

Swan School: The Clerk read out the report from Tony Harris of GalifordTry: The site has remained open throughout the current Covid-19 situation and now labour is back to the what we would expect at the stage of the works, there have been no issues with the virus and site rules changed to accommodate,

Meadowbrook: Works progressing internally with decorations, flooring, carpentry on-going, following completion of the external façade and roofing works the external groundworks have commenced, revised date for completion is end of August, date for the demolition of existing Meadowbrook College to be confirmed dependent on school going live. We will keep you informed.

Swan School and Sports Hall: South block completion remains 7th Sept and works are progressing well to achieve this date, with decorations and finishes in progress, the East and North blocks are also progressing well and these will be complete early December as per the original contract date,

The permanent section 278 works to the main entrance have commenced and are due to be complete end of August, traffic management all in place,

We have received no complaints in the period.

The Clerk added that he had received a complaint from a resident with concern about the entrance work. The Clerk passed this on to Tony who replied that the work being done was nothing which was not in the planning consent. This has been forwarded to the resident.

20/07/05 Minutes of the Parish Council Meeting held on 1st June 2020. It was **RESOLVED** these are a true record.

20/07/06 Matters Arising (omitting those for which an agenda heading follows):

- None.

20/07/07 Operational Checks:

- It was confirmed that the weekly operational checks on the defibrillator had been carried out.
- The Clerk confirmed that the play areas had been opened on Saturday 4th July, as recommended by Government. The Clerk had done a safety check and risk assessment beforehand. He was also getting quotes for information notices to be installed at both sites, making people aware of the risks and reminding them of social distancing and hygiene.

20/07/08 Governance & Administration:

Subject for approval.

- The Council **RESOLVED** to adopt the Complaints Procedure and Habitual & Vexatious Complaint Policy.
- The Council reviewed Standing Orders and after discussion **RESOLVED** that no Councillor can be elected as Chairman until s/he had served two years continuous service on the Council. It was also **RESOLVED** that a Councillor must undertake the appropriate Chairmanship training before standing as Chairman.

20/07/09 Pavilion, Recreation Grounds & Cemetery:

The PRGC Committee minutes were reviewed and:

- It was **RESOLVED** to accept the tender for a steel enclosure including lock & painted at £1,264.00 (No VAT).
- That further tenders will be obtained to resurface the Car Park.
- It was **RESOLVED** to accept the tender for fencing and racks at £2,100.00 (No VAT).
- The fencing around play area should be started by mid-July.
- It was **RESOLVED** to allow the use of the Boulds Lane Recreation Ground, as in previous years, however the Pavilion would not be available due to H&S restrictions for the Headington 5 Road Race.
- It was **RESOLVED** to install 'NO DOG FOULING' signs in Boulds Lane Recreation Ground and Mortimer Hall Recreation Ground – 5 needed in total.
- Grass Cutting Contract – It was **RESOLVED** that tenders for a new contract starting in 2021 be advertised including:
 - i. Boulds Lane – No change to current cutting regime with the exception of flowering areas,
 - ii. Mortimer Hall – No change to current cutting regime with the exception of flowering areas,
 - iii. Victoria Arms Field: Field rarely used as it has no play equipment in, although belongs to the Oxford Preservation Trust who have always been against anything being installed. No change to current cutting regime.
 - iv. Cemetery & Paddock: After some discussion it was recommended to continue the current cutting regime.

Boulds Lane Barrier:

- Procedure – It was **RESOLVED** to continue the procedure of keeping barrier shut at all times except when allotment shop open or there is a function on at the Scouts HQ or Pavilion.
- Replacement – It was **RESOLVED** to accept the tender to replace barrier with similar one for £1,500.00 (No VAT)

Subject for approval.

Cemetery:

- It was **RESOLVED** to accept option one to investigate if double depth graves possible at £1,600.00 (plus VAT)
- It was **RESOLVED** to accept option two for a report on suitability of land for extension £4,200 (plus VAT).
- It was **RESOLVED** to decline the additional option to install monitoring wells for £750.00.

Boults Lane Hedge – It was **RESOLVED** that the Marston Community Garden Group be given £100.00 towards materials already spent on this project.

Orchard Triangle: It was **RESOLVED** that Julian Cooper of Oxford Direct Services be contacted to accept his offer of providing a couple of seating, constructed from tree stumps. It was also **RESOLVED** to accept his offer to mow the whole Orchard in August to stop any secondary growth from developing. It was **RESOLVED** to see if he could clear the Right of Way.

Street Art Project Update: DH gave an update, awaiting costs but probably wont happen until 2021.

Solar Streetlights: The County Council have only two installed in the County and are still assessing their reliability. It was **RESOLVED** to investigate alternative options of suppliers and model.

