Hall.

MEETING CLOSED: 8:48pm

Signed:
Chairman

Date:

Please note: Minutes become CONFIRMED following resolution at the following Full Council Meeting.