

Minutes of Old Marston Parish Council Meeting 7th June 2016 at 7:30pm.

Present:

Parish Council

John Batey (JB) – Chairman

Patricia Hall (PH)

Peter Cox (PC)

Angie Tiwari (AT)

Nils Bartleet (NB)

Tim Cann (Clerk)

Duncan Hatfield (DH) – Vice-Chairman

Michael Cadd (MC)

Barrie Lewis (BL)

Michael O’Keefe (MO)

Richard James, Internal Auditor (RJ)

City Council

Cllr Mick Haines (MH)

Cllr Mary Clarkson (M)

Members of the Public : 9

16/06/01 Apologies for Absence:

Peter Williams

Charlie Haynes

ACTION

Tony Greenfield

County Councillor Mark Lygo

16/06/02 JB addressed the meeting stating how it was a privilege to be chairman of the Parish Council and he was looking forward to working with colleagues. He is conscious of the high average age of the Councillors and the need for younger people to come on and feels that to do this we need to publicise ourselves better. Also aware that there are only two female Councillors and would like to see more. There had never been a female chairman of the Council or any of its committees which he would like to see change. He congratulated MH on being re-elected with such a high majority. NB stated that with age comes wisdom, sometimes.

16/06/03 Request from members of the public to speak:

Mr Simpson, of Beechey Avenue, spoke about the planning application for 139 Oxford Road. He lives opposite and feels the development would be an overdevelopment of the site. He also pointed out that the location plan was incorrect as it did not show 139A Oxford Road and because of this error the plan shows 4 car parking spaces when in fact the new proposed development would be built on this area.

16/06/04 Minutes of the meeting held on 3rd May 2016. RESOLVED that these are a true record.

16/06/05 Matters Arising (omitting those for which an agenda heading follows): None.

16/06/06 End of Year Accounts: As the internal auditor was in attendance it was agreed to bring forward this item. RJ informed the Council that he was satisfied that all procedures and processes were correct and that all the figures added up. PC asked the auditor about his comment in his report about the £244,000 in the Newbury Building Society. RJ replied that he was aware of the pavilion costs coming up but he would be failing in his duty if he did not point out the possible risk should that society fail. The Council would only be covered for £75,000 so it could be split between other building societies. DH proposed that the account be accepted. Seconded NB. All agreed.

16/06/07 Planning Applications to be decided:

Signed by the Chairman.

16/01064/FUL – 17 Oxford Road – Erection of conservatory. PC declared an interest, JB reminded him that it was OK for him to stay but could not vote. - **NO OBJECTION.**

16/01157/FUL – 29 Mill Lane – Demolition of existing side extension. Erection of two storey side extension to form 1 x 3 bedroom dwellinghouse (Use Class C3). Provision of car parking spaces. – **NO OBJECTION**

16/01207/FUL – 10 Elsfield Road – Demolition of existing rear extension. Erection of part single, part two storey rear extension. Formation of 3No rear dormer windows. – **NO OBJECTION.**

16/01208/LBC – 10 Elsfield Road – Demolition of existing rear extension. Erection of part single, part two storey rear extension. Formation of 3No rear dormer windows. Internal alterations. – **NO OBJECTION**

16/01008/FUL – 139 Oxford Road – Erection of 1 x 1 bed annexe (Use Class C3) – **OVERDEVELOPMENT OF SITE, CONCERN OVER ACCURACY OF PLANS, INSUFFICIENT PARKING.**

16/01212/FUL – 19 Salford Road – Erection of new boundary wall and gate. – **NO OBJECTION.**

16/01313/FUL – 30 Elms Drive – Erection of a single storey rear extension. Formation of new access to side elevation, and infill of front porch with insertion of 1 no. window. – **NO OBJECTION.**

16/01336/FUL – 31 Oxford Road – Conversion of existing barn into habitable space. Replacement windows and render to existing dwelling. – **NO OBJECTION**

16/01418/FUL – 54 Cherwell Drive – Demolition of existing garage. Erection of a single storey outbuilding to provide ancillary accommodation. – **NO OBJECTION.**

NB stated that he had concerns generally about the extra demands being placed on the drainage and sewage system by all the relatively minor additions being made throughout the Parish, they all add up. All agreed.

Applications considered between meetings: None.

Decisions:

15/03410/FUL – 19 Arlington Drive – REFUSED

16/00144/FUL – Land adjacent 20 Salford Road – REFUSED

16/00262/FUL – 31 Oxford Road – WITHDRAWN

16/00216/FUL – Pond House, 2 Mill Lane - WITHDRAWN

16/00843/FUL – Land at Mill Lane – APPROVED

16/00845/FUL – Hill View Farm - WITHDRAWN

Awaiting Decisions:

15/02282/OUT – The Jack Russell Public House

16/01009/FUL – 124 & 126 Oxford Road

16/06/08 Boulds Lane Development:

- a. **New Pavilion.** JB advised the Council that we are awaiting the invoice from the Oxford City Council for the cost of purchasing the pavilion (£20,000) and that we have received invoice and paid for the dismantling, transportation and storage for 12 weeks (£41,750 + VAT).

Signed by the Chairman.

JB advised that there had been a working party meeting with the Pavilion Committee David Williams the architect, Eddy Aldworth and Ian Homer from Marston Saints FC, and these plans were as a result of that meeting. The Clerk went through the architects plans and drawings. MC proposed accepting plans and submitting the planning application. BL seconded. All agreed.

The Clerk pointed out that, as agreed in the minutes of the Extraordinary Council meeting of the 13th April 2016, fliers will be sent to all residents in Boults Lane, Boults Close, Rimmer Close, Horseman Close, Jessops Close and Clays Close once the planning application has been finalised and submitted.

