

# Minutes of the Old Marston Parish Council Meeting held on the 9<sup>th</sup> January 2023 at the Mortimer Hall from 7:00pm.

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## CONFIRMED

### Present:

#### Parish Council:

Duncan Hatfield (DH) – Chairman	Charlotte Vinnicombe (CV)
Mary James (MJ)	Peter Cox (PC)
Peter Williams (PW)	Charlie Haynes (CH)
Mick Bates (MB)	Pat Hall (PH)
Louise Upton (LU)	Alistair Morris (AM)
Tim Cann (Clerk)	

**Oxford City Council:** Mary Clarkson (MC)

**Members of Public:** 2

**23/01/01 Intention to record the proceedings of the meeting:** NONE.

**23/01/02 Apologies for Absence:** Parish Councillor Louise Milford & Skye Denno – Vacation, County Councillor Mark Lygo – Previous engagement.

**23/01/03 Website and social media:** DH confirmed that the transfer of server provider to BestHost had gone okay. Social media followers continue to increase. It appeared there is an issue with Microsoft on the council laptops; he will work on them and return to councillors ASAP.

### **23/01/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)**

**a. Thames Valley Police:** No report received.

#### **b. County & City Councillor Reports:**

**MC** reported that there was good news regarding the bus service with the bus company not cutting the service as previously suggested. Stagecoach Ltd. was taking over the service to Northway which will mean a more frequent service for Old Marston.

**AM** reported that Warm Wednesday was not being used much so St Nicholas Church are reviewing it. There was still an issue with school related parking and there is a site meeting on Friday to view first hand. Leaf clearing was needed around the parish. There was an Oxford Real Farming Conference 2023 held at the Town Hall.

**c. Public:** No requests to speak.

**23/01/05 Minutes of the Parish Council Meeting held on 5<sup>th</sup> December 2022.**

It was **RESOLVED** these are a true record.

### 23/01/06 Matters Arising (omitting those for which an Agenda heading follows):

- **Right of Way:** The County Council Rights of Way Officer has said the bridge is of the standard three sleeper construction. There should be a handrail which they will reinstate.
- **Barrier/Bollard on track alongside St Nicholas School:** A site visit with the county council highways officer has been arranged to review various concerns of which this is one of them.

### 23/01/07 Operational Checks:

- The Clerk reported that the weekly checks on the defibrillator had been carried out with no faults found.
- The Clerk reported that the weekly checks on the play equipment had been carried out with no faults found. CH advised that the roundabout in Boults Lane Recreation Ground seemed faulty. The Clerk would check.

### 23/01/08 Planning:

**Applications considered between meetings:** NONE.

#### **Decisions:**

22/01168/FUL – 76 Cherwell Drive – WITHDRAWN  
22/01718/FUL – 19 Arlington Drive - APPROVED  
22/01607/FUL – The Red Lion, 40-42 Oxford Road - REFUSED  
22/02401/FUL – 26 Cavendish Drive - APPROVED  
22/02477/FUL – 2 Lewell Avenue - APPROVED

#### **Awaiting Decisions:**

20/02457/DEL – Willow Barn, Oxford Road  
21/03294/FUL – 56 Marsh Lane  
21/03100/FUL – Land to rear of 1 Cromwell Close  
22/00960/FUL – 21 Haynes Road  
22/01801/FUL – 10 Nicholas Avenue  
22/02220/FUL – 78 Oxford Road  
22/02276/FUL – 39 Elms Drive  
22/02540/FUL – 46 Oxford Road

#### **Applications to be decided:**

- **22/02983/FUL – 4 Haynes Road** - Demolition of existing garage. Erection of a garage and second storey side extension. Formation of front porch. – **NO OBJECTIONS.**
- **22/02984/FUL – 142 Oxford Road** - Demolition of existing rear extension. Erection of a single storey rear extension. Formation of front porch. Alterations to roof to form hip to gable and formation of 1no. rear dormer with Juliet balcony in association with a loft conversion. Insertion of 2no. rooflights to front roof slope. Installation of external wall insulation to existing dwelling. Provision of 1no. parking space. – **NO OBJECTIONS.**
- **22/02753/FUL - Court Place Farm, Marsh Lane** – Installation of electric vehicle charging facility including 24no. electric vehicle parking spaces, 1no. sub-station, 1no. feeder pillar, 4no. lamp posts and 2no. totem signs. Associated landscaping. – **NO OBJECTIONS.**
- **Land North of Bayswater Brook:** No further information received.