20/07/10 Finance: Bank balance as at 03/06/2020 –

Current Account £90,914.42	Business Reserve A/c £3,759.95
Newbury Building Society A/c £85,718.40	CiL Money: £38,234.56
Skipton Building Society A/c £5,000.00	Petty Cash £179.74

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – June 2020	
BGG (Grass Cutting & Litter Picking May 2020)	441.00
Zoom (July Virtual Meetings)	14.39
MPB (Making 5 signs & Graphics)	125.00
OALC (Chairmanship Training - AS)	36.00
Maylarch (Demolition of Old Building)	42,202.80
Cotswold Seeds (Wildflower Seed)	142.62
Marston Community Gardening (BL Work)	100.00

Subject for approval.

Mrs C. Dibsall (Refund of burial plot fee)	300.00
Total Pest Control (Quarterly Charge)	390.00
TOTAL	£44,161.84
Petty Cash Expenditure:	No Expenditure
INCOME :-	
Highworth Memorials (Drinkwater Memorial)	200.00
SSE (Wayleave Payment)	8.00
TOTAL	£208.00

It was **RESOLVED** to accept these accounts.

- End of Year Accounts: It was **RESOLVED** that the Chairman, Clerk & Responsible Financial Officer sign the Annual Governance and Accountability Return form.

20/07/11 Planning:

Applications considered between meetings: - NONE

Decisions:

20/00386/VAR – 148 Oxford Road – **APPROVED.**

20/00919/FUL – Marston Vicarage, Elsfeld Road – **APPROVED.**

20/00875/FUL – 25 Salford Road – **APPROVED.**

20/01159/VAR – Pond House, 2 Mill Lane – **APPROVED.**

Awaiting Decisions:

18/01549/FUL – 20 Raymund Road

20/01111/FUL – 13 Lewell Avenue

20/01146/FUL – 8 Little Acreage

20/01183/FUL – 2 Horseman Close

20/01102/FUL – 10 Southcroft

Applications to be decided:

20/01295/FUL – 83 Cherwell Drive - Change of use of dwelling house (Use Class C3) to a House of Multiple Occupation (Use Class C4). – **OVERDEVELOPMENT, PARKING.**

20/01376/FUL – 3 Cavendish Drive – Demolition of existing rear extension. Erection of a single storey rear extension. – **NO OBJECTION.**

Subject for approval.

20/01308/FUL – 46 Mortimer Drive – Erection of single storey side extension to create 1 x 1bed dwelling (Use Class C3). Provision of car parking, bin and cycle storage. – **PARKING ON BEND. ASKED TO BE CALLED IN.**

Update on Previous Jack Russell site: No further movement to date.

CPZ: It was **RESOLVED** the whole of Old Marston Parish should be one CPZ named OLD MARSTON – OM.

If the Parish has to be split:

Old Marston South (Carters estate area) named MIDDLE MARSTON – MM

Old Marston North (the village area) should be called OLD MARSTON – OM

As item 20/07/12 has confidential content Council agreed to exclude the public and media.

20/07/13 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:

- Pavilion Shutter: The main shutter is beyond economical repair from a safety aspect. It was **RESOLVED** to accept the tender to replace for £1,482.00 plus VAT.
- Pavilion Flooring: there are patches in the kitchen and away changing room that need replacing. Kitchen £125.00. Away Changing Room £1,250. It was **RESOLVED** to accept these tenders.

20/07/14 Information sharing (including correspondence)

Rural Services Network Digest etc,

OALC Training – LM requested to go on Financial Management Course, CV – New Councillors.

LM asked if local residents could use the Boults Lane parking area if they have an event on at home. It was agreed if people contacted the Clerk. This was obviously subject to parking at vehicle owners risk and if any event on at Scout HQ or Pavilion.

MEETING CLOSED: 9:11pm

CONFIDENTIAL ITEMS

20/07/12 Staffing & Standards Committee: The Council reviewed the minutes of the meeting held on the 9th June 2020.

After some discussion it was **RESOLVED** to send the letter to Mr C. Haynes:

Dear Charlie,

The Parish Council at its last meeting instructed me to contact you about a matter that is causing them and me concern.

In the last six months or so, and particularly more recently, weekly (sometimes daily) contacts have been made by you using e-mail and social media with the Chairman and myself about local issues. The manner in which they were made has caused offence and the frequency of these requests for action to be taken is consuming a lot of time. The chairman has refrained from responding because of this. We would urge you not to make persistent or unreasonable demands but instead table questions at the start of the monthly Parish Council meeting like other parishioners. Also, we would ask you to be respectful and not patronise or be demeaning in the way you speak to us as we find it discourteous.

We acknowledge you have served the Parish Council well in the past and expended a lot of time yourself on issues to do with the Parish but we would ask you to respect the offices of the Clerk and Chairman in the same way that respect was given to you when you were Chairman.

We look forward to hearing from you about this matter which we would like to resolve amicably a.s.a.p.

Yours sincerely

Clerk to the Parish Council