

Minutes of the Old Marston Parish Council meeting held on Monday 7th July 2025 at Mortimer Hall from 19:00.

CONFIRMED

Present: Parish Council:

Duncan Hatfield – Chairman

Martin Smith

Mary James

Charlotte Vinnicombe – Vice-Chair

Alistair Morris

Pat Hall

Kevin Jones

Charlie Haynes

In attendance: Tim Cann

Members of Public: 5

25/06/01 Intention to record the proceedings of the meeting:

None.

25/06/02 Apologies for Absence:

Parish Councillor Mick Bates – Working, Louise Upton – prior engagement, Oxford City councillor Mary Clarkson – away.

25/06/03 Website and social media:

- Duncan Hatfield informed the meeting that there had been some issues with council email addresses due to the change of service provider. This should now have been resolved.
- Duncan also reminded councillors of the issues of using personal email addresses for council work.

25/06/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received):

- Thames Valley Police:** No Report received.
- County Councillor Report:** None
- City Councillors Report:** Oxford City councillor Kate Robinson reported that the public traffic meeting was well attended. Several residents are being trained up by the police for Speedwatch duty. Kate had made contact links with St Nicholas Primary School, who have a very good travel plan, but has been unable to contact anyone at the Swan School. The PCSO has made progress with the antisocial behaviour at Court Place Farm Allotments in that one young person has apologised and agreed to contribute to the cost of damages. Kate has also been working with Youth Ambition and there are several activities in Northway Community Centre, Littlemore and Blackbird Leys.
- Members of Public** A member of the public asked the council about the state of the grass in Boults Lane Recreation Ground. Her pets had to go to a vet for grass seed issues. The clerk advised that a new contactor had been assigned and is awaiting an onsite meeting to confirm further work needed.

25/06/05 Approval Of The Minutes Of The Meeting Held On The 2nd June 2025

It was RESOLVED these are a true record

25/06/06 Operational Checks:

- Weekly operational checks on the defibrillator have been carried out.
- Weekly operational checks on the play equipment have been carried out.

25/06/07 Planning:

Applications considered between meetings: NONE.

Decisions:

- 25/00710/FUL – 19 Raymund Road – APPROVED
- 25/00699/FUL – 64 Oxford Road – APPROVED

Awaiting Decisions:

- 20/02457/DEL – Willow Barn, Oxford Road
- 25/00275/FUL – 4 Rylands
- 25/00548/FUL – 2 Cannons Field
- 25/00634/FUL – 24 Haynes Road
- 25/00808/VAR – The Stone Barn, Oxford Road
- 25/01054/FUL – 1 Mill Lane
- 25/00857/CEU – 15 Salford Road

Applications To Be Decided:

25/01244/FUL – 66 Arlington Drive - Demolition of existing garage and single storey rear extension. Erection of a part single, part two storey side and rear extension including an integral garage. Removal of existing front gate. – **NO OBJECTIONS**.

25/01487/CEU – 44 Arlington Drive – Application to certify that the demolition of existing garage and rear extension, formation of 1no. rear dormer in association with a loft conversion. Erection of a single storey rear extension is lawful development. – **NO OBJECTION**

25/01436/FUL – 32 Oxford Road – Demolition of existing dwelling house, erection of a 1 X 5 bed dwellinghouse (Use Class C3). – **NO OBJECTIONS**.

25/06/08 Finance

Correct on 27th June 2025

Unity Trust Current Account	£26,453.87
Newbury Building Society	£42,738.90
Skipton Building Society	£59,187.24
Petty Cash	£1.89
TOTAL	£128,381.90
CiL Money (included in above figures)	£65,097.55
The following accounts to be paid:	£ Incl. VAT
Clerk's Pay, Expenses, Pension, etc.	
Richard James (EOY Internal Audit)	£320.00
David Hook (Surround to Table Tennis Table)	£1,900.00
Vodafone Ltd (Clerk's Office Mobile) – DD	£15.00
Mr. D. Ward (Cutting Back Lane)	£1,200.00
Parish Online (Annual Renewal)	£240.00
Total Pest Control (Quarterly Charge)	£189.14
TOTAL:	£6,446.41
Petty Cash Expenditure:	£0.00

Income:	None
Reserves:	
Total Balances:	£128,381.90
General Reserve:	£31,216.00
Fixed Asset Reserve:	£10,000.00
Emergency Reserve:	£10,000.00
Unallocated Reserve:	£77,165.90

- a. Payments accepted for authorisation.
- b. It was RESOLVED to award ARCHOxfordshire grant funding of £500.00.
- c. It was RESOLVED to award St Nicholas Church Holiday Club grant funding of £200.00

25/07/09 Pavilion, Recreation Grounds, Mill Lane Allotments & Cemetery Committee:

The parish council reviewed the draft minutes of the committee meeting held on Monday 30th June 2025 and RESOLVED the following recommendations:

- To investigate installing three new picnic benches in Mortimer Hall Recreation Ground.
- To have the 'L' shaped paddock and the rear and side of the cemetery cut, collected and maintained on an ongoing basis.
- To accept the quote for quarterly safety checks on all play equipment at a cost of £750 plus VAT for three visits each year.

25/07/10 Review of chicanes along Oxford Road through the village:

There was a discussion about some chicanes being in the wrong place or not needed at all. Charlie Haynes pointed out that there have been for some time county council traffic monitors at the junction of Marsh Lane and Cherwell Drive and Oxford Road. It was agreed this would be on the agenda for September.

25/07/11 Clerk's Report:

- The council reviewed the report.
- Court Place Farm Allotments asked if they could put a small sharing point for surplus produce just outside the Boults Lane allotments gates, near the pedestrian gate. It was RESOLVED to allow.

25/07/12 Report from members of outside bodies:

- No meeting had taken place since the last parish council meeting.

25/07/13 Plus, anything of an urgent nature which has come to the clerk’s attention since the agenda was set.

- Marston Saints FC asked if the parish council would consider giving them a loan of £3,400 to purchase a part for their ride on mower. It was RESOLVED the council needed to see the actual invoice before agreeing anything.
- Flooding area in Elsfield Road Cemetery: It was RESOLVED to accept the quote of £540.00 plus VAT to have two memorials removed while the work is done, then replaced.
- Boults Lane Recreation Ground boundary hedge: It was RESOLVED that Martin Smith, Charlie Haynes, Dennis Ward and the clerk will meet onsite to set criteria for quote.
- Mill Lane Allotments track work: It was RESOLVED that this will be put on hold while the clerk clarifies the work with OMMLAA.
- Tree stump by pedestrian gate leading into Court Place Farm Allotments. The clerk to liaise with city council tree officer.

25/07/14 Information sharing (including correspondence)

- OALC Newsletter
- Correspondence
- Charlotte Vinnicombe informed the council that the parish council stall at the Love Life, Love Marston and St Nicholas School fete was very well received, with a lot of positive interaction with children and parents.

25/07/15 Date of next meeting:
Monday 1st September 2025 19:00 in Mortimer Hall.

MEETING CLOSED: 20:35

Signed.....Chairman

Date.....
Please note: Minutes become CONFIRMED following resolution at the following full council meeting.