

# Minutes of the Old Marston Parish Council Meeting held on the 10<sup>th</sup> January 2022 at the Mortimer Hall from 7:00pm.

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## CONFIRMED

### Present:

#### Parish Council:

Duncan Hatfield (DH) – Chairman	Pat Hall (PH) – Vice-Chairman
Louise Milford (LM)	Mary James (MJ)
Charlotte Vinnicombe (CV)	Peter Cox (PC)
Alistair Morris (AM)	Peter Williams (PW)
Alan Spence (AS)	Tim Cann (Clerk)

#### Oxford City Council:

Mary Clarkson (M)

#### Members of Public: 03

**22/01/01 Intention to record the proceedings of the meeting:** NONE.

**22/01/02 Apologies for Absence:** Parish Councillor Mick Cadd – Unwell, Parish Councillor Mick Bates – Work commitments, Parish Councillor Skye Denno – Work commitments, City Councillor Michael Haines – Unwell, County Councillor Mark Lygo – Previous engagement.

**22/01/03 Website and social media:** DH advised that he was keeping up to date with the website contents and posting anything relevant onto social media. Followers increasing on Twitter & Facebook.

#### **22/01/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)**

##### **a. Thames Valley Police:**

Unfortunately, I won't be able to attend so here's my report:

We have had one cannabis factory on Cavendish Drive a couple months ago which I'm sure you know about, that is now cleared and investigation is ongoing. Christmas time brings with it a lot of missing people and concern for welfare jobs, so we spent a shift doing some checks on our VERA list (Vulnerable, Elderly Residents Addresses) which was a good time to make sure people were getting the help they needed.

Anti-Social Behaviour jobs have decreased which is good (now that I've said that it'll probably pick up!) and leaves us to focus on other issues in the area.

Other than that, there isn't a huge amount else to report to you, which in a way is good! As always, if there are any other concerns then please let me know.

I am aware of the vehicle on Oxford Road, however unable to do much at the moment for the same reason as Patrick Woods had, I can't even do a PNC check on it!

I was unaware of the tent in the field at Elsfield Road, however I do have an idea of who it may be. I'll do some digging...

**b. County & City Councillor Reports:**

**County Councillor Mark Lygo** – Was unable to attend so the Clerk read out his report – Guidance markings for the new double yellow lines and new posts are now on the ground.

- Agreement not to install a new post in Little Acreage and to use an existing post with an extension on the opposite side of the road.
- The sign and lining works will be completed over the next couple of weeks.
- The CPZ will go live as of the 31<sup>st</sup> January.
- Agreement made to extend both white lines on Oxford Road outside Nos. 100 & 102.

**City Councillor Mick Haines** – Was unable to attend so the Clerk read out his report – I am concerned with flooding as a result of new developments, Pond Lane floods regularly and lack of shop so people in new development would drive through village to get anywhere.

**City Councillor Mary Clarkson** reported that she had discussed the shared cycle track in Marsh Lane with the County Council who basically advised that there was insufficient funding to action now.

**c. Public:**

A resident complained about the state of the old Reading Room Garden. It was a mess, with uncut grass, weeds and piles of leaves everywhere. If they cleared it then sowed wildflower seeds it could look lovely. DH advised that this belonged to the church, not the Parish Council, but he would bring it to the PCC attention.

**22/01/05 Minutes of the Parish Council Meeting held on 13<sup>th</sup> December 2021.** It was **RESOLVED** these are a true record.

**22/01/06 Matters Arising (omitting those for which an Agenda heading follows):**  
No matters arising.

**22/01/07 Operational Checks:**

- The Clerk reported that the weekly checks on the defibrillator had been carried out with no faults found.

- The Clerk reported that the weekly checks on the play equipment had been carried out with no faults found.

### 22/01/08 Queen's Platinum Jubilee:

AM stated that he was keen to plant trees. Possibly on the embankment of the cycle track along the Marston Ferry Road. This would need County/City Council approval. M expressed concern with this as the cycle track is not well lit and trees would highlight the fact and fallen leaves would make the track slippery.

MJ stated that quite a few trees around the parish had been removed, due to safety, but not replaced. Could the Parish Council work with the City/County Council to pay for trees to be replaced.

LM stated that street parties were being encouraged nationally; this could be something the Parish Council promotes. It was suggested using the Mortimer Hall recreation ground as a venue.

After some discussion it was **RESOLVED** that:

- The Environment Committee look at locations for tree planting and, if acceptable, to the city/county council to proceed,
- Ask residents if they are planning a street party so that the council can possibly assist with bunting etc.
- The Clerk to speak with the Red Lion and Victoria Arms management about beacons being lit and see what other locations could be used.
- The Clerk to investigate costings for Union Jack flags and bunting.

### 22/01/09 Planning:

**Applications considered between meetings: NONE.**

#### **Decisions:**

21/02296/FUL – 66 Oxford Road – **APPROVED**

21/02585/FUL – 140 Oxford Road – **REFUSED**

21/02937/FUL – 3 Boult's Close – **WITHDRAWN**

21/03089/VAR – 76 Arlington Drive – **APPROVED.**

#### **Awaiting Decisions:**

20/02457/DEL – Willow Barn, Oxford Road

20/03034/FUL – Hill View Farm

21/01217/FUL – Land West of Mill Lane.

