

Minutes of Old Marston Parish Council Meeting 2nd June 2009

Present:-

Charlie Haynes, Chairman (CH)
Gill Cox (GC)
Roy Jones (RJ)
Peter Cox (PC)
Mr Nils Bartleet (NB)
Hugh Deam (HD)
Angie Tiwari (AT)
Michael Cadd (MC)
Duncan Hatfield (DH)
Barrie Lewis (BL)
City Councillor Mary Clarkson
City Councillor Beverley Hazell
Mrs K Stratford, Clerk (KS)

Requests from Members of the Public to Speak

Mr Andrew Lewis

1. Apologies for Absence

Mr Wally Cox
Dr Graham Smith.

The Chairman requested that Councillors declare any personal or prejudicial interests at any point on the agenda.

2. Minutes of Last Meeting

No changes to the Annual Meeting of the Parish. At the Annual Parish Council Meeting, Mrs Heatley should be "Miss" once amended, the chairman to sign as a true record.

KS

3. Matters Arising from Minutes Omitting Those For Which an Agenda Heading Follows:

May Meeting:

- RJ to contact Miss Heatley re the memorial to Mrs Bing. Done. KS to email her tonight with RJ's number in order that Roy can advise her on site.
- KS to investigate double sided printing. Done, but very time consuming and each page has to be printed as an original (cannot photocopy). MC, BL, NB, PC, RJ excepted, Parish Councillors to receive electronic copies in future. KS will have to scan a signature into the lap top, and standing orders will have to be amended to accept an electronic signature.

Prior to Last Meeting:

- Draft procedure for inclusion in standing orders re attendance. Accepted, put into Standing Orders. Issue raised by OALC – for discussion. Subcommittee agreed to meet for planning applications between meetings. Standing Orders to reflect this
- Order publication for all Councillors – not all available, will download from the internet.

4. Correspondence (Letters/Emails)

See Appendix A

5. Planning

Introduced Andrew Lewis (AL), who offered his advice, if required from a neutral basis. AL advised that nationally there is consideration being given to changing the rules, which may affect the power that the parish council has in decision making, but this is some way off at this time. The Parish Council thanked Mr Lewis for attending and agreed they would contact him in the future when his advice may be useful.

- 14 Mortimer Drive objected, and requested MC/BH call in – done. BH advised that this has since been withdrawn, but it is likely to be presented again complying with their issues, and is likely to go through.
- Colthorn Farm – sent no comment - done.
- 94a Cherwell Drive – sent no objection – done.
- Procedure for planning applications between meetings – to make an amendment and add to standing orders – see above.
- Invite Andy Lewis to attend meeting - done.

Applications considered between meetings:-

None.

Applications to be decided:-

- Oxford City Football Ground – Court Place Farm – amendment to previous application. To stand by previous comments.
- 3 Ashlong Road – erection to two storey side and single storey rear extensions. No objection.
- 2 Southcroft – Erection of porch on side elevation and single storey kitchen extension with pitched roof. No comment.

Decisions

- 25 Oxford Road – Approved
- Boults Lane Pavillion – Approved
- 27 Rippington Drive – Approved
- 34 Mill Lane – Refused
- 94A Cherwell Drive – Approved.
- 33A Oxford Road – Approved.

Letter from Hugh Potter, Oxfordshire county Council re application on land adjacent to cemetery.

Note weekly list no 21 – Flats 16, 16A, 16B and 16C Cromwell Close – application for a certificate of lawfulness for existing use in breach of condition 6 of planning permission and conditions 7 and 12.

6. Boults Lane Development Project

Meeting on 9th June at 7:00pm at the football pavilion, Boults Lane – steering committee to attend. Steering committee will report back.

CH/GC/DH

CH reported a problem – that over the weekend the gate was damaged, but it has been repaired.

KS to check back through previous minutes to see if can find a record of what was agreed at the last public meeting.

7. Recreation Grounds

- WC/CH to review quotes on behalf of the PC and select a provider - done.
- Order placed for the equipment and installation – estimated completion date is 31st July 2009.

- Broken swing in Mortimer Park – repaired – many thanks to Michael Cadd.
- Request for Council to help cut the grass – meeting arranged for May – Mtg held
- Amend FoOMPA constitution – to be done at FoOMPA AGM

Suggest the probation service might be contacted to paint the play equipment at Boults Lane? For discussion and agreement. KS to discuss with them further, and talk to BP.

FoOMPA has applied for a grant for a national playday on Wed 5th August, and hopes this will be the park's grand opening. If successful, all Councillors would be invited. Agreed.

Issue of VAT for the work at Mortimer Hall. Agreed.

Publicity Plan required by WREN. Publicity agreed.

