

Minutes of the Old Marston Parish Council Meeting held on the 2nd July 2018 in the Mortimer Hall at 7:30pm.

Present:

Parish Council:

Duncan Hatfield (DH) – Chairman

Nils Bartleet (NB)

Patricia Hall (PH)

Michael Cadd (MC)

Michael O’Keefe (MO)

Tim Cann (Clerk)

Tony Greenfield (TG) – Vice-Chairman

Michael Bates (MB)

Mary James (MJ)

Alistair Morris (AM)

Anjana Tiwari (AT)

City Council: Cllr Mick Haines (MH) Cllr Mary Clarkson (M)

Thames Valley Police: Sargent Andrew Poole

Members of the Public: 9

18/07/01 No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

18/07/02 Apologies for Absence: Parish Councillor Peter Cox & Parish Councillor Peter Williams – Away, County Councillor Mark Lygo – Unwell.

18/07/03 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

- a. Public: Anthony Melville** spoke about designs the Marston Community Garden Group have for the Elsfield Road Cemetery

Mr Langton spoke about how he felt too much had been spent on the Roy Garner Pavilion. Also his concerns about the junction of Cherwell Drive and Oxford Road with the cycle track, cyclists using the pavement as a short cut on their journey ignoring pedestrian safety and the use of footpaths by cyclists in general around Oxford.

- b. County & City Councillors Report(s): City Councillor Mick Haines:** Stated that his contribution to the street light in Church Lane had gone through and as soon as he has the details he would inform the Clerk so the Parish Council’s contribution can be sent. He will be attending a public meeting on the Swan School on the 9th July in St Nicholas School. He had asked for a police presence at Croft Road Recreation Ground as there were reports of some issues.

City Councillor Mary Clarkson: Responded to Mr Langton’s concerns about the junction of Cherwell Drive and Oxford Road saying that improvements were being looked at as part of the Swan School development.

- c. Thames Valley Police: Sargent Andy Poole :** Stated that burglaries had been on the decline, however would like to remind residents to be observant, many of the arrests had been due to reports from local residents noticing someone suspicious, and to keep valuables out of sight, making sure property is secure before leaving etc. An arrest had been made with regard to female runners being assaulted and since then the assaults had stopped. There has been some drug abuse around Croft Road so patrols are being

Signed by the Chairman.

increased so as to combat. The local office in Northway is looking for other premises. It costs about £14,000 a year to rent the shop so another local venue is being looked for. TG asked about the robbery at Salford Stores. Sargent Poole advised that an arrest had been made and the delay issue had been addressed.

NB made a point of order that the public were limited to time.

18/07/04 Minutes of the meeting held on 4th June 2018. It was **RESOLVED** these are a true record.

18/07/05 Matters Arising (omitting those for which an agenda heading follows): None.

18/07/06 Social Media: DH reminded everyone present that the Council has a website where the agenda and minutes can be found.

18/07/07 Boundary Changes:

- a. **Local Government Boundary Commission: Electoral Review** – DH advised the Council that the recommendation for the Marston Ward from the Boundary Commission was that it should stay the same.
- b. **Parish Boundary Change:** The Clerk reminded the Council that they had already asked for the North East boundary to be made the Cherwell Drive/Marsh Lane junction, as opposed to the old brook which is now underground, and the Eastern boundary to include the Old Marston Road. After some discussion it was **RESOLVED** to leave the request as it is.

18/07/08 South Oxfordshire District Council Local Plan 2011-2033: There was some discussion concerning the potential Christchurch development in Lower Elsfield and, although not within the Parish, it was **RESOLVED** that a further letter be sent restating the Parish Council's objections.

