

Minutes of the Old Marston Parish Council Meeting held on the 3rd June 2019 in the Mortimer Hall at 7:00pm.

Present:

Parish Council:

Duncan Hatfield (DH) – Chairman	Patricia Hall (PH)
Peter Cox (PC)	Louise Milford (LM)
Alistair Morris (AM)	Michael O’Keefe (MO)
Mick Cadd (MC)	Peter Williams (PW)
Mary James (MJ)	Mick Bates (MB)
Alan Spence (AS)	Tim Cann (Clerk)

City Council: Cllr Mick Haines (MH) Cllr Mary Clarkson (M)

County Council: Cllr Mark Lygo (ML)

Thames Valley Police: None

Members of the Public: 2

19/06/01 No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

19/06/02 Apologies for Absence: Parish Councillor Nils Bartleet - Unwell.

19/06/03 Website, Facebook and other social media: DH explained that he had been transferring all data from the website onto the new server which is taking more time than expected. Setting up of the Tablets is almost completed and the email addresses ready.

19/06/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

a. Thames Valley Police: None.

b. County & City Councillor Reports: **Mick Haines** reported that the light in Church Lane should be working this week. He had done a traffic survey between 7:30 and 9:30am when 1615 cars and vans, 12 motorbikes, 24 large lorries, 2 buses, 4 ambulances and 21 cyclists went along Marsh Lane.

Mark Lygo reported that, like everyone, he and Mary were also frustrated with the Access to Headington work. He had asked that, before signing off, Councillors had a walk about to make sure everything is satisfactory. He had raised the issue of the state of the old Jack Russell site, planning enforcement’s hands are tied but it needs to be looked at what a responsible developer would do. The missing bollard at the entrance to St Nicholas Primary School is being replaced.

Mary Clarkson reported that since the recent local elections there has been a new leader at the SODC who is less keen on the development on Green Belt land at Elsfield.

c. Public: None.

19/06/05 Minutes of the Parish Council Meeting held on 3rd December 2018. It was **RESOLVED** these are a true record.

19/06/06 Matters Arising (omitting those for which an agenda heading follows): None.

Signed by the Chairman.

19/06/07 Confirmation that the weekly operational checks on the defibrillator have been carried out and any faults reported: The Clerk confirmed that the checks had been done.

19/06/08 Swan School: There have been issues with construction traffic still using Raymund Road. A Silver Birch tree was damaged at the start of Raymund Road; this was reported to the City Council, by the Clerk, and cleared the same day. The Clerk notified Johnny Kidney who informed Galliford Try. The Clerk also followed a cement mixer down Raymund Road and reported to Johnny Kidney and informed Galliford Try.

19/06/09 Bike Week Event: A request has been received asking for permission to use the Orchard Triangle for a social event, light refreshments etc., after a Family Bike Ride along the Marston Ferry Link Road. It was **RESOLVED** to allow the event.

19/06/10 Open meeting set for the 22nd July re Land North of Bayswater Brook and other potential developments: It was **RESOLVED** this should be promoted as: “OLD MARSTON PARISH COUNCIL IS HOLDING AN OPEN MEETING REGARDING THE THREATS TO THE PARISH. RE TRAFFIC, PARKING, BUILDING ON GREEN BELT LAND. YOUR ATTENDANCE AND VIEWS WOULD BE GREATLY APPRECIATED.” It was also **RESOLVED** to have 2,000 x A5 fliers and 25 x A4 posters printed to promote the event. These will be delivered to as many homes as possible within the Parish by Parish Councillors and volunteers. A maximum of £500 was set for the printing.

19/06/11 Finance:

- a. Bank balance as at 26/05/2019 –
- Current Account £39,926.79 Petty Cash £63.10
- Business Reserve Account £3,751.79 Newbury Building Society Account £119,329.86

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – May 2019	
Castle Water Ltd (Cemetery Use)	5.71
BGG (Litter Picking & Grass Cutting for April 2019)	351.00
BGG (Tree work)	4,494.00
Hippo Skips (2 x 8 yard skips)	574.00
BT (Clerk's Office telephone)	103.79
TOTAL	£7,298.00
Petty Cash Expenditure:	£00.00
INCOME :-	
Dignity Funeral Ltd (2 x plots for Mr & Mrs Holvey)	2,700.00

Signed by the Chairman.

Court Place Farm Allotments (Contribution towards skip)	287.00
TOTAL	£2,987.00

It was **RESOLVED** to accept these accounts.

b. Minutes of the Finance Committee meeting held on the 23rd May 2019 where the following were resolved:

- To accept the new Grants Application Form – It was **RESOLVED** to accept,
- To accept the Risk Assessment – It was **RESOLVED** to accept,
- To accept the Insurance Cover – It was **RESOLVED** to accept.

c. End of Year Accounts: It was **RESOLVED** the Chairman, Clerk & Responsible Financial Officer sign the Annual Governance and Accountability Return form .

19/06/12 Proposed Climate Change Committee: After some discussion it was **RESOLVED** to set up an Environment Committee consisting of AM, PW, LM, MJ. At its first meeting its Terms of Reference will be discussed to be recommended to the July Council meeting.

19/06/13 Planning:

Applications considered between meetings :- NONE

Decisions:

19/00220/FUL – 1A Mortimer Drive - APPROVED

Awaiting Decisions:

18/01549/FUL – 20 Raymund Road

18/03048/FUL – Manor Farm, 15A Mill Lane

18/03385/FUL – Cumberledge House, Cumberledge Close

19/00548/FUL – 2 Haynes Road

19/00830/FUL – 120 Arlington Drive

Applications to be decided: NONE.

19/06/14 Local Environment:

- a.** After some discussion it was **RESOLVED** to allow the Marston Community Gardening Group to place a compost bin for grass clippings at the base of the dead tree in the Orchard Triangle for grass clippings.
- b.** It was **RESOLVED** to allow the Marston Community Gardening Group to install a bat box, insect box and 2 bird boxes in the tree in the middle of the Orchard Triangle. Installation is done at their own risk.
- c.** It was **RESOLVED** the Clerk gets costings for a picnic table to be installed in the Orchard Triangle; also to liaise with AM with regard to a possible free table. To be discussed at the July Council meeting.

19/06/15 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set: The Clerk informed the Council that the store shutter on the Roy Garner Pavilion had stopped working. He had got a quote for £397 plus VAT and, as this was within his delegated powers and of an urgent nature, he had instructed the work to be carried out.

19/06/16 Information sharing (including correspondence)

Rural Services Network Digest etc,

OALC Newsletter,

Marston Times article.

Signed by the Chairman.

- School Lane street lighting awaiting report from County Council,
- Street Art awaiting costings from County Council,
- Trees planted by the Marston Community Garden Group have been ripped up in the Orchard Triangle,
- A young tree has been damaged while strimming. The Clerk has emailed the contractor asking for more care to be taken around newly planted trees,
- Cemetery store door has been secured, with a less expensive lock,
- Parish Council boundary in School Lane – County Council advised to wait until A2H work completed around that area before commencing any additional work,
- Bollard missing outside St Nicholas Primary School – awaiting confirmation from County Council as to cost, type of bollard & responsibility.

LM asked if there could be regular updates on the play equipment – The Clerk confirmed that it was awaiting a reply from Oxford planning and Football Foundation.

DH reminded everyone of the Family Fun Day on the 22nd June at the Victoria Arms from mid-day.

MC advised that cars were being parked close to the junction of Oxford Road and Elsfield Road, making it difficult for the bus to get round. Clerk to report.

MEETING CLOSED: 8:20pm