GC has started investigating youth shelters, the police may be able to provide some funding towards this, and he is taking to the local NAG. GC to keep PC informed. GC

8. Finance

- The Clerk has prepared a document to submit to the bank to put the new Clerk in power by the 1st April 2009. Clerk now an authorised signatory.
- Chairman, Vice Chairman and Clerk to meet City Council re double charging in future - ongoing – to meet in June. CH/WC/KS

The following accounts to be paid including VAT:

- Allianz - Renewal of policy - £1792.39
- L.M.Garner – Annuity - £2580.00
- Wicksteed Leisure - Parts for broken swing - £37.79
- MP Security - Battery supply and installation - £35.65
- Kamalara - Seeding etc - £1994.97
- W.Cox - Food for Roy's Party - £335.00
- C.W.Haynes - Waiting staff for Roy's Party - £100.00
- K.Stratford - Underpayment of tax in April 2009 - £13.67
- Joshua Horgan - Replacement of lost ch no 578 - £186.30
- Barry Parsons - Postage expenses - £20.70
- Kate Stratford – Salary - £562.48
- Oxfordshire County Council - Kate Stratford pension - £86.19
- HMRC - Tax and NI contributions - £20.35
- C.W.Haynes - Thresher (Roy's Party) - £202.36
- C.W.Haynes - Weed killer for Boults Lane Rec Ground - £35.99

The following cheques have been received including VAT:

Highworth Memorials - Memorial for Michael Howkins - £50.00

The Parish Council has appointed Ken Howard auditor for the period 2008-2009.

Payment for the hall hire for this meeting – to request quarterly bills.

9. Burial Ground

- Costs amended for ratification, see attached sheet. Accepted with amendment that Clerk must be in attendance before ground is broken. KS to send out to Parish Councillors and the undertakers.
- Awaiting picture of memorial for Michael Howkins – received. Write and say can go ahead.
- Need to emphasise the maintenance of the plot is a primary condition when permission is given to erect a stone. KS to emphasis when requests are made.

- Cost of Council burials – currently reviewing our charges in light of what the council charges – done, see above.
- Investigate small container – ongoing.

Discussed viability of a permanent structure. Agreed a permanent structure would look better. Obviously though, it would require planning permission. CH to contact an architect and get costings from 3 builders. Suggested 10' x 10', pitched roof, metal door. CH will move forward and keep the Parish Council informed. **CH**

Sent confirmation to Carter Jonas regarding the ditch.

Memorial Recordings – ready to start.

Strimmer broken. PC taken for urgent repair **PC**

10. Highways

- KS to thank council for the work repairing pot holes – done.
- KS to ask the council for clarification of which sections of Butt's Lane are privately owned – done, but no response received as yet.
- Parking in Mortimer Drive
- KS to chase the missing bollard on Oxford Road – done.
- AT to advise KS on any specific litter issues for action – waiting.
- RJ to advise KS on how many people want the litter bin replaced in order for KS to advise the council – awaited. RJ reported 3 people had requested its return. No further action to be taken.
- Graffiti in bus shelter – reported and chased.

Reported pot holes and flytipping in Boults Lane. CH advised that the fly tipping has already been removed and the pot holes are in progress.

MC reported she and BH had met with David Tole from the County. He thinks that the best solution to parking at the junctions of Beechey, Ripping and Mortimer Drives is to put single yellow lines down with restrictions from (eg) 10 – 4. Actual times subject to consultation. This would stop commuters, but wouldn't inconvenience residents, parking overnight or weekend visitors. BL reported people are parking on the grass verges on the link road. Requested the city councillors keep on top of the issue. **MC/BH**

BH met county councillor re traffic calming, and reported scheme is being reconsidered which may get some relief for bikes. She will chase up. **BH**

Write to owners of Walnut Tree House – overhanging branches very low. **KS**

KS to contact Denis Ward re the tree on the rhs growing out of rec ground to request he removes it. **KS**

Old kerb sets beginning to come away at the bus stop, getting loose. KS to report.

There is a piece of path on the left hand side going to church lane by the bricklayers. The path on the right is very rough. Who does it belong to? There is a sign there saying "Butt's Lane". KS has asked the question and chased it – to continue to chase.

The Parish Council has previously asked for a sign at the entrance to Butt's Lane saying no through road. KS to ask again.

Fairfax Avenue by the garages – broken manhole cover on the bend at Mortimer Drive. MC to report.

11. North East Area Committee

Nothing affecting the parish

12. Parish Council Bulletin

- Quotes for printing. **DH**

DH may be asking for help over the next few days, and hopes to go to printers soon.

13. Allotments

Nothing to report.

14. Website

CH admired the photographs on the website. Thanks for what DH is doing.

15. Any Other Business

MC: Hedge needs cutting back. Write to allotment assoc and ask them to cut their hedge, set date, or we'll do and forward the bill (Roy Gurney) on Oxford Road. Give a deadline.

16. Date of Next Meeting

Tuesday 7th July 2009 at Mortimer Hall at 7:30pm.