18/07/09 Highways:

- a. **Recent announcement from Oxfordshire County Council of CPZ proposals:**
The Clerk advised the Council that the current map produced by the County Council had split the parish into two, Old Marston being the village and 'New Marston' being the Carters development and Horseman Close development. The Clerk had contacted both City Councillor Mary Clarkson and County Councillor Mark Lygo reminding them of the Parish Council's view that any parking strategy should be for the whole parish as this would just push the problem into the unrestricted area rather than resolve it. Both Mary and Mark had agreed and Mark was arranging a meeting with officers to discuss.
- b. **Formation of the 'Residents Association for Oxford Road & Elsfield Road' and 'POME – Protect Old Marston & Elsfield'** DH advised the Council of the two groups, stating that the Residents Association's main concern was the amount of traffic going through the village and POME was concerned with the Christ Church development. DH stated that these were pressure groups and it was the Parish Council who is the statutory body. After some discussion it was **RESOLVED** to invite both groups to the September Council meeting.

18/07/10 Confirmation that the weekly operational checks on the defibrillator have been carried out and any faults reported: The Clerk confirmed that the checks had been done.

18/07/11 Recreation Grounds & Cemetery:

- a. Confirmation that the weekly safety checks on play equipment have been carried out and any faults reported. TG confirmed that the weekly safety checks had been done.

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- b. Minutes of the Recreation Grounds & Cemetery Committee meeting held on the 21st June 2018 with the following recommendations:
- Marston Community Garden –
 - Lease part of the field behind extension cemetery for 40 years, bottom SE corner to be marked out. After some discussion it was RESOLVED to defer any decision to the next meeting.
 - Try and create a small pond in far corner of said area – It was RESOLVED to accept this recommendation.
 - Perhaps install a picnic table/bench in said area near pond. It was RESOLVED to accept this recommendation.
 - Plant bulbs around pond. It was RESOLVED to accept this recommendation.
 - Rent garage/store on site for storage of non-valuable items at a peppercorn rent, e.g. £1 per month, with a month's notice from either party. It was RESOLVED to defer any decision to the next meeting.
 - Plant some fruit bushes along railings on east side of cemetery, e.g. loganberries. This is for the benefit of all residents, any surplus fruit from trees or bushes that isn't picked on site will be distributed/delivered within Old Marston Parish for free to anyone requesting some from mail outs or on the FB page, when notice is given that there is some fruit or veg available. It was confirmed that mail outs and FB page would be from the Marston Community Garden. It was RESOLVED to accept this recommendation.
 - Verti-draining: The Clerk advised that the Boult's Lane Recreation Ground needed verti-draining and he had a tender for £2,307.40 plus VAT. It was RESOLVED to accept this tender.

18/07/12 Marston Community Garden Group:

- Solar farm on Parish Council field at end of Mill Lane: After some discussion it was RESOLVED to defer any decision to the next meeting.
- Write to the Highways about putting veg boxes/flower tubs on pinch points on Elsfield Road through village in 4 places. It was RESOLVED that it was for the Marston Community Garden Group to write to Highways.
- Write to University Parks asking if they would be willing to donate any surplus/discarded plants and/or bulbs. It was RESOLVED that it was for the Marston Community Garden Group to write to the University Parks.
- Allow Marston Community Garden to plant 4 – 5 fruit trees in each of the small green council owned area on south side of the underpass near St Nicholas School. – It was RESOLVED to allow 4 -5 fruit trees to be planted in the triangle of land next to St Nicholas School.
- Plant bulbs round the village, e.g. Mortimer Hall playground. It was RESOLVED to allow the Marston Community Garden to plant bulbs around Mortimer Hall Recreation Ground but NOT near the play area.

18/07/13 Finance:

- a. Bank balance as at 25/06/2018 –
- | | |
|--------------------------|---|
| Current Account | £19,394.94 (including £14,912.76 CIL money) |
| Business Reserve Account | £3,746.81 |
| | Petty Cash £15.34 |

Signed by the Chairman.

Newbury Building Society Account £138,536.24

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – June 2018	
Proludic Ltd (Replacement seat for rocker)	90.54
OALC (Roles & Responsibilities course for MJ, MB & AM)	288.00
BGG (Grass cutting & litter picking for April 2018)	428.00
Total Pest Control (Quarterly Charge)	390.00
BGG (Grass cutting & litter picking for May 2018)	558.00
GDT Fire Alarm Ltd (Replacement of Break Glass Unit)	171.60
Richard James (Internal Auditor EOY Examination)	318.00
TOTAL	£3,402.25
Petty Cash Expenditure:	
TOTAL	£0.00
INCOME :-	
TOTAL	£0.00

It was RESOLVED to accept the above payment of accounts. NB asked about the maximum safety of £85,000. It was RESOLVED to review at next meeting.

b. Request for a grant towards the Parish Fireworks Display on the 3rd November at the Red Lion. It was RESOLVED to give a grant of £1,750, however more publicity regarding Council's involvement should be made.

c. Request for financial assistance from ArchOxfordshire: It was RESOLVED to defer any decision until the next meeting.

