

**Minutes of the Old Marston Parish Council Meeting held on the 4<sup>th</sup> June 2018 in the Mortimer Hall at 7:30pm.**

**Present:**

**Parish Council:**

**Duncan Hatfield (DH) – Chairman**

**Michael Bates (MB)**

**Patricia Hall (PH)**

**Alistair Morris (AM)**

**Anjana Tiwari (AT)**

**Tim Cann (Clerk)**

**Tony Greenfield (TG) – Vice-Chairman**

**Peter Cox (PC)**

**Mary James (MJ)**

**Michael O’Keefe (MO)**

**Peter Williams(PW)**

**City Council: Cllr Mick Haines (MH) Cllr Mary Clarkson (M)**

**Thames Valley Police: None**

**Members of the Public: 14**

**18/06/01** No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

**18/06/02 Apologies for Absence:** Parish Councillor Nils Bartleet – Health Reasons, County Councillor Mark Lygo – Family Commitment.

**18/06/03 Public, County & City Councillors & Thames Valley Police participation (if any requests received)**

- a. **Public: Anthony Melville** spoke about the Marston Community Garden Group being a part of the Oxford Permaculture Group and how it hoped to develop to bigger projects.
- b. **County & City Councillors Report(s): City Councillor Mick Haines:** Stated that the street light in Church Lane would cost £2,500 which he had agreed to pay for out of his allowance, however he wondered if the Parish Council would be willing to contribute £500. He is still waiting to hear about the safety check with the local PCSO. He is still pursuing to get a pump station for the Barton Park development so as to reduce the risk of Old Marston flooding. He also had a meeting with shopkeepers in Cherwell Drive regarding them losing money as a result of the Access to Headington roadworks.  
**City Councillor Mary Clarkson:** Stated that she was in talks with SKANSKA regarding the Access to Headington work. She has become increasingly concerned over the lack of response she has been receiving from them. She confirmed that no plans for Lower Elsfield development had been submitted yet. She also confirmed that her and Mick Haines contribution to the underpass mural had been processed.
- c. **Thames Valley Police:** No Report received.

**18/06/04 Minutes of the meeting held on 14<sup>th</sup> May 2018.** It was **RESOLVED** these are a true record.

**18/06/05 Matters Arising (omitting those for which an agenda heading follows):**

- DH ran through the nominations to outside bodies and committee appointments.
- TG advised that he was looking to reduce his workload so for the Parish Forum

Signed by the Chairman.

and Community Forum he would stand down, so leaving AM and the Clerk to attend.

**18/06/06 Social Media:** DH reminded everyone present that the Council has a website where a wealth of information can be found.

**18/06/07 The Harlow Centre Planning Application : 18/01173/FUL – The Harlow Centre, Raymund Road** – Demolition of existing buildings on the site and their replacement with a new single-storey education facility, associated parking and external play areas for Meadowbrook College. Erection of a new secondary school in the form mix of one and three-storey buildings together with provision of a new access from Marston Ferry Road, associated car and cycle parking along with formal and informal play and sport provision. Erection of a Multi-Use Games Area (MUGA) and Eco-Shelter for St Nicholas Primary School. - There followed a presentation from Sulis, the PR company employed by the developers, and DH asked Councillors if they had any questions and then invited any members of the public for questions. The Council then decided to **OBJECT TO THE DEVELOPMENT DUE TO CONCERNS WITH ACCESS FROM THE MARSTON FERRY ROAD and OVERDEVELOPMENT OF THE SITE.**

DH asked the Council if there should be a public meeting and it was felt that most of the discussion had taken place. However, the Council needs to publicise the consultation period as widely as possible.

**18/06/08 Recreation Grounds & Cemetery:**

- a. TG confirmed that the weekly safety checks had been done.
- b. The draft minutes for the Recreation Grounds & Cemetery Committee were reviewed.
  - Committee had agreed to purchase top soil to repair various holes in the grass.
  - Seesaw/Rocker: TG asked Council for their approval that himself, MC and PC are competent to reinstall. It was **RESOLVED** that this be done with the agreement that it is inspected by RoSPA before being used by the public.
  - It was **RESOLVED** to accept the quotation for £1,750 plus VAT to repair all that needs doing on the RoSPA report.
  - Marston Community Gardening Group: The Committee had recommended to Council that further information was needed before a decision could be made. It was **RESOLVED** by Council that the Group get more formal information to present to the Committee at their next meeting on the 21<sup>st</sup> June.