- **Update on Land West of Mill Lane:** No further information received.

**23/01/09 Finance:** Bank balance as at 30/11/2022 –

Unity Trust Bank Account £29,008.03 (including CiL Money £25,354.60)

Newbury Building Society A/c £86,950.84

Skipton Building Society A/c £5,036.09

Petty Cash £100.70

The following accounts to be paid:	£ (Incl. VAT)
Clerk's Pay Including Expenses, Pension, etc. – December 2022	
Marston Community Gardens (s.37 Grant)	300.00
St Nicholas Society of Bell Ringers (s.137 Grant)	92.00
Mortimer Hall (s.137 Grant)	300.00
Mortimer Hall Pre-School (s.137 Grant)	300.00
Marston Times (s.137 Grant)	300.00
OXS RAD (s.137 Grant)	300.00
St Nicholas School Forest School (s.137 Grant)	300.00
Court Place Farm Allotments Association (s.137 Grant)	300.00
Old Marston Mill Lane Allotments Association (s.137 Grant)	300.00
43 <sup>rd</sup> Scout Group (s.137 Grant)	300.00
FOSNS (s.137 Grant)	300.00
The Red Lion (Christmas Buffet)	356.35
Total Pest Control (Quarterly Charge)	177.60
Carter Jonas (Valuation Report for Accounts Purposes)	3,600.00
<b>TOTAL</b>	<b>£9,347.90</b>
<b>Petty Cash Expenditure:</b>	<b>(NO EXPENDITURE)</b>
<b>INCOME:</b>	<b>(No Income)</b>

- It was **RESOLVED** to accept these accounts.

**23/01/10 Report on local activities and facilities for people of a certain age.**

- The Council reviewed the report the Clerk sent with the agenda. It was **RESOLVED** to form a working party consisting of PW, PC, CV, SD and Ms. S. Erguney (a member of the public present at the meeting) but others can be invited if needed.

**23/01/11 Pavilion, Recreation Grounds, Allotments & Cemetery:**

- **Headington5 Run 2023:** It was **RESOLVED** to allow Headington Road Runners to use the pavilion and Boults Lane Recreation Ground for the start/end of their race on Sunday 27<sup>th</sup> August 2023.

**23/01/12 Coronation Event(s):**

- It was **RESOLVED** that the Clerk ask the Victoria Arms and Red Lion if they had any plans.

**23/01/13 Environment Committee:**

The Council reviewed the minutes of the Environment Committee meeting held on the 19<sup>th</sup> December 2022 and **RESOLVED** the following:

- The committee to invite a representative from the Oxford Preservation Trust to the next committee meeting to explore the alternative cycle route from Back Lane.

- The Clerk would purchase wildflower seed to the value of £250 and this would be packeted and distributed in the parish.
- Terms of Reference for the Environment Committee to include:
  - Monitor effects on residents of the CPZ in the parish,
  - Monitor effects of Low Traffic Neighbourhoods/Traffic Filters in the parish,
  - Monitor changes to public transport timetables/routes.

**23/01/14 Governance & Administration**

- a. The list of training opportunities for councillors was sent with the agenda.
- b. **Debate not Hate Campaign:** It was **RESOLVED** to support this campaign and the Clerk to send the template letters to Anneliese Dodds MP and to the Government.
- c. **Revised Calendar of Meetings:** The Clerk has reviewed the calendar and, if Council in agreement, committees will meet three times each year. There would be no council or committee meeting in August and no committee meeting in December. Otherwise, it will mean two committee meetings on the same evening.

