

Minutes of Old Marston Parish Council Meeting 9th January 2017 at 7:30pm.

Present:

Parish Council

John Batey (JB) – Chairman

Patricia Hall (PH)

Barrie Lewis (BL)

Peter Williams (PW)

Michael O’Keefe(MO)

Nils Bartleet (NB)

Duncan Hatfield (DH) – Vice-Chairman

Michael Cadd (MC)

Angie Tiwari (AT)

Tony Greenfield (TG)

Peter Cox (PC)

Tim Cann (Clerk)

City Council

Cllr Mick Haines (MH)

Members of the Public: 11

17/01/01 No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

17/01/02 Apologies for Absence:

Charlie Haynes - Unwell **City Councillor Mary Clarkson**

ACTION
County Councillor Mark Lygo

17/01/03 Public Participation:

Mike Clark – Spoke on the Jack Russell planning application. As far as he could see there is little change from the previous plans and felt that the Parish Council should call it in.

City Councillor Mick Haines – Spoke on the Jack Russell planning application. He had called on virtually every resident living in and around the area and not one of them was for it.

James Pollitt – Spoke about the Jack Russell planning application. He felt that it was a viable site to be run as a public house with a small part for community use.

Tony Baker – Spoke on the Jack Russell planning application . He showed a picture showing the previous application and the new application showing that there was little difference therefore the Parish Council should have the same objections as before.

17/01/04 Minutes of the meeting held on 5th December 2016. It was RESOLVED these are a true record.

17/01/05 Matters Arising (omitting those for which an agenda heading follows): The Clerk advised that NATWEST had informed him that, as the Councils account needs two signatures to authorise a transaction, online banking was not an option.

17/01/06 Planning Applications to be decided:

16/03116/FUL – Victoria Arms, Mill Lane – Formation of overflow car park in paddock field, with provision of new access to provide 39 additional car parking spaces and 12 cycle spaces – NO OBJECTIONS.

16/03108/RES – Jack Russell, 21 Salford Road – Demolition of public house, erection of 16 flats (6 x 3 bed, 8 x 2 bed, 2 x 1 bed) on three floors. Provision of 19 car parking spaces. (Reserved matters of outline planning permission 15/02282/OUT seeking approval of access, appearance, landscaping, layout and scale). – OBJECTIONS ON OVERDEVELOPMENT OF SITE, NOT IN KEEPING WITH SURROUNDING PROPERTIES, PARKING, CONCERN WITH UTILITIES SUCH AS DRAINAGE, ASKED IF THIS COULD BE CALLED IN.

Signed by the Chairman.

17/00003/FUL – 46 Arlington Drive – Erection of a part single, part two storey rear extension and formation of 1 no. dormer window to south elevation. – NO OBJECTIONS.

Applications considered between meetings:

Planning Committee minutes of the meeting held on the 21st December 2016 enclosed covering:-

16/03045/FUL – 20 Salford Road – Erection of a three storey side extension to create 1 x 3 bed dwelling house (Use Class C3). Provision of new access, car parking, private amenity space and bin and cycle store – NO OBJECTION.

16/03060/FUL – 62 Cherwell Drive - Erection of a single storey side and rear extension and formation of a front porch – LOOKS LIKE A TWO STOREY EXTENSION, OTHERWISE NO OBJECTION.

16/03070/FUL – Land to rear of 44 Mortimer Drive – Erection of a two storey building to create 1 x 1bed flat (Use Class C3). Provision of car parking and bin and cycle store – NO OBJECTION.

16/03003/FUL & 16/03004/LBC – 17 Mill Lane – Replacement of a rear gate. Note: This is a listed building hence the LBC – NO OBJECTION.

16/03074/FUL & 16/03075/LBD – 10 Elsfield Road – Demolition of the existing rear extension. Erection of a single storey rear extension. Insertion of 1No. window to west elevation and 4 No. rooflights to south elevation. This is a listed building hence the LBD – NO OBJECTION

Decisions:

16/02350/FUL – 8 Oxford Road – APPROVED

16/02712/FUL – 7 Gordon Close – APPROVED

Awaiting Decisions:

16/01905/FUL – Land adjacent 56 Marsh Lane

16/02882/FUL – 147 Oxford Road

16/03008/CT3 – Sports Hall Recreation Ground, Court Place Farm, Marsh Lane.

17/01/07 Recreation Grounds & Cemetery

- a. TG confirmed that the weekly safety checks had been done and that no problems had been found, he provided the Clerk with a list of dates when checked.
- b. TG feels the grass in the Mortimer Hall Recreation Ground is too long. The Clerk to speak to the contractor.

TG confirmed that the waste bin had arrived and the installation was in hand.

PC advised that there were a few mole problems at the cemetery, however this was in hand. There had been a water leak due to the cold weather but thanks to TG this was being dealt with.

