

## Minutes of Old Marston Parish Council Meeting 12<sup>th</sup> June 2012

### Present:-

Charlie Haynes, Chairman (CH)  
 Duncan Hatfield, Vice-Chairman (DH)  
 Peter Cox (PC)  
 Roy Jones (RJ)  
 Patricia Hall (PH)  
 Peter Williams (PW)  
 Nils Bartleet (NB)  
 Michael O'Keefe (MOK)  
 Angie Tiwari (AT)  
 Michael Cadd (MC)  
 Peter Sarac (PS)

Caroline Duffy, Clerk (CD)  
 City Councillor Mary Clarkson (MRC)  
 City Councillor Mick Haines (MH)  
 3 members of the public

### ACTION

#### 1. Apologies for Absence:

PCllr Barrie Lewis

#### 2. Minutes of the last meeting:

Agreed with the following corrections:

- i. **Present:** add PCllr Peter Sarac
- ii. **Highways:** a. Delete PCllr RG, add PCllr RJ  
 d. Delete \*\*, add the City Council
- iii. **Library:** Delete PCllr RG, add PCllr RJ
- iv. **Any Other Business:** b. Delete PCllr RG, add PCllr RJ

CD

#### 3. Requests from members of the Public to speak

None

#### 4. Matters arising omitting those for which an Agenda heading follows:

- a. 11. Jubilee Celebration Plans.

The Chairman reported that the event went very well and a letter of thanks had been received from the Red Lion PH. Thanks were also expressed to Dennis Ward for the work on building the Beacon. PCllr NB praised the Jubilee event for its success in the community and asked that the Clerk find out what other Parish Councils did to celebrate.

CD

- b. Any Other Business e.:

The Community Led planning training took place on 22 May and was very enjoyable and useful.

#### 5. Correspondence:-

	Sender	Subject
a.	O City C	Meeting 21 May – issues facing older people
b.	Clerks and Councils Direct	Subscription order form

c.	OALC	Excluding public and media – good practice note
d.	Air Ambulance	Request for support
e.	O City C City Development	Sites and Housing Plan, Barton Area Action Plan
f.	Thames Water	High Consumption letter
g.	CCLA	Change of management charge
h.	OALC	Refund of training course fee
i.	ValeAg	Restore wild flowers to towns and villages
j.	O CityC Law and Governance	OCC rep on Old Marston Charities Trust
k.	Oxford Green Belt Network	Subscription request
l.	Diana Berry	Thanks for financial support beacon and firework
m.	Jenny Fletcher	Planning revised plans
n.	Resolve Mediation	Couse details
o.	Bodleian	Request for Jubilee ephemera
p.	O City C	Waste Elsfield Road cemetery

**6. Planning Applications to be decided:-**

- a. 39 Beechey Avenue - No objections
- b. 1 -30 Bradlands, Mill Lane – Councillors did not consider this application because the paperwork had only been delivered the day before the meeting, and the Parish Council had been left off the consultation list in error. This was considered an unacceptable situation for a major development. PCllrs also expressed concern that this error was compounded by the fact that under the new planning system, individual houses in the vicinity were not consulted individually. Resolved to request an extension to the consultation period so the plans could be fully considered at a future meeting.
- c. An informal discussion was held on forthcoming plans for 1 Elsfield Road at the request of the applicant.

**CD**

**PCllr CH**

**Applications considered between meetings:-** None

**Decisions:-** None

**Awaiting Decision:** None

**7. Boults Lane Development Project**

PCllr CH reported that the plans would be available within 2 weeks.

PCllr PS repeated an earlier request that the Marston Saints and BMW be involved. Other

suggestions to be followed up as well

CD

**8. Recreation Ground**

PClIr PH reported that the entrance by the swings has mud holes which need filling in.

**Dennis Ward**

**9. Finance**

- a. Bank balance as at 6 June 2012 – current account £31,888.48; business reserve account £168,534.65.
- b. Resolution to remain in the Local Government Pension Scheme – new employee Caroline Duffy– agreed from 1 July 2012 - agreed
- c. Resolution to pay Caroline Duffy salary by Standing Order on the last day of the month £518.08 – agreed
- d. Richard James, Auditor attended the meeting to report back on 2<sup>nd</sup> Quarter Annual Accounts. BDO forms agreed and signed
- e. The following accounts to be paid:

CD

CD

CD

CD

		£
		incl VAT
Lyreco UK Ltd	Office equipment	195.78
Kamalara Ltd	Annual maintenance Boults Lane	2591.40
The Oxford Rocket Shop	Jubilee fireworks	500.00
Caroline Duffy	Petty Cash float	500.00
Peter Cox	Petty Cash float	100.00
Caroline Duffy	Salary part payment – May 2012	500.00
Caroline Duffy	Salary balance – May 2012	18.08
David Hook	Work at Mortimer Hall Park	465.00
Thames Water	Standpipe at burial ground	78.36
Joshua Horgan	Photocopies	28.80
Wise Serve Ltd	USB cable for printer	36.00
Oxford City Council	Public house signs	540.00

Income received:

		£
		incl VAT
OALC	Refund – training fee	

**10. Burial Ground**

- a. Clerk to arrange trade collection asap as green waste collection not available

CD

**11. Highways**

PCllr RJ reported issues with the following:

Cycle race bus stops changed direction for 14 and 14a buses – complaint that information was not good and needs to be reviewed if the event happens again **CD**

On information boards at bus stops at St Giles/ Keble College and the Randolph Hotel, number 14 and 14a buses are not mentioned on the Stagecoach announcement boards **CD**

Dial – a – Ride doesn't pick up on the right day. CityCllr MC reported that this is being addressed **CD**

**12. Area Forum**

No report

**13. Library**

No report

**14. Allotments**

- a. Risk assessment on forthcoming work received and confirmed as satisfactory by Clerk.

**15. Web Site**

- a. PCllr CH thanked PCllr DH for his work on links with local groups and voluntary organisations.

**16. Any Other Business**

- a. Clerk Job Description still to be agreed – delegated to Chair and Clerk
- b. Parish Office – PCllrCH asked that a decision on a Parish Office be deferred. Costs were likely to be too high for this to be practical, but suggested that if the decision were deferred until a decision is made on the future of the Library, the possibility of using the Library space for storage and meetings could be considered. **CD**
- c. Training – agreed that the Clerk can look into training and report back.

**17. Date of next meeting: Tuesday 3<sup>rd</sup> July at 7.00pm at Mortimer Hall**