

**Minutes of the Old Marston Parish Council Meeting 8<sup>th</sup> January 2018 held at the Mortimer Hall at 7:30pm.**

**Present:**

**Parish Council:**

**John Batey (JB) – Chairman**

**Michael Cadd (MC)**

**Michael O’Keefe(MO)**

**Tony Greenfield (TG)**

**Pat Hall (PH)**

**Peter Cox (PC)**

**Duncan Hatfield (DH) – Vice-Chairman**

**Barrie Lewis (BL)**

**Nils Bartleet (NB)**

**Anjana Tiwari (AT)**

**Peter Williams (PW)**

**Tim Cann (Clerk)**

**City Council: Cllr Mick Haines (MH)**

**Thames Valley Police: None**

**Members of the Public: 3**

JB welcomed everyone to the meeting, informed them that Parish Councillor Michael Cadd’s wife had passed away and that everyone sends their condolences.

**18/01/01** JB announced that, as stated in his letter circulated with the agenda, he was standing down due to poor health.

**Chairman:** AT proposed DH. MC seconded. It was RESOLVED DH becomes Chairman. In front of the Council DH signed the declaration of office and the Clerk witnessed.

**Vice - Chairman:** PC proposed TG. MO seconded. It was RESOLVED TG becomes Vice – Chairman. In front of the Council TG signed the declaration of office and the Clerk witnessed.

**18/01/02** No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

**18/01/03 Apologies for Absence:** Parish Councillor Charlie Haynes, City Councillor Mary Clarkson and County Councillor Mark Lygo – All had Clash of Meetings.

**18/01/04 Minutes of the meeting held on 4<sup>th</sup> December 2017.** It was RESOLVED these are a true record.

**18/01/05 Matters Arising (omitting those for which an agenda heading follows):** JB asked about the defibrillator. The Clerk replied that he was in the process of obtaining it.

**18/01/06 Public, County & City Councillors & Thames Valley Police participation (if any requests received)**

**a. County & City Councillors Report(s)**

**City Councillor Mick Haines:** Informed the meeting that Roy Jones’s memorial tree replacement had now been planted and asked if a ceremony similar to previous could

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be held. He had over 200 signatures on the petition to keep the mini round-a-bouts in Cherwell Drive and he was now going to the County Council to put the case.

**b. Thames Valley Police:** No Report Received.

**c. Public Participation:**

**Mr C. Langton** of Gordon Close gave a follow up to him speaking at the last Council meeting about parking on grass verges. He said that he had been approached by a number of neighbours about a van parked on the corner of Gordon Close and Oxford Road as it blocks the view when coming out of Gordon Close, making it dangerous.

**The Chairman asked the Clerk to speak to the local PCSOs asking if they could have a word with the owner of the vehicle.**

**18/01/07 Boundary Review:** DH reminded the meeting that the wards are being reviewed. JB added that the current Parish boundary still follows the old brook which was now underground so Marsh Lane and Cherwell Drive were split, with some houses in the Parish while others were outside. It was RESOLVED that the Parish Council ask the City Council if the Parish can expand to include all properties in Marsh Lane, Ashlong Road, Cherwell Drive and Oxford Road as far as the Marston Road including Osler Close.

**18/01/08 Planning:**

**Applications to be decided:**

**17/03090/FUL – 50 Raymund Road** – Demolition of existing ground floor rear extension, erection of single storey front and side extension, conversion of garage into habitable space, alterations to windows on side elevation and insertion of patio doors to rear elevation. – **NO OBJECTION.**

**17/02526/FUL – 46 Mortimer Drive** – Erection of single storey rear extension

**17/03334/FUL – 46 Mortimer Drive** – Erection of a part single, part two storey side and rear extension. – **The Council decided that they needed further clarification with regard to the two planning applications on 46 Mortimer Drive.**

**17/03285/FUL – 10 Elsfield Road** – Demolition of existing timber and brick shed and erection of 2No. timber frame outbuildings and erection of a new timber boundary fence. – **NO OBJECTION.**

**17/03403/FUL – 9 Rippington Drive** – Demolition of existing single storey rear extension and conservatory. Erection of single storey rear extension. – **NO OBJECTION.**

**Applications considered between meetings:** None.

**Decisions:**

17/02536/FUL – 147 Oxford Road – APPROVED

17/02714/FUL – 17 Salford Road - APPROVED

**Awaiting Decisions:** NONE.

**18/01/09 Swan School** NB stated that an Environmental Impact Report was needed. The Clerk explained that Andrew Murdoch, the City Council Planning Officer in charge of the development, had advised him that government has strict criteria for Environmental Impact Reports and this development did not meet the criteria. NB asked for a copy of the

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criteria. It was RESOLVED that the Clerk would write to the local MP regarding an Environmental Impact Report being done.

### **18/01/10 Recreation Grounds & Cemetery**

- a. TG confirmed that the weekly safety checks had been done. TG asked about getting quotes for the work needed. The Clerk pointed out that until recently he had been waiting for confirmation as to what was still needed to be done, so replies for quotes not yet received back.
- b. Damage to Mortimer Hall Recreation Ground Fencing: After some discussion it was RESOLVED that Mr M. Bates gives a quote.

