

# Minutes of the Old Marston Parish Council Meeting held on the 1<sup>st</sup> July 2024 at the Mortimer Hall from 7:00pm.

---

## CONFIRMED

### Present:

#### Parish Council:

Duncan Hatfield – Chairman

Pat Hall (Vice-Chair)

Charlie Haynes

Charlotte Vinnicombe

Skye Denno

Martin Smith

**In attendance:** Tim Cann (Clerk)

Members of Public: 6

**24/07/01 Intention to record the proceedings of the meeting:** NONE.

**24/07/02 Apologies for Absence:** Parish Councillors Mick Bates – working, Alistair Morris – unwell.

No apologies were received from Parish Councillors Louise Upton or Mary James.

**24/07/03 Website and social media:** DH advised there are an increasing number of followers on Facebook.

### **24/07/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)**

a. **Thames Valley Police:** No Report received.

b. **County & City Councillor Reports:** No Report received.

c. **Public:**

- A site visit to Mill Lane allotments was fixed for Thursday 4<sup>th</sup> July at 6pm by the main entrance.
- The substation on Marston Paddock in Butts Lane seems very large. Clerk to check plans.

**24/07/05 Minutes of the Parish Council Meeting held on 3<sup>rd</sup> June 2024.**

It was **RESOLVED** these are a true record.

### **24/07/06 Matters Arising (omitting those for which an Agenda heading follows):**

- **Location of King Charles III photograph:** The clerk to ask the Mortimer Hall Committee if they would be willing to have it hung in the hall.

### **24/07/07 Operational Checks:**

- The clerk reported that the weekly checks on the defibrillator had been carried out. All working correctly.
  - The clerk reported that the weekly checks on the play equipment had been carried out.

### **24/07/08 Planning:**

**Applications considered between meetings:** NONE.

**Decisions:** (Click to see reasons for refusal)

24/00268/FUL – 82 Arlington Drive – APPROVED

24/00331/FUL – 1 Fairfax Avenue – APPROVED  
24/00220/FUL – 27 Marsh Lane – REFUSED  
24/00301/FUL – 1A Mill Lane – WITHDRAWN  
24/00332/FUL – 44 Arlington Drive – REFUSED  
24/00376/FUL – 3 Little Acreage – APPROVED  
24/00325/CEU – 14 Salford Road – WITHDRAWN  
24/00542/FUL – 14 Beechey Avenue – REFUSED  
24/00430/FUL – 95 Oxford Road – APPROVED  
24/00431/FUL – 52 Oxford Road – APPROVED

**Awaiting Decisions:**

20/02457/DEL – Willow Barn, Oxford Road  
21/03294/FUL – 56 Marsh Lane  
22/03049/FUL – Land North of Bayswater Brook  
23/02294/DEL – 46 Oxford Road  
24/01111/FUL – 7 Raymund Road  
24/01069/FUL – 57 Cherwell Drive  
24/01067/FUL – 14 Beechey Avenue  
24/00931/LBC – 41 Oxford Road  
24/01158/FUL – 2 Broughton Close  
24/01157/FUL – 32 Oxford Road

**Applications to be decided:**

- **24/01415/FUL – 43 Arlington Drive** – Demolition of garage. Erection of part single, part two storey rear and side extension. Formation of 1no. rear dormer and insertion of 3 no. rooflights to front elevation and 1no. rooflight to rear elevation in association with loft conversion. Change of use from dwellinghouse (Use Class C3) to a large House in Multiple Occupation (Sui Generis). Provision of bin and cycle storage. – **THE CLERK TO FIND OUT HOW MANY HMO'S ARE ALREADY IN AREA. REQUEST TO BE CALLED IN DUE TO OVERDEVELOPMENT, INSUFFICIENT PARKING AND TOO MANY PEOPLE IN ONE PROPERTY.**
- **24/01416/FUL – 52 Oxford Road** – Demolition of existing rear extension. Erection of a part single, part two storey rear extension. – **NO OBJECTION.**
- **24/01393/FUL – 139A Oxford Road** – Change of use of dwellinghouse (Use Class C3) to a House in Multiple Occupation (Use Class C4). Provision of bin and cycle storage. – **NO OBJECTION BUT HOW MANY HMO'S ALREADY IN THE AREA?**
- **24/01274/VAR - Land to the West of Mill Lane** - Variation of condition 2 (Approved Plans), Condition 33 (Compliance Energy Statement) and Condition 36 (Location of Solar Panels) of planning permission 21/01217/FUL (Erection of 80 residential dwellings (use class C3) formed of 13 one-bedroom apartments and 28 two-, 35 three- and 4 four bedroom houses with associated public open space, access and landscaping (Amended plans)) to allow a revised site layout and amendments to the design and layout of dwellings. Town and Country Planning Act 1990. – **NO OBJECTIONS. CLERK TO WRITE TO OXFORD CITY COUNCIL AGAIN POINTING OUT PARKING CONCERNS.**
- **Rights of Way update** – The clerk informed the council the county council need specific form(s) completing to move forward the claim of the right of way. It was resolved the clerk complete the necessary forms.

