

Minutes of Old Marston Parish Council Meeting 8th January 2013

Present:

Charlie Haynes (Chairman) (CH)

Caroline Duffy (Clerk)

Duncan Hatfield Vice-Chairman (DH)

City Councillor Mick Haines (MH)

Peter Cox (PC)

5 members of the public

Roy Jones. (RJ)

Patricia Hall (PH)

Michael O'Keefe (MOK)

Anjie Tiwari (AT)

Michael Cadd (MC)

Barrie Lewis (BL)

1.2013 Apologies for Absence:

PCllrs Peter Williams and Peter Sarac, City Cllr Mary Clarkson, County Cllr Roy Darke

2.2013 Minutes of the last meeting:

Agreed

3.2013 Requests from members of the Public to speak

Elaine Bennett read out a prepared letter to Council relating to the Barton build regarding flooding and traffic issues. A copy of the letter was handed to the Clerk.

4.2013 Matters arising omitting those for which an agenda heading follows:

None

5.2013 Correspondence

	Sender	Action	
a	Age UK	Noted	Winter 2012 Care Matters
b	ORCC	Noted	News Dec 2012
c	Niko Grigoropoulos O City C Planning	Clerk – PCllrs CH, DH, PH, PC, RJ to attend	Planning Training
d	Oxon CC	Noted	Rights of way improvement Plan
e	Oxon CC	Noted	Healthwatch Newsletter
f	City Cllr MC	Noted	Planning enquiry Bradlands development
g	Nicola Woodley	Noted	Car parking issues

h	Oxon CC	Noted	Oxon Older peoples strategy – invitation to participate in consultation Carers monthly update
i	OALC	Noted	Precept setting 2013/ 2014. Dealing with dispensations
j	TVERC	Noted	Winter newsletter 2012
k	O City C planning	Noted	Agreement to defer deadline to 9 Jan
l	Mrs J Homer	Noted	Car parking issues
m	OALC, Oxford CC	Noted	Legal advice parking
n	Oxon CC David Tole	Noted	Legal advice parking
o	O City C Daniel Newton	Noted	Anti social behaviour
p	Library	Noted	Logo request
q	Came and Co	Noted	Newsletter – increased frequency in PL claims
r	James Lawrie	Noted	Stagecoach reply to complaint
s	Banbury memorials	Clerk	Request to retain kerb surround
t	Oxon CC	Noted	Mid term review of supported bus services
u	P Cllr PW	Clerk, PCllrPW	Request from parishioners to make Elsfield Road no entry and restricted access at peak times
v	Land Registry	Clerk	Back Lane ownership status
w	City Cllr MC	Noted	Land to rear of Salford Road clean up School Lane drains and leaves
x	O City C	Noted	BAAP Adoption
y	O City C	Noted	The Pitch
z	Rural Services Network	Noted	Council funding cuts
A	USEA	Noted	Affordable warmth
B	OXS RAD	Clerk	Grant application additional questions
C	Oxford Green Belt Network	Noted	AGM 15 Jan 13
D	Elaine Bennett	Noted	Points from last meeting
E	Clerk		Reply to Elaine Bennett
F	O City C	Noted PCllrRJ	NAG dates
G	Oxon Woodfuel Programme	Noted	Bulletin

6.2103 Planning

a. Applications

12/02987/FUL 5 Windsor Crescent – Demolition of existing garage and lean to. Erection of a single storey outbuilding to include a garden room and office for home working. – No comment, no objections

12/02986/FUL 5 Windsor Crescent – demolition of existing garage. Erection of single storey side and rear extensions including extension of habitable loft room. Erection of front porch. - No comment, no objections.

12/03095/FUL 6 Windsor Crescent – Demolition of existing garage. Erection of a two storey side extension and single storey rear extension. – No comment, no objections.

b. Applications considered between meetings:- None

c. Decisions: 16 Jessops Close – Refused

d. Awaiting Decision: 19 Cavendish Drive

e. Councillors asked if a condition of a planning application where a garage was being removed or where there is parking provided without garages could be to have a permeable drive way. Action - Clerk

7.2013 Boulds Lane Development Project

- a.** Funding update – The Clerk updated the position with the planned capital funding to be raised through fundraising, use of reserves and a government loan. She drew attention to the issues of fundraising for an area that was not identified as a demographic area of need, that a loan would need to be paid back from future budgets, and that a meeting on 4th February of the steering group would include a member of the City Council Parks and Leisure team.
- b.** Construction design statement – The Chairman outlined progress with the construction design area of the project, and the three quotes received for the work – noted.
- c.** The Meeting resolved to appoint Vector Design as the approved contractor for construction design work for proposed new pavilion. Proposed PCllrCH, seconded PCllrDH.

8.2013 Recreation Ground

PCllrPH asked about progress with the gate at Mortimer recreation ground. The Chairman explained that the delay was due to soft ground because of the recent rain.

9.2013 Finance

- a.** Bank balance as at 2nd January 2013 – current account £37,106.11, business reserve account £168,619.39
- b.** 2012/2013 budget – monitoring of expenditure against budget. The Clerk explained that this would be updated on a monthly basis – noted.
- c.** 2013/2014 budget – The meeting resolved to approve the draft budget Proposed PCllrMC, seconded PCllrBL.
- d.** Resolution to set Parish Council Precept for financial year 2013/2014 at £51,225. Proposed PCllrCH, seconded PCllrDH
- e.** Request from OXSRAD for grant of £11,746.30 for purchase of equipment. PCllrMC declared a conflict of interest as a non voting parish representative on the OXSRAD committee and took no part in the discussion or decision for the agenda item. The application form had been circulated and the Clerk outlined questions and answers that had arisen from the application. It was noted that 36% of the 513 members live in the parish. Proposed by PCllr BL, seconded by PCllrRJ –the meeting resolved to grant OXSRAD a grant of £5873.15 towards equipment, subject to the following conditions – equipment to be agreed with the Clerk, receipts to be provided and any underspend to be returned to the Parish Council – agreed.

- f. The Chairman drew attention to the fact that in light of the budget constraints and the commitment to the pavilion, it was unlikely that any large grants will be approved in future years
- g. The following accounts for payment were approved:

Payee	Purpose	Amount including VAT	Cheque Number
Caroline Duffy	Salary December 2012	518.40	1254
Post Office	Tax and NI payment to HMRC Oct – Dec 2012 C Duffy	406.53	1261
Caroline Duffy	Phone, heat, light Dec 2012	35.00	1262
Charlie Haynes	Phone/ broadband Dec 2012	20.00	1263
Total Pest Control	Mole control	522.00	1255
Joshua Horgan	Printing	125.00	1253

10.2013 Burial Ground

- a. Noted the forthcoming burial of the late Mr Rogers in reserved plot
- b. Councillors agreed that the restoration of the memorial for the late Thelma Heath could include the replacement of kerbstones as requested by the family

11.2013 Highways

- a. The Clerk and Chairman outlined how the sub group had identified potential problem areas and hotspots based on feedback from local residents. A plan outlining these areas to be forwarded to David Tole, Oxfordshire County Council
- b. The Clerk and Chair outlined how legal advice from Oxfordshire County Council, Oxford City Council and Oxfordshire Association of Local Councils had not been able to confirm that the position on funding parking on behalf of residents from the precept. As a result, the Clerk will write to county councillors to ask them to help with funding from the area stewardship fund, and the parish council will continue to fight on behalf of residents to reduce the impact of parking in the parish.
- c. Council resolved to seek adverse possession of Back Lane with the Land Registry. Agreed – proposed PCllrCH, seconded PCllrMC. Clerk to follow up by the end of the week.
- d. Bus services to Old Marston Village – item added to the agenda at the request of PCllrRJ. PCllrRJ outlined concerns about proposals from residents to restrict traffic through the village and the impact this would have on residents.
- e. PCllrRJ praised Stagecoach for the service over the holidays with the 14A bus and how the signage had worked well to draw attention to bus stop changes.
- f. PCllrRJ stated that the 17c service did not run on New Years Day and asked why Marston services seem to be cancelled on public holidays.
- g. PCllrPW had sent an email (correspondence item u). After discussion of impact on buses and how the proposals would be policed, it was agreed that the Parish Council would not be willing to act on the parishioners request

12.2013 Information sharing

- a. Chairman stated that he would like to see an event such as a firework display or village fete in the village and this was noted in the draft budget – add to next agenda.
- b. Chairman stated that he had met with Total Pest Control to re-negotiate the amount paid for mole control – to be added to the next agenda
- c. PCllrPH asked about the derelict phone box on Marston Ferry Road. Clerk to follow up again with BT and PCllrRJ to bring up again at the NAG.

- d. PCllrAT asked about the Public Transport Network meetings. As PCllrNB has been unwell, she offered to substitute at meetings.
- e. PCllrMC reported that maintenance to remove vegetation on the Oxford Road phone box is an issue.
- f. PCllrAT reported the tree on the corner of Salford Road appears to be diseased. Clerk to notify tree officer.
- g. PCllrAT asked that the street sign on Raymond Road outside number 5 be made clearer – Clerk to notify MC
- h. PCllrAT informed that there are potholes on Fane Road and Mortimer Road pavements – pot hole forms circulated.
- i. PCllrDH informed the meeting of the next OxClean event Saturday 10 March at 10am.
- j. PCllrDH explained that the website has increased capacity and now contains burial records.
- k. PCllrBL Salford Road – the land behind the shops is untidy. MS has emailed City Council to have area cleaned on a regular basis

Date of next meeting Tuesday 5th February 2013 at Mortimer Hall starting at 7.30pm