**18/01/11 Boults Lane Development Update:** JB reported that two external lights needed attention on the field side of the building.

**18/01/12 Elsfield Road Footpath:** The Clerk advised that, as the quote received was over a year old, he had asked if it was still valid; as yet no response had been received. MC suggested waiting for the Boults Lane project to be completed before starting the footpath. JB agreed. NB stated that it had been looked at a number of times over the years and the footpath was well used, so a priority. It was RESOLVED to review tender(s) at the next meeting.

**18/01/13 Sound System:** After some discussion it was RESOLVED to try out a couple of systems before purchasing. The Clerk to ask if the Council could borrow OXSRAD and the Mortimer Hall systems to try out.

### **18/01/14 Finance**

- a. Bank balance as at 2/01/2018 –  
 Current Account £29,936.71 (including £8,087.39 CIL money) Petty Cash £180.21  
 Business Reserve Account £3,746.03 Newbury Building Society Account £113,536.24

The following accounts to be paid:	£ (Incl. VAT)
Clerk's Pay Including Expenses, Pension, etc. – December 2017	
Sainsbury's (Christmas Buffet)	87.50
FOSNS (s.137 Grant)	300.00
Old Marston Over 50's Club (s.137 Grant)	300.00
OMMLAA (s.137 Grant)	300.00
OXSRAD (s.137 Grant)	300.00
Joshua Carr (Repair to showers in Roy Garner Pavilion)	400.00
Staples (Stationery)	52.03

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Old Marston Charities Trust (Donation from Wadsworth)	568.67
BGG (Grass Cutting & Litter Picking for November)	337.20
M&S (Half Catering Cost for Pavilion Opening)	187.20
Waitrose (Half Refreshments Cost for Pavilion Opening)	43.92
<b>TOTAL</b>	<b>£4,281.84</b>
<b>Petty Cash Expenditure:-</b>	
Oxford Bus Company (Fare from Lord Mayor's Reception)	2.10
Boswells (Tape for Pavilion Opening)	0.60
Boswells (Ribbons for Pavilion Opening)	4.26
Coop (Paper plates for Roy Garner Pavilion Opening)	7.17
Sainsbury's (Tablecloth, plates, napkins for Christmas Buffet)	6.00
Oxford Bus Company (Clerk's fare for Adrian Woods meeting)	3.50
<b>TOTAL</b>	<b>£23.63</b>
<b>INCOME :-</b>	
Wadsworth & Co Ltd (Victoria Arms donation to OMCT)	568.67
Newbury Building Society (Annual Interest)	1,575.10
<b>TOTAL</b>	<b>£2,143.77</b>

It was RESOLVED unanimously to accept payment of accounts.

**b.** Budget v Expenditure and Income for November and December 2017: It was RESOLVED to adopt the spreadsheets.

**c.** Grants

- i.** 43<sup>rd</sup> Oxford Scout Group £300 APPROVED.
- ii.** St Nicholas Primary School Garden Club £300 APPROVED.
- iii.** PCC of St Nicholas, Marston (Marston Times) £300 APPROVED.
- iv.** St Nicholas Society of Bell Ringers £80 APPROVED.

It was asked if the Clerk could ascertain how many actual subscribers the Marston Times have.

**d.** Oxfordshire Blind: It was RESOLVED to give £300 and to ask how many registered blind are resident in Old Marston.

**18/01/15 Future structure of Committees including Pavilion Committee:** JB stated that the future of the Pavilion Committee had been discussed at their last meeting as it was coming to an end of their remit. It was felt that it should continue meeting quarterly to look into future

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maintenance. It was RESOLVED that the Chairman, Vice-Chairman and Clerk review council structure and bring to future meetings.

**18/01/16 Information sharing (including correspondence)**

Rural Services Network Digest etc,  
OALC Newsletter December 2017,  
Oxford Mail article on Oxford City Council's Summertown changing room facilities,  
Oxford Mail article on Roy Garner Pavilion opening & Clerk's email correction,  
Letter from Roy Garner thanking Council for inviting him etc,  
ICCM Journal,  
Email regarding London Oxford Airport Consultation Notification,  
Email regarding RAF Brize Norton Public Consultation.

DH advised that the Parish Fete would take place at the Victoria Arms on 30<sup>th</sup> June 2018.  
TG reported that work on the highways had taken place around the Carter's estate.  
PC informed the meeting that his brother-in-law, Michael Holden, had passed away and was being buried in the cemetery on Friday 12<sup>th</sup> January.

**18/01/17 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:**

The Clerk advised that he had received a grant application from the Junior Choir asking for £400. It was RESOLVED to give them the maximum £300.

9:38pm: The public and the Clerk left the room while the Council discussed the Staffing & Standards Committee's minutes and recommendations.

It was RESOLVED to accept the Staffing & Standards Committee's recommendations.

MEETING CLOSED: 9:45pm

Signed by the Chairman.