**24/07/09 Finance:** Bank balance as at 27/06/2024 –

Unity Trust Current Account	15,106.34
Newbury Building Society	55,339.05
Skipton Building Society	55,741.50
Petty Cash	7.79
<b>TOTAL</b>	<b>£126,194.68</b>
CiL Money (included in above figures)	<b>£27,272.56</b>

**PAYMENTS AWAITING APPROVAL**

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – June 2024	
Unique Driving & Roofing Ltd (Repair BL & MH Parking Areas)	15,000.00
BGG (Litter picking & Grass cutting for May)	408.00
Mr D. Hook (Boults Lane Cycle Racks)	1,250.00
Abingdon Felt Roofing (Replace pavilion roof)	13,950.00
<b>TOTAL</b>	<b>£32,755.09</b>
<b>Petty Cash Expenditure:</b>	<b>NONE</b>
<b>INCOME:</b>	<b>NONE</b>

**RESERVES**

Total Balances	£126,194.68
General Reserves	£31,216.00
Fixed Asset Reserves	£10,000.00
Emergency Reserve	£10,000.00
<b>Total</b>	<b>£74,978.68</b>

- a. It was **RESOLVED** to accept these accounts.
- b. **Request from the PCC of St Nicholas Church Hall (Elsfield Road) for a grant towards repairs on the Church Hall.** (SD & DH declared an interest as both on the PCC). It was resolved to award £1,500.

- c. **Request for grant funding to help with building a base for the sesi shed (organic refill station).** (SD declared an interest) It was resolved to award £1,000.

#### 24/07/10 Governance

- a. **Updated Standing Orders:** It was resolved to adopt the new standing orders.
- b. **Traffic Survey Results:** It was resolved to hold a separate meeting for the council to review the results before possibly having an open public meeting. The clerk to see if someone from the county council can attend to give explanation if needed.

**24/07/11 Antisocial behaviour in the parish:** SD advised that it is mainly three individuals and the problems have been occurring for some time. SD reported she is getting 2 or 3 emails, telephone calls or visits a day to the vicarage regarding the matter. It was resolved that DH contacted Youth Ambition to investigate employing, on a short-term basis, a youth worker to contact the youths to try and help find a resolution. The clerk contacted the local police team.

#### 24/07/12 Playgrounds & Cemetery:

- a. **Request for a burial:** The clerk received a burial plot request on the 20<sup>th</sup> June for a funeral on the 1<sup>st</sup> July. The person concerned had lived in Old Marston for many years and after consultation with the chairman, the clerk agreed. It was resolved to accept the burial.
- b. **Localised flooding:** A tender of £1,063.20 to remove and put back the two headstones. The headstones would have to be totally dry before removal possible. It was deferred until the cost of groundwork had been received.
- c. **Churches Together in Marston and Northway** are hoping to hold another 'Love Marston, Love Life' event on Sunday 22nd June 2025 from 3pm to 5pm. So have asked permission for us to use Mortimer Hall Park for this event. It would involve us setting up from 9am in the morning and clearing away to about 7pm. It was resolved to allow the event.
- d. **Noticeboards:** The clerk advised that the new noticeboard should arrive mid to late next week. It was resolved to look at getting another noticeboard for the entrance to the Orchard Triangle.

#### 24/07/13 Clerk's Report:

- The report was noted.

#### 24/07/14 Reports from Members:

- **Mortimer Hall Management Committee:** DH advised that the committee are looking at installing gate(s) on the carpark. The lighting has been updated. The committee thanked the parish council for getting the potholes in the carpark fixed.

#### 24/07/15 Plus, anything of an urgent nature which has come to the clerk's attention since the agenda was set.

- The clerk advised that a complaint had been received about the field on the corner of Horseman Close and Marsh Lane being used as a carpark, the bins in the Boults Lane Recreation Ground and a party in the pavilion on Friday evening.  
It was RESOLVED that the clerk will advise Marston Saints FC that the Boults Lane Recreation Ground cannot be used to access the top field, music must be kept to a reasonable level. The clerk informed the council that the contract to empty the bins was fortnightly; it could be made weekly

but with nice weather the bins could be emptied one day and be full the next. It was resolved to monitor the situation.

- It was resolved to mow and collect the grass in Boults Lane Recreation Ground to the left of the Jessops Close entrance.

**24/07/16 Information sharing (including correspondence)**

- Rural Services Network Digest etc,
- OALC Newsletter
- Correspondence

**24/07/17 Date of next meeting:** - FINANCE COMMITTEE – Monday 29<sup>th</sup> July 6pm in the Mortimer Hall & PARISH COUNCIL Monday 2<sup>nd</sup> September 2024 7pm in the Mortimer Hall.

**Meeting closed: 8:41**

Signed: ..... Chairman

Date: .....

Please note: Minutes become CONFIRMED following resolution at the following Full Council Meeting.