

**Minutes of a Meeting of the Old Marston Parish Council
held at 7.30pm on Tuesday 1st July 1997
at the Mortimer Hall**

Members Present

Mr A T Jones (Chairman)
Mr C W Haynes (Vice-chairman)
Mesdames Cowell, Cox, Deam, Nurse & Tiwari
Messrs Bartleet, Carrington, Drinkwater & Phipps

Apologies

An apology for absence was received from Mrs Stone
The Clerk Mr L M Garner was in attendance

Minutes

The minutes of the meeting held on 3rd June 1997 were, subject to a minor alteration, confirmed and signed.

Special Item

The Chairman reported with regret that Mrs Steph Spencer was seriously ill and had found it necessary to resign from the City Council. She had represented the Parish, on the City Council for several years and, because of her knowledge and experience of Parish affairs, had been a great help to the Parish. The Clerk was asked to write a letter of appreciation to her.

Correspondence

With the approval of the meeting Ms Bradley whose letter had been received too late for inclusion on the agenda addressed the meeting. She questioned why certain decisions had been taken. It was indicated to her that these were collected decisions of the members present and there was no record of why the individual members expressed a particular opinion. It was explained why it was not usually possible to provide the previous year's financial statement at the Annual Parish Meeting because of the short interval between the meeting and the close of the financial year. The Clerk undertook to write to give the remaining financial information requested on his return from holiday.

Consideration of her request that a document, signed by some of those attending the Parish Meeting on 6th May 1997, should be handed to her was deferred so that it could be inspected.

The following were noted;

County Youth Orchestra- Request for financial assistance
The Drugs Forum- Information on drugs (placed on the noticeboard)
Oxfordshire County Council Environmental Services- Meeting with Parishes 8th July 1997
Oxfordshire Area Health Authority- Comments on Health Strategy Document
Oxfordshire Association of Local Councils- Details of AGM
Oxford City Council- Members Information Sheet

Planning

Applications

21, Fairfax Avenue- Extension- No comment
6, Little Acreage- Extension- No comment
132, Oxford Road- Extension- No comment
48, Elms Drive- Extension - No comment (Mrs Nurse declared an interest)

Decisions

1, Beechey Avenue- Extension - Approved
27, Mortimer Drive- Conversion to two flats- Approved
45, Church Lane- Conversion into two dwellings- Refused

A.T.J.

Accounts

The following accounts were passed for payment;

C D Ward- Cutting part of hedge and removing scrub and rubbish from allocated plots	£220.00
W J Cooper- Burial Ground Maintenance	£212.50
Thames Water- Allotments	£20.00
Wicksteed Leisure Ltd- Two new swing seats	£62.00

Recreation Ground

A letter was received from Mr A Richardson announcing his appointment as the Chairman of Marston Saints F.C.. Mr Haynes said that he would meet him to discuss any current concerns in advance of a requested meeting to be arranged later.

Highways

The Clerk was asked to contact the artist to ascertain how serious he was to undertake the Sub-way painting.

The Clerk outlined the pre-requisites for speed limits. The Police had reported that the speed survey recently conducted in Oxford Road had shown over the 85% compliance with the enforcement limit and that no special enforcement measures would therefore be taken.

Allotments

Dr G Swift addressed the meeting pressing for changes to the Council's agreement relating principally to the tenants obligation to maintain the plot and restrictions on use. Agreement was reached, a copy of the document is attached.

Alun T. Jones

2 September 1997

OLD MARSTON PARISH COUNCIL

Mill Lane Allotments

TENANCY AGREEMENT

The Parish council (the Council) by this Agreement lets the allotment detailed below to the tenant who signs below to accept the following conditions.

- 1. To pay the rent to the Clerk at his/her address. One quarter's rent becoming due on the first day of October, January, April and July.
2. If the rent remains unpaid at the end of the due quarter, and after a request for payment within seven days has been posted to the tenants last known address, the tenancy shall be deemed to have ended.
3. Should the Council give notice to quit the provisions of the Allotment Acts shall apply. Tenants wishing to terminate their tenancy shall give three months notice to the Clerk.
4. The use of the plot shall be in accordance with the provision of the Allotment Acts. No trade or commercial activity shall be conducted.
5. The tenant shall maintain the ground in a good husband like manner and will prevent weed seed growing on his/her plot, and will cause no annoyance to neighbours and use no sound amplifier on site.
6. Without the express consent of the Council the tenant shall erect no building or structure nor permit any rubbish or article to be placed on the site except compost in a properly constructed enclosure for which materials of reasonable condition must be used. Sheds of approved condition and site will be permitted.
7. The use of hoses and sprinklers is prohibited.
8. The tenant will co-operate with the Allotment Association, which will oversee the general condition of the allocated area and will assist in the cutting of hedges and paths. Failure to do this will be deemed a breach of this agreement.
9. At the end of the tenancy the tenant shall leave the allotment clean and tidy, the reasonable cost of any remedial work being charged to him/her.
10. The Council will maintain the water supply and on that part of the site not allocated as allotments maintain the hedges and gates and prevent as far as possible the accumulation of weed seed and rubbish.
11. The use of an access from or via Mr Ward's Site must be with his consent and must be to an allotment, not as a footpath to another place. There shall be no direct access from or to the A40.

Plot No..... Yearly Rent including water.....

Full Names and Address of Tenant

..... Signature of Tenant.....
..... Date.....

Signed on behalf of the Parish Council

.....Clerk Date.....