**18/06/09 Finance:**

- a. Bank balance as at 29/05/2018 –
  - Current Account £47,159.62 (including £14,912.76 CIL money)
  - Business Reserve Account £3,746.75                      Petty Cash £15.34
  - Newbury Building Society Account £113,536.24

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – May 2018	
Andrew Job Plumbing & Heating Ltd (Pavilion showers)	240.00
Aspire (s.137 grant)	350.00

Signed by the Chairman.

Newbury Building Society (Transfer from NatWest)	25,000.00
BT (Clerk's Office telephone)	97.58
Staples (Replacement Shredder)	44.39
Castle Water (Cemetery Water usage)	3.33
Craig Thompson (Install Electrical Supply for Defib)	105.50
Petty Cash	150.00
<b>TOTAL</b>	<b>£27,884.60</b>
<b>Petty Cash Expenditure:</b>	
Oxford City Bus (Clerk's Fare into Oxford to do banking)	3.70
Parchment (Printing of 500x Play Ground Survey)	50.00
Mr D. Hook (Moving noticeboards & installing Defib Box)	60.00
<b>TOTAL</b>	<b>£113.70</b>
<b>INCOME :-</b>	
OMMLAA (Annual Rent)	5.00
<b>TOTAL</b>	<b>£5.00</b>

It was RESOLVED to accept the above payment of accounts.

MO left due to feeling unwell.

b. End of Year accounts in preparation for external auditor and approval of the annual governance statement. It was RESOLVED to sign the end of year accounts and governance statement.

c. **Request for a grant towards the Family Fun Day on the 23<sup>rd</sup> June at the Victoria Arms:** It was RESOLVED to give the Victoria Arms £1,335.

**18/06/10 Planning:**

**Applications considered between meetings:-** NONE

**Decisions:**

18/00799/FUL – 20 Raymund Road - WITHDRAWN

**Awaiting Decisions:**

18/00546/CT3 – Garages Rear of 18 – 34 Mortimer Drive

18/00631/FUL – Colthorn Farm

18/00645/FUL – Victoria Arms

18/00571/FUL – 11 Horseman Close

18/01010/FUL – 12 Oxford Road

18/01019/FUL – 4 Cavendish Drive

Signed by the Chairman.

18/01029/FUL – 10 Cromwell Close  
18/01021/FUL – 17 Cavendish Drive  
18/01080/FUL – 38 Mortimer Drive

**Applications to be decided:-** Only item was The Harlow Centre which was reviewed earlier in the agenda.

**18/06/11 Confirmation that the weekly operational checks on the defibrillator had been carried out and any faults reported:** The Clerk advised that weekly checks were needed so as to ensure that, should the machine be needed in an emergency, it was available and working. The Clerk also confirmed that checks for 28<sup>th</sup> May and 4<sup>th</sup> June had been done.

**18/06/12 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:**

It was RESOLVED that £500 be given towards the street light in Church Lane.

**18/06/13 Information sharing (including correspondence)**

- Defibrillator now installed and operational,
- Elsfield Road footpath due to commence 16<sup>th</sup> July,
- Underpass Painting: Oxfordshire County Council should be doing the preparatory work by the end of June and the main art work should be done in July,
- Temporary Road Closures for surface dressing work on 4<sup>th</sup> June lasting 1 day subject to weather in Broughton Close, The Link, Salford Road, Rippington Drive, Raymund Road, Cavendish Drive, Ouseley Close, Nicholas Avenue, Lewell Avenue, Haynes Road, Gordon Close, Fairfax Avenue, Cotswold Crescent, Copse Lane, Fane Road, Windsor Crescent & Beechey Avenue.

Rural Services Network Digest etc,  
OALC Newsletter April 2018,  
Letter sent to Anthony Standsfeld of TVP

PW advised that two new groups had been formed; the Residents Association for Oxford Road & Elsfield Road, whose main concern is traffic on these roads, its impact and the impact the Access to Headington work was having, and the Preservation of Old Marston & Elsfield Group, whose main concern is the Lower Elsfield development and its impact and encroachment into the green belt. AT stated that the decommissioned kiosk in Salford Road was still there and being vandalised.

MEETING CLOSED: 9:30pm

Signed by the Chairman.