

Minutes of Old Marston Parish Council Meeting 5th January 2010

Present:-

Charlie Haynes, Chairman (CH)
 Wally Cox (WC)
 Gill Cox (GC)
 Peter Cox (PC)
 Michael Cadd (MC)
 Roy Jones (RJ)
 Duncan Hatfield (DH)
 Barrie Lewis (BL)
 Angie Tiwari (AT)
 Nils Bartleet (NB)

Kate Stratford, Clerk (KS)

1	Requests from Members of the Public to Speak Any member of the public wishing to speak must fill in a form and pass to the Clerk. None.	ACTION
2	Apologies for Absence Councillor Roy Darke, Councillor Beverley Hazel, Councillor Mary Clarkson, Mr Hugh Deam. No other apologies were received, although Dr Swift was not in attendance. KS to write to HD and GS. The Chairman requested that Councillors declare any personal or prejudicial interests at any point on the agenda.	KS
3	Minutes of Last Meeting The minutes of the last meeting were accepted as a true and correct record.	
4	Matters Arising from Minutes Omitting Those For Which an Agenda Heading Follows: None	
5	Correspondence (Letters/Emails) See Appendix A	
	<ul style="list-style-type: none"> • Memorial to Ruth and Ted Busfield. Mrs Wilson has been in contact suggesting several clocks. These were looked at, and some of the designs were approved in principal by the parish council (as long as these are within budget). GC suggested that Mortimer Hall Committee may wish to give final approval for siting and design. GC to liaise with the committee. GC • KS has RSVP'd to the Council regarding the Lord Mayor's Reception. Photograph of Roy and Duncan received. 	
	Reminder offer to use the County Mobile Information Unit. County keen to provide this, as long as we advertise it. Agreed it may be useful, and we will advertise it on our website and in Marston Times, but could not guarantee people would attend. Suggested spring/summer might be a better time than current dark cold nights.	
	Notes from meeting between OCC and parishes and gave a date for the next meeting – 25 th February 2010. Any items for the agenda to be passed to the council before 12 th February.	ALL
	The issue of Planning Consents to go on the agenda. CH, WC and KS will attend the meeting.	CH/WC/ KS
	Info Advanced Printing – Wheelie bin 30mph speed limit stickers. Agreed to mention in report to Marston Times, but would have to purchase a large number to make viable.	KS
	Emergency weather warning – DH confirms he always puts these on the website.	

6	<p>Planning</p> <ul style="list-style-type: none"> • Planning Meeting to be held in parish – BH report to February meeting. • 10 Elsfield Road – sent “no objection”. Hill View Farm and 1 Nicholas Avenue – sent objections. <p><u>Applications considered between meetings:-</u> None.</p> <p><u>Applications to be decided:-</u> 8 Boults Lane – 3 solar panels. No objection.</p> <p><u>Decisions</u> 10A Cromwell Close – erection of conservatory – Approved Three Horseshoes – Refused. 2 Mortimer Drive – retention of porch to annex, retention of shed conversion – Approved. 10 Elsfield Road – Approved.</p> <p>OGBN has copied the council in on their objection to the Hill View Farm request to change planning consent. OCC Planning Enforcement Officer has sent a response regarding 2 Mortimer Drive. 7 Haynes Road going to appeal.</p>	ACTION BH
7	<p>Boults Lane Development Project</p> <ul style="list-style-type: none"> • An application form for permission to obtain a loan was completed and sent. See Finance. • Football Foundation sign – Have re-sent original paperwork. 	
8	<p>Recreation Grounds</p> <ul style="list-style-type: none"> • KS to confirm when last tree survey was carried out. • AT/RJ to report back on proposed open day – see Appendix 1. CH proposed AT discusses with FoOMPA in order to link in to their planned day in April. Agreed. KS to raise with FoOMPA. Many thanks to Angie for her work. <p>Marston Saints have asked for drainage to be carried out at the allotment ditch. They are discussing with the Allotment Association. Wrote to the city council to ask if they will give us some land or sell it to us cheaply. No response yet received.</p>	AT KS
9	<p>Finance</p> <ul style="list-style-type: none"> • Grants cheques were sent to Marston Times and the Archway Foundation. • Dog bin – no longer to be chased for money, but parks will remove it in the new year. WC to approach NEAC to ask if they will fund it’s replacement as it is better used than the one in Horseman Close, which NEAC also funded. • Valuing the council’s assets – Carter Jonas have quoted c. £1,500.00 to do this. This needs to be done before the OALC will sign off the form for the potential loan. WC proposed we ask Carter Jonas to carry out the work. CH seconded. All in favour. KS to contact Carter Jonas. CH or KS to be in attendance. • Bank balance as at 22/12/2009 – current account £9,042.12 deposit account £143,846.90 • As of 30th December 2009, current account £8,892.12 and deposit account £143,866.19 	WC KS

The following accounts to be paid:

ACTION

		£ incl VAT
Kate Stratford	For petty cash	10.00
Kate Stratford	Reimbursement for Stamps	39.00
Red Lion	Christmas function	113.20
Total Pest Control	Quarterly charge	500.25
Andy Taylor	Maintenance of Strimmer	168.59
Lyreco	Stationery	159.13
HMRC	Tax and National Insurance December 2009	34.02
Oxfordshire County Council	Pension for Clerk December 2009	86.19
Kate Stratford	Salary for December 2009	548.81
Kate Stratford	Reimbursement for phone Oct 2009	28.87
Kate Stratford	Reimbursement for phone Nov 2009	33.43

The following income has been received:

		£ incl VAT
Shirley Nicholls	Interment of ashes	200.00
Mr and Mrs Norris	Reservation of ashes plot – A13	200.00
Reeves Memorials	Osbourne Memorial	100.00

Mortimer Hall Pre-School has written asking the PC for a loan of £2000.00 to be repaid over two years. MC nominated, RJ seconded. Agreed unanimously. WC/GC declared an interest.

Precept. The city council has today confirmed that the PC will receive £10k for the 'double charging'. CH proposed a precept of 2% be set. NB seconded. All agreed. KS to advise the city. **KS**

Thank you card received from St John's Ambulance

Revised budget – for ratification. PC proposed, GC seconded. Ratified.

PC recommended a bank account which gives 2.3% interest with 7 day withdrawal – to be investigated further. KS to ask OALC. **KS**

10 Burial Ground

- Write accepting Dennis Ward's quote for £1,650.00 for work beyond fence at burial ground as discussed at last meeting and rejecting the other two – done. **KS**
- Shirley Nicholls ashes – interment completed.
- Catrina Norris and her husband have reserved the ashes plot A13.
- Costs for OCC burials – these will not be revised until March 2010.
- Requested the grave digger deal with the subsidence at the Brown grave. Done.
- Osbourne memorial for PC approval. Cheque received for £100.00.

Christine Dibsall – request for a burial plot. CH proposed due to exceptional circumstances that permission is given. GC seconded. Agreed. KS to write to them to say that permission is unanimously granted for Mr Dibsall and Mrs Dibsall if desired. RJ declared an interest. **KS**

Mr Elms of Elms Drive has requested to arrange for his late wife's ashes to be placed in the burial ground. Agreed he may purchase a plot and arrange with an undertaker for ashes to be interred. KS to write confirming this. **KS**

	3 sets of keys will be cut for the shed. Volunteers at the burial ground may be allowed to store items in the shed, but need to understand that this occurs “under own risk” and the parish council will not accept responsibility for any loss or damage, howsoever caused.	ACTION PC
11	Highways	
	<ul style="list-style-type: none"> Meeting with Cllr Rodney Rose – officer proposal is to make no changes at this location. See attached email. KS to write to all city and county councillors to say this is unacceptable. LTP3 – chased us for a response to this. Deadline has now passed – Clerk should have prompted PC earlier. Proposed parking limitations – scheme now adapted to include Mortimer Drive. Written to confirm the PC will support the scheme. 	KS
	Jenny Beardmore has written to request permission for further improvements to footpaths within the parish – area to the left of the bridge from the Marston Ferry Road. Unanimously agreed.	
	The County Council has changed the date of the next Transport Meeting to 5 th May 2010. Parishioner has written to the County chasing the proposed new public footpath. Copy passed to the parish council for our information.	
	A tree was reported as fallen next to the school. The Clerk spoke to OCC who were unsure who the tree belonged to, but agreed to visit and deal.	
	Noted that the subway is dirty with litter and detritus – KS to report for action.	KS
12	North East Area Committee	
	Potential development at Barton to be discussed at January NEAC.	
	To request a dog bin at Boults Lane.	WC
	Thanks given to all those who attend.	
13	Parish Council Bulletin	
	Bulletin report. DH needs some information to be supplied by CH.	CH/DH
14	Allotments	
	Leak at the allotment – advised Mr Manson the parish council would pay for the work, he was very grateful. Wrote to plumber authorising the work.	
15	Website	
	<ul style="list-style-type: none"> DH is currently overhauling. 	DH
	Guide Posts Trust have requested a link from our website. DH has done.	
16	Any Other Business	
	Nominations to other bodies. See Appendix 2. CH proposed that at the next St Nicholas School Governor’s AGM he resigns as community governor, and that KS (who is already a parent governor) becomes the community governor on behalf of the parish council. GC to become a reserve for Oxsrad committee for when CH can not attend (CH to provide GC with list of dates) and MC to join the Marston Saints Pavillion sub committee.	CH
	All proposed by CH, seconded by NB and agreed unanimously. KS to write to all committees to advise them.	KS
	DH advised that the Oxclean event will take place on the first Saturday in March. The hall has been booked. The PC has been given 5 free litter pickers, but DH would like to purchase 10 more (cost of £8 each). Proposed by DH. Seconded by GC. Unanimously agreed to purchase 10.	DH
	RJ raised the issue of the lack of patrols in the village – to raise at next NAG, which KS is to attend on behalf of the parish council.	KS
17	Date of Next Meeting	
	Tuesday 2 nd February 2010 at Mortimer Hall at 7:30pm.	