

Minutes of the Old Marston Parish Council Meeting 3rd July 2017 at 7:30pm.

Present:

Parish Council

John Batey (JB) – Chairman

Michael Cadd (MC)

Michael O’Keefe(MO)

Peter Cox (PC)

Anjana Tiwari (AT)

Tim Cann (Clerk)

Duncan Hatfield (DH) – Vice-Chairman

Barrie Lewis (BL)

Nils Bartleet (NB)

Tony Greenfield (TG)

Pat Hall (PH)

City Council

Clr Mick Haines (MH)

Members of the Public: 12

17/07/01 No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

17/07/02 Apologies for Absence:

Charlie Haynes – Away on holiday

Peter Williams – Away on business

City Councillor Mary Clarkson & County Councillor Mark Lygo – Clash of meetings.

ACTION

17/07/03 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

a. Public Participation: None.

b. County & City Councillors’ Reports:

City Councillor Mick Haines: Informed the meeting that there were seven residents interested in using the Aspire bus service. Due to various reasons the walkabout with himself, Oliver Hearn and Tony Greenfield had been cancelled.

c. Thames Valley Police: PCSO Kerry Yaxley advised that there were no updates to report as such but asked if anyone had any questions. She is trying to organise another walkabout and once set up will invite Parish Councillors to accompany them. JB mentioned a group of young men gathering in the field on the corner of Marsh Lane and Horseman Close. Kerry confirmed that they were aware of them and had made contact with them. TG stated that he had seen on the Neighbourhood Awareness reports of a number of houses being broken into. Kerry asked if people were aware of the Police Newsletter which informs people of crimes in the area; no one was aware.

17/07/04 Minutes of the meeting held on 5th June 2017. It was RESOLVED these are a true record.

17/07/05 Matters Arising (omitting those for which an agenda heading follows):

None.

17/07/06 Planning Applications to be decided:

17/01524/FUL – 46 Mortimer Drive – Erection of a single storey front extension, two storey side extension and a single storey rear extension. – NO OBJECTION.

Applications considered between meetings: None.

Signed by the Chairman.

Decisions:

17/00861/FUL – 76 Cherwell Drive – WITHDRAWN

17/00987/FUL – 5 Beechey Avenue – APPROVED

Awaiting Decisions:

17/00896/FUL – 10 Elsfield Road

17/00393/FUL – Marston Vicarage

17/01180/FUL – 7 Little Acreage

17/07/07 Highways

- a. **Replacement bollards in Oxford Road** – The Clerk advised that the cost to replace the remaining three bollards would be £1650 including VAT. NB stated that the Parish Council should not pay for replacing any of the bollards as this was a County duty. It was RESOLVED not to pay for the replacement of the remaining bollards.
- b. **Carters Estate:** TG stated that as a resident he would like to see the footpaths on Raymund Road and surrounding areas repaired and was disappointed that the walkabout with Oliver Hearn was cancelled. The Clerk read out an email from County Councillor Mark Lygo:

The works mentioned here also have been raised at several County meetings.

- Marston Road between Harberton Mead and John Garne Way is being resurfaced 3rd to 8th July overnight. All road markings will be replaced following the surfacing.
- Ferry/Edgeway link is being resurfaced later this summer. This has been funded by last year's City Council cycling budget. Funded by Cllr Upton.
- Utility companies – generally untidy work and verge reinstatements poor. County Council colleagues to keep a closer eye on this work.
- Arlington Drive area. City Council intend on patching and surface dressing this and other carriageways on the estate next summer.
- Parking spaces on Croft Road. I will discuss with Geoff Corps regarding feasibility.
- Land opposite Haynes Road. Will request a land survey to ascertain ownership.
- Windsor and Cotswold Crescents. Footways in poor condition. The City will look at undertaking work later this year.
- Copse Lane. City will patch carriageway to make surface up to standard. This is planned for August this year. "Access to Headington" work will resurface junction with Headley Way.
- Kerbs on Gouldland Gardens need repairing. City will inspect next week. Repair to follow 28 days later.
- NW & M flood scheme. Ramps on Westlands Drive to be tarmacked Wed 5th and Thurs 6th July.
- Westlands Drive shop fronts. Look at upgrading with shop front budget.

MH concerned the whole estate was being ignored and felt disgusted that Oliver Hearn had not contacted TG and that ML had a walkabout without inviting anyone else.

- c. **Request for double yellow lines at the end of Boult's Lane:** It was RESOLVED to review the whole area when the new pavilion is functional.

17/07/08 Recreation Grounds & Cemetery

- a. TG confirmed that the weekly safety checks had been done and that no problems had been found.

Signed by the Chairman.

- b. TG advised that there were several repair items which had been ongoing but would hopefully be resolved shortly. The play equipment quotation was reviewed and RESOLVED to accept the recommendation from the Recreation Grounds & Cemetery Committee to include all of the play equipment, subject to grants being obtained. JB felt only half the total cost would be obtained through grants.

17/07/09 Boults Lane Development:

- a. **Cladding:** JB proposed that this Council is of the opinion that cladding is not necessary and, subject to the architects advice, would not proceed with cladding. NB seconded. It was RESOLVED to contact the architect for confirmation cladding not necessary.
Wooden Fence: MC proposed getting quotes for replacing the complete fencing. BL seconded. It was RESOLVED to review replacing fencing once quotes received.
Professional Cleaners: MC proposed getting professional cleaners for the insides. BL seconded. It was RESOLVED to employ a professional cleaning company to clean the walls and floors.
- b. **Fire Alarm and Intruder Alarm:** It was RESOLVED to get quotes for a fire alarm and an intruder alarm.
- c. **Pathway from the road leading to the Pavilion:** It was RESOLVED to have a slabbed pathway from the road to the new pavilion.
- d. **Delegation of decision for footpath, alarms and cleaning:** It was RESOLVED that the Pavilion Committee have the power to review and recommend to the Finance Committee any quotes relating to the footpath, alarms and cleaning of the new pavilion.