JB explained that we could have the slabs around the pavilion when located at Barton, however Mr Ward advised that it would be a very labour intensive job, he would be willing to collect and store the slabs if they were already on pallets. Council need to decide how many slabs would be needed, then compare the cost of new against transport and storing old.

- b. Mill Lane Paddock:** Confirmation has now been received that the paddock had been deregistered as allotments. After some discussion MC proposed not proceeding with this project. DH seconded. All agreed. RESOLVED.

16/06/09 Recreation Ground : There is a three year maintenance program for Boults Lane recreation ground, last year being year one. Council need to decide whether to agree to year two at a cost of £2,384.70 plus VAT. MC proposed to proceed. PC seconded. All agreed.

16/06/10 Finance

- a. Bank balance as at 26/05/2016 –**
 Current Account £88,979.78 (including £2,307.73 CIL money) Petty Cash £137.95
 Business Reserve Account £3,744.03 Newbury Building Society Account £224,045.21
 The Clerk explained that he had transferred £20,000 from the Newbury Building Society into the Current Account, in preparation to pay for the pavilion, and £15,000 from the Business Reserve Account to the Current Account to give a buffer for day to day expenditures.

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay including expenses, pension, NI, Tax, etc. – May 2016	
Clerk's Travel to & from Milton Keynes 2 day course. (79m x 2 x 40p)	63.20
HMRC (Underpayment of Tax & NI)	86.00
Xpressrelocation (Lift & Storage of pavilion building)	54780.00
PC World/Currys (Chairman's Tablet & Case)	229.98
Tree King (Tree Survey)	462.00
Thames Water (Cemetery Water Usage)	8.58
SLCC (Clerk's day course on VAT)	114.00

Signed by the Chairman.

Clerk's travel to & from Swindon for day course (77m x 40p)	30.80
BT (Clerk's quarterly telephone)	84.45
Richard James (Internal Auditor end of year)	284.00
TOTAL	57,307.93
Petty Cash Expenditure:-	
TOTAL	0.00
INCOME :-	
HMRC (VAT Return 4 th Quarter)	253.99
Mr & Mrs Ponting (Pre-purchase of 2 x plots)	2770.00
TOTAL	3023.99

NB proposed acceptance of accounts to be paid. DH seconded. All agreed.

- c. It was resolved that JB as chairman becomes the new cheque signatory.
- d. The Clerk advised the Council that CH had enquired whether he could purchase the old laptop he had been using as chairman. It was resolved to offer CH the Lenovo Edge E530 laptop with Microsoft Office Home + Business 2010 & 1TB External Seagate Hard Drive for £260.

16/06/11 Revised Standing Orders.

- a. **Voting of the Parish Council** – As Tony Greenfield had asked for this to be put on the agenda and was not at the meeting it was agreed to be deferred until the next meeting.
- b. **Length of service of a Parish Council chairman** - As Charlie Haynes had asked for this to be put on the agenda and was not at the meeting it was agreed to be deferred until the next meeting.
- c. **Terms of Reference of Committees** - Since various committees had been merged the Clerk presented to the Council a revised Terms of Reference for Committees document. It was agreed that this be accepted. All agreed.
- d. **Delegated Powers of the Clerk/RFO** – The Clerk presented to the Council a scheme of delegated powers for the Clerk/RFO. It was agreed that this be accepted. All agreed.

16/06/12 Benches – After some discussion PC proposed to proceed with the Mortimer Drive siting. PH seconded. 7 for. 2 abstentions.

16/06/13 Oxford Half Marathon – JB advised the Council that as the closing date for comments was before this meeting he had written an email detailing objections. It was agreed that the Council fully support the Chairman's email and after some discussion it was agreed the Clerk would write to the Oxfordshire County

Signed by the Chairman.

Council confirming the Parish Council's support and expressing their dismay at the disrespectful manner in which this had been handled.

16/06/14 Transport Forum Report – NB gave a feedback on the transport meeting he attended. The outlook is very negative for many bus users, especially those who are elderly or less able who already probably feel isolated. NB stated that it seems the County Council pay little attention to the Transport Forum as Council officers rarely attend meetings and in fact they are not felt welcome at County Hall.

16/06/15 Separate .gov.uk email address for individual councillors - As Charlie Haynes had asked for this to be put on the agenda and was not at the meeting it was agreed to be deferred until the next meeting.

16/06/16 Parish Council Firework display venue 2016 - As Charlie Haynes had asked for this to be put on the agenda and was not at the meeting it was agreed to be deferred until the next meeting.

16/06/17 Website, Facebook, Twitter & Streetlife

DH informed the meeting that there now nearly 800 followers on Twitter and Facebook. Any news, events, etc. please let DH know.

16/06/18 Information Sharing (including correspondence)

Clerk's Updates

Recreation ground path: has been finished. It is a naturally binding surface and will bed down with time. The sides have been seeded with grass.

Boults Lane manhole cover: This is in hand and is being replaced.

Rural Services Network Digest etc.

Email from Bea Waterfield & Mary Clarkson's reply concerning fencing in Jessops Close

Email from City Council confirming subway flooding cleared.

OALC Newsletter – May

OALC AGM 4th July 7:30pm. Inform Clerk if you are interested in attending.

Email in reply to letter from City Council regarding Back Lane field

PH advised that there are several residents along Cherwell Drive who are complaining about their property shaking whenever large lorries etc. travel along Cherwell Drive. JB suggested that perhaps the Clerk could write to the County Council with these concerns.

AT advised that the Praise in the Park event was very well attended and she had heard very good feedback about the event.

Meeting ended: 21:42

Date of Next Meeting: Parish Council meeting Tuesday 5th July 2016 in Mortimer Hall at 7:30pm.

Signed by the Chairman.