JB thanked Mr Ward for dealing with the trees in the recreation grounds which had been damaged and TG for his continuing work at the Mortimer Hall Recreation Ground.

MH advised that the Parks team of the City Council had agreed to replace the willow in memory of Parish Councillor Roy Jones in the Spring.

17/01/08 Boulds Lane Development

- a. The Clerk informed the Council that the revised drawings had been received from the Architect and these had been forwarded to the structural engineer, project manager and contractors. The Clerk also confirmed that he had asked the

Signed by the Chairman.

structural engineer where the test pit(s) are to be dug. He is also getting estimates for digging the test pit(s).

17/01/09 Thames Valley Police Update: No one was able to make the meeting so there was no report or update for this meeting.

17/01/10 Finance

- a. Bank balance as at 30/12/2016 –
- Current Account £48,079.89 (including £6,057.73 CIL money) Petty Cash £119.99
- Business Reserve Account £3,745.42 Newbury Building Society Account £224,045.21

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – December 2016	
Glasdon UK Ltd (New waste bin for MH Recreation Ground)	211.84
Glasdon UK Ltd (Parts to repair picnic table in MH Ground)	142.98
BGG (Grass cutting & Litter picking November 2016)	151.80
Oxford City Council (Refuse Sacks for Cemetery)	153.10
Sainsbury's (Christmas Buffet)	73.50
John Batey (Drinks for Christmas Buffet)	39.57
Total Pest Control (Quarterly Charge)	390.00
Xpress Relocations (Pavilion storage for January)	1,560.00
HMRC (Over refund of VAT)	14,780.82
Webroot (Antivirus Software)	66.24
Diane Malley (2 nd Half Year Payroll Fee)	34.00
Richard James (Internal Auditors Interim Fee)	234.00
TOTAL	£19,436.51
Petty Cash Expenditure:-	
Oxford Bus Company (Clerk's travel to Oxford for Forum)	3.50
TOTAL	£3.50
INCOME:-	
TOTAL	£0.00

Signed by the Chairman.

AT proposed accepting accounts to be paid. NB seconded. All agreed.

- b.** JB advised the Council that the Internal Auditor had done his interim review on the Council's accounts and no matters had come to his attention during the course of his review.
- c.** PH went through the minutes of the Finance Committee meeting held on the 21st December 2016. NB asked if percentage figure increases could be included. PH proposed accepting the minutes. NB seconded. All agreed.
- i. Draft Budget 2017/18:** PH proposed adopting the draft 2017/18 budget, attached, which was sent out to all Councillors with the agendas. PH proposed adopting the budget. NB seconded. All agreed.
 - ii. Draft Precept 2017/18:** PH advised the Council that the Finance Committee was recommending a 3% increase in the precept for the 2017/18 financial year. PH proposed adopting the 3% increase. NB seconded. All agreed.
 - iii. Grants:** PH proposed accepting the grants as recommended by the Finance Committee. MC seconded. All agreed.
- d. Staffing & Standards Committee:** PW informed the Council that the committee had done the annual staff performance procedure. JB proposed as this agenda item was discussing confidential matters such as the Clerk's performance the public should be asked to leave the room. MC seconded. All agreed.

8:25 Members of the public and the Clerk left the room.

8:30 Members of the public and the Clerk returned.

A Confidential report is attached to these minutes detailing the matter discussed and the decisions made.

17/01/11 Mortimer Hall Management Committee feedback: TG reported on the Management Committees meeting on the 19th December; they are looking at possibilities for the defibrillator, concern about location, power source. They are looking at installing new fencing along the front to enclose their car park and a new fence for the pre-school.

17/01/12 2017 Calendar Update: TG advised that all 55 calendars had been sold which had given a profit of £65.92. He advised that he had a great deal of positive comments about the calendar and hoped it could be done again next year with greater effect. PC proposed donating the profit to the Marston Times. MC seconded. All agreed.

17/01/13 Website, Facebook, Twitter & Streetlife

There was a general discussion about the social media, website. It was felt that DH was doing a great job. PW asked if adverse comments could be brought to the Council's attention. DH replied that there were very few.

17/01/14 Information Sharing (including correspondence)

Clerk's Updates

- Oxford City Council are working on the seat at the Mortimer Drive bus stop with regard to lowering it.
- Letters now received from the Land Registry confirming that all land owned by the Council is correctly registered with the current Clerks address.

Rural Services Network Digest etc,

OXCLEAN is Sunday 4th March 2017 at 10am at the Mortimer Hall

Meeting ended: 21:22

Date of Next Meeting: Parish Council meeting Monday 6th February 2017 in the Main Hall of the Mortimer Hall at 7:30pm.

Signed by the Chairman.