17/07/10 Finance

- a. Bank balance as at 27/06/2017 –
 Current Account £37,316.87 (including £6,057.73 CIL money) Petty Cash £130.82
 Business Reserve Account £3,745.60 Newbury Building Society Account £146,961.14

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – July 2017	
BGG (Grass cutting & Litter picking May 2017)	702.60
Total Pest Control (Quarterly Charge)	390.00
Richard James (Internal Auditor's End of Year Examination)	284.00
Kamalara Ltd (Annual BL Recreation Ground Maintenance)	3022.44
David Stanley Sales Ltd (Final Pavilion Payment)	74742.00
Castle Water (Cemetery Water Use)	12.03
Bookers Cash & Carry (Items for Fun Day Stand)	52.15

Signed by the Chairman.

The Victoria Arms (s.137 Family Fun Day)	1335.00
Staples (Stationery)	121.80
TOTAL	£82,368.36
Petty Cash Expenditure:-	
Post Office (Stamps)	56.00
TOTAL	£56.00
INCOME:-	
HMRC (Fourth Quarter VAT Returns)	1280.00
TOTAL	£1280.00

It was RESOLVED unanimously to accept payment of accounts.

- b. It was RESOLVED to transfer £75,000 from the Newbury Building Society to the NATWEST Current Account in preparation for paying for the final payment on the new pavilion.
- c. It was RESOLVED that following the completion of the snagging list the final payment is made to Stanley's.
- d. The Clerk went through the budget v expenditure for April, May and June.
- e. JB read through the Risk Assessment and it was RESOLVED to accept.
- f. For information purposes the Clerk advised the Council that the notices informing the public of their right to view the accounts had been displayed on the noticeboard and posted on the website.

17/07/11 Bradlands Bus Service: The Clerk noted that Aspire had advised that the Friday service was not viable with so few wanting to use it, however passengers are able to telephone and book a bus when they need the service which would be a better system as residents would not be restricted to just Fridays. MH confirmed that there are 7 residents interested in using the bus service. The Clerk informed the Council that he had asked Aspire how many parishioners were registered and it was confirmed 6 further people. It was RESOLVED to give £400 to Aspire for the 13 people within the Parish and this figure would be reviewed next year.

17/07/12 Swan School: TG said that he had attended the public meeting run by the River Learning Trust. They may stagger the new school opening times so not to add to the congestion. Hoped to be built by September 2019, first year 120 pupils and 110 parking spaces for staff.

17/07/13 Proposed plans from Cherwell District Council to build on Green Belt:

NB advised that there were a number of ideas being looked at such as North Oxford Golf Club as well as areas around Begbroke and Water Eaton, also looking at building houses between Old Marston and Elsfield. JB made people aware of the City Council's Local Plan 2036 and the Clerk read out the list of events where people can get information and give feedback.

17/07/14 Training

- a. **Training Policy:** JB went through the policy which was sent out with the agenda and it was RESOLVED to adopt the policy.

Signed by the Chairman.

- b. **OALC Course on Chairmanship:** JB advised that he had attended this course and had found it very informative and recommended any chairman of any committee to consider going.

17/07/15 Fun Day at the Victoria Arms: JB thanks all who helped organise and run the stand through the day. It had not really been the type of event to interact with people due to the entertainment around. NB agreed, not able to talk to people and PH felt the stand was in the wrong place, being between both music pitches. DH advised that other stalls were planned but had not turned up on the day.

17/07/16 Noticeboards: JB suggested the corner of Mortimer Drive and the Oxford Road and in the bus shelter opposite the Church. PC stated that Salford Road outside the shops would be a good venue. It was RESOLVED to try and get noticeboards in Salford Road and in the bus shelter.

17/07/17 Mortimer Hall Management Committee: TG advised that there were plans to fix the leak in the roof, decorate the main hall and install a higher fence in the garden area to make it more secure for the children in the preschool.

17/07/18 Website, Facebook & Twitter

DH asked for any contributions for the website to be sent to him.

17/07/19 Information Sharing (including correspondence)

Rural Services Network Digest etc,

- OMMLAA 2017 AGM minutes,
- OALC Newsletter May 2017,
- Email from County Councillor Mark Lygo in response to my email stating the Parish Council had not been notified of the Public Meeting on the Access to Headington,
- Email to Trade Waste, Oxford City Council, informing them that the Cemetery green sacks had again not been collected,
- Email from Timothy West regarding the willow tree behind the old pavilion,
- Letter to the County Council regarding the verges along the Marston Ferry Link Road and the condition of Back Lane,

TG advised that there was overhanging vegetation at 4 and 19 Mill Lane and a tree is very low on the corner of Elsfield Road and Oxford Road.

AT advised that the telephone box in Salford Road was never used and in a very poor state.

17/07/20 Items of an urgent nature which have come to the Clerk's attention since the agenda was set:

- The Clerk read out an email from Louise Milford regarding the traffic congestion on the Oxford Road and suggesting double yellow lines, along with his reply.

MEETING CLOSED: 21:50

Signed by the Chairman.