**23/01/15 Plus anything of an urgent nature which has come to the Clerk’s attention since the agenda was set:**

- NONE.

**23/01/16 Information Sharing:**

- OALC Newsletter: Already sent.
- Correspondence.
- OXCLEAN 4<sup>th</sup> March 10am at Mortimer Hall.
- LU advised that the city council will purchase all 40 homes, on completion, in Butts Lane and that the development would now be 100% affordable housing. Over 54% will be council houses and 46% shared ownership.
- The final version of the OMMLAA Allotment Handbook was now ready for printing.

**23/01/17 Date of next meeting:**

Monday 6<sup>th</sup> February 2023 at 7pm in the Mortimer Hall.

**MEETING CLOSED: 8:33pm**

Signed: ..... Chairman

Date: .....

Please note: Minutes become CONFIRMED following resolution at the following Full Council Meeting.

## Old Marston Parish Council – Calendar of Meetings 2023/24

<b>Date</b>	<b>Meeting</b>	<b>Time</b>	<b>Venue</b>
9 <sup>th</sup> January 23	Full Council	7pm	Mortimer Hall
30 <sup>th</sup> January	S&S Committee	6pm	Mortimer Hall
6 <sup>th</sup> February	Full Council	7pm	Mortimer Hall
27 <sup>th</sup> February	P, RG, A & C Committee	6pm	Mortimer Hall
6 <sup>th</sup> March	Full Council	7pm	Mortimer Hall
27 <sup>th</sup> March	Environment Committee *	6pm	Mortimer Hall
3 <sup>th</sup> April	Full Council	7pm	Mortimer Hall
24 <sup>th</sup> April	Finance Committee	6pm	Mortimer Hall
<b>8<sup>th</sup> May</b>	<b>Bank Holiday for coronation of King Charles III</b>		
15 <sup>th</sup> May	Annual Council	7pm	Mortimer Hall
29 <sup>th</sup> May	Annual Parishioners	7pm	Mortimer Hall
5 <sup>th</sup> June	Full Council	7pm	Mortimer Hall
26 <sup>th</sup> June	Environment Committee	6pm	Mortimer Hall
3 <sup>rd</sup> July	Full Council	7pm	Mortimer Hall
24 <sup>th</sup> July	Finance Committee	6pm	Mortimer Hall
<b>August</b>	<b>No Council or Committee Meetings Scheduled</b>		
4 <sup>th</sup> September	Full Council	7pm	Mortimer Hall
25 <sup>th</sup> September	P, RG, A & C Committee*	6pm	Mortimer Hall
2 <sup>nd</sup> October	Full Council	7pm	Mortimer Hall
30 <sup>th</sup> October	Environment Committee	6pm	Mortimer Hall
6 <sup>th</sup> November	Full Council	7pm	Mortimer Hall
27 <sup>th</sup> November	Finance Committee	6pm	Mortimer Hall
4 <sup>th</sup> December	Full Council	7pm	Mortimer Hall
<b>18<sup>th</sup> December</b>	<b>No Committee Meeting</b>		
8 <sup>th</sup> January 24	Full Council	7pm	Mortimer Hall
29 <sup>th</sup> January	S&S	6pm	Mortimer Hall
5 <sup>h</sup> February	Full Council	7pm	Mortimer Hall
26 <sup>th</sup> February	Environment Committee	6pm	Mortimer Hall
4 <sup>th</sup> March	Full Council	7pm	Mortimer Hall
25 <sup>th</sup> March	P, RG, A, C Committee*	6pm	Mortimer Hall
1 <sup>st</sup> April	Full Council	7pm	Mortimer Hall
29 <sup>th</sup> April	Finance Committee	6pm	Mortimer Hall

\* Pavilion, Recreation Grounds, Allotments & Cemetery Committee

The above are the standard meeting dates scheduled for 2023-24.

Although additional meetings may be convened with the appropriate notice period and will be posted on the website and noticeboard.