21/02580/FUL – St Nicholas Caravan Park/Marston Paddock

21/02637/FUL – 1 Lewell Avenue

21/02887/FUL – 52 Mill Lane

21/03153/FUL – 42 Arlington Drive

21/03120/FUL – 86 Arlington Drive

21/03294/FUL – 56 Marsh Lane

**Applications to be decided:**

- **21/03100/FUL – Land to the rear of 1 Cromwell Close** – Demolition of existing building and erection of a two-storey building to create 2 x 1-bedroom dwellinghouses (Use Class C3). Provision of car parking, private amenity space bin and cycle storage. – **NO OBJECTIONS.**
- **21/03401/FUL – 47 Cherwell Drive** – Erection of a single storey rear extension. – **NO OBJECTIONS.**
- **Update on former Jack Russell site:** Work ongoing
- **Update on Land West of Mill Lane** – M advised that the land had now been sold on with planning permission, however, as yet not known who to.
- **Update on Marston Paddock** – No further information received.
- **Update on Back Lane** – CV had contacted the City Council about the County Council intentions. They did not seem to be aware of this, so CV forwarded the information.

**22/01/10 Finance:** Bank balance as at 03/01/2022 –

Current A/c £52,529.41 (including CIL £31,755.56) Business Reserve A/c £3,760.49

Unity Trust A/c. £17,311.93

Petty Cash £179.74

Skipton Building Society A/c £5,053.72 Newbury Building Society A/c £86,475.82

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – December 2021	
The Red Lion (Christmas Buffet)	187.35
OALC (Clerk's Training – The Experienced Clerk)	66.00
SLCC (Practitioners Conference)	90.00
Playdale (Final payment for Orbit)	7,165.20
Webroot (Internet Security Software 2 Years)	111.39
St Nicholas Society of Bell Ringers (s.137 Grant)	128.98

Mortimer Hall (s.137 Grant)	300.00
Mortimer Hall Pre-School (s.137 Grant)	300.00
St Nicholas Church Choir (s.137 Grant)	300.00
Marston Times (s.137 Grant)	300.00
OXS RAD (s.17 Grant)	300.00
St Nicholas Primary School – Forestry School (s.137 Grant)	300.00
Court Place Farm Allotments Assoc. (s.137 Grant)	300.00
43 <sup>rd</sup> Scout Group (s.137 Grant)	300.00
FOSNS (s.137 Grant)	300.00
Marston Community Garden Group (s.137 Grant)	300.00
Total Pest Control (Quarterly Charge)	177.60
<b>TOTAL</b>	<b>£12,796.33</b>
<b>Petty Cash Expenditure:</b>	<b>No Expenditure</b>
<b>INCOME:</b>	<b>No Income</b>

It was **RESOLVED** to accept these accounts.

- It was **RESOLVED** to use CiL Money for the expenditure on the Orbit and Table Tennis Table.

It was noted that the Finance Committee met on the 22<sup>nd</sup> December 2021 and **RESOLVED** to accept the tender of £1,593.51 plus VAT to repair the pavilion shower room floor & £1,416.54 plus VAT to repair the pavilion kitchen floor.

#### **22/01/11 Pavilion, Recreation Grounds & Cemetery:**

- **Cycle Racks:** After some discussion it was **RESOLVED** the Clerk would inform the tenderers of the internet cabling under the proposed site and ask all to retender for both the Mortimer Hall and Boults Lane sites.

#### **22/01/12 Climate Change Meeting:**

AM informed the council that there are two speakers arranged from the Low Carbon Hub. There are two subjects; community-based energy projects and cosy homes which is about better insulating domestic homes. So far twenty-two people had signed. It was **RESOLVED** that there would be a working party meeting between CV, AM, DH and PW to organise further.

### 22/01/13 Community Shop next to the Mortimer Hall:

After some discussion it was **RESOLVED** that:

- The resident who put forward the suggestion will rewrite the email as it was felt inappropriate in places.
- It will then be reviewed by the Mortimer Hall Management Committee and the Parish Council.
- The Mortimer Hall Management Committee will advise the Parish Council of their decision.

### 22/01/14 Governance & Administration:

- **Parish Council Logo:** It was **RESOLVED** that:
  - a logo is needed.
  - A competition could be organised with a prize for the winner,
  - It would be promoted in Newsletter, Marston Times and other social media.

### 22/01/15 Request from local author for publicity on her children's book:

After some discussion it was **RESOLVED** not to publicise the book.

### 22/01/16 Walking Leaflets:

It was **RESOLVED** to adopt the two information leaflets. The Clerk would get costing for printing and both would be posted on the website, social media etc.

### 22/01/17 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:

Burial Plot: DH advised the council that there had been a mix up with burial plots, which was a matter of concern and regret for the councillors. It was **RESOLVED** that the Pavilion, Recreation Grounds & Cemetery Committee would review policies to do everything to prevent a reoccurrence.

### 22/01/18 Information sharing (including correspondence):

Rural Services Network Digest etc,

- OALC Newsletter
- AM asked if the Council could pay for any councillor who wanted to attend the Fully Charged Road Show in Farnborough on the 29<sup>th</sup> April. It was **RESOLVED** to have it on the Agenda for the February meeting.

Date of next meeting: Monday 7<sup>th</sup> February 2022 at 7pm in the Mortimer Hall.

**MEETING CLOSED: 8:50pm**

Signed: .....  
Chairman

Date: .....

Please note: Minutes become CONFIRMED following resolution at the following Full Council Meeting.