18/07/14 Planning:

Applications considered between meetings:- NONE

Decisions:

18/00546/CT3 – garages rear of 18 – 34 Mortimer Drive – APPROVED

18/00631-FUL – Colthorn Farm - APPROVED

Awaiting Decisions:

18/00645/FUL – Victoria Arms

18/00571/FUL – 11 Horseman Close

18/01010/FUL – 12 Oxford Road

Signed by the Chairman.

18/01019/FUL – 4 Cavendish Drive
18/01029/FUL – 10 Cromwell Close
18/01021/FUL – 17 Cavendish Drive
18/01080/FUL – 38 Mortimer Drive
18/01173/FUL – The Harlow Centre, Raymund Road

Applications to be decided:-

18/01357/FUL – 40-42 Oxford Road – Erection of 3no. timber external garden pods to the rear of the beer garden and removal of the existing child's play equipment and extend the paving. – NO OBJECTIONS

18/01491/FUL – 76 Arlington Drive – Erection of a single storey wrap around extension and first floor rear extension. – NO OBJECTIONS

18/00645/FUL – Victoria Arms – Demolish existing fence and timber shelter to south elevation, erection of single storey extension to south elevation, re-cladding to south elevation and detached store, extend the existing low level wall, provision of pedestrian and vehicular access to beer garden and formation of 3no. interpretation boards located on Oxford Preservation Trust land. (amended plans) – NO OBJECTIONS

18/01549/FUL – 20 Raymund Road – Erection of a part single, part two storey rear extension and a two storey side extension. – OVERDEVELOPMENT, ASKED FOR MARY CLARKSON TO CALL IN.

18/01080/FUL – 38 Mortimer Drive – Sub-division of rear garden and erection of 1x 2 bed detached dwelling (Use Class C3). Provision of amenity space, car parking, bin and cycle store (Amended Plans). – OVERDEVELOPMENT, CONCERN REGARDING ACCESS. ASKED FOR MARY CLARKSON TO CALL IN.

18/01029/FUL – 10 Cromwell Close – Erection of first floor rear and single storey side extension. Erection of front porch. Replacement windows and installation of external cladding. Removal of 1no. door to side elevation. Provision of car parking and bin and cycle stores (Amended description and plans) – NO OBJECTION

18/01586/FUL – 22 Elms Drive – Erection of a single storey side and rear extension and erection of a front porch – NO OBJECTION

18/07/15 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set: None.

18/07/16 Information sharing (including correspondence)

Rural Services Network Digest etc,
OALC Newsletter June 2018,
Email from Jan Mason regarding the upkeep of the grass bank on Elsfield Road and restricted visibility,
Email from Janet Duhan regarding Boults Lane Play Equipment & Clerk's reply,
Email from Louise Milford regarding play equipment survey & Clerk's reply,
Email from Charlane Fatania regarding a public meeting on Swan School at 6:30pm in the Mortimer Hall,
Email from Charlie Haynes regarding the barrier in Boults Lane,
Invitation to Communityfirstoxfordshire AGM on Friday 22 June 1:30pm in Wooton,

Signed by the Chairman.

Email from Darrel Ross copying Parish Council in on his comments regarding Swan School planning application,

The notice for the public to exercise their rights to view the accounts for the year ending 31st March 2018 has been posted and runs from the 20th June through to the 1st August 2018.

AM asked if the roads on the Carters development could be swept after resurfacing as there still seems a large amount of gravel lying around.

The Clerk confirmed that he had reported the bollard which had been knocked out of the ground in Salford Road.

MEETING CLOSED: 9:45pm

